PubWorks
The Software For Public Works

Category Data Listing Report Catalog

Table of Contents

Introduction 5

Terminology 6

Reports

Category Data Reports 9

Contractor/Vendor Listing Reports 17

Employee listing Reports 19

Equipment listing Reports 24

Location Listing Reports 29

Location Feature listing Reports 35

Material/Parts Listing Reports 39

Part Kits Listing Reports 40

PM Listing Items 42

Route Listing Reports 48

Service Groups listing Reports 50

Task Listing Reports 52

Index

Index 55

Introduction

Category Data Listing Reports

PubWorks Software provides a multitude of pre-defined report options used to track Employees, Work, Vehicle Maintenance, Assets and funding. The Category Data Listing Reports are designed to deliver a snapshot of data quickly, allowing the user to select options providing customization of report types. The Listing Report form provides convenient access to the List Report types using a tabbed dialog box, simply select a tab to access the needed report category.

Category Data List Report Types include; *Locations, Location Features, Materials/Parts, Contractors/Vendors, Employees, Equipment, Part Kits, PM Items, Service Groups, , Routs, Tasks and Category Data.*

Report location

The Category Data Listing Reports are located by selecting Reports from the main PubWorks Program menu, select Category Data Listing Reports and then select the desired report type.

Filtering Options

Many of the PubWorks Category Data Listing Reports provide ways to filter query results. PubWorks uses a combination of Radio buttons, Dropdown Lists and Check Boxes to provide filtering options.

Dropdown lists are provided to reduce input errors and allow the user to select from pre-defined lists. This speeds the data entry process while providing an additional layer of data validation.

An "*M*" Button provides a convenient way to select multiple choices for each filter. An "Excludes" Check Box option allows users to exclude single or multiple selections from the query results.

Terminology

Crew Activities

PubWorks defines Crew Activities as multiple people at a location performing a task. An example of a Crew Activity would be a pothole patching crew on a street, patching the road surface.

Daily Activities

PubWorks defines Daily Activities as a person at a location performing a task. An example of a Daily Activity would be a worker replacing a sign at a certain location.

Filtering

Data sources typically contain large amounts of data. Most reports need only a specific subset of data that meet certain conditions. PubWorks users can select specific records through the use of filters. For example, rather than get information about all roads, filters can be used to select roads in a certain location or containing a specific asset. PubWorks users can customize report filters to specify what information is presented in a report.

Filters can be used to narrow down the data and hide parts of it from view. While it may sound a little like grouping, filtering is different in the way that it allows one to qualify and display only the data that is relevant. For example, one could filter a list of roads to view only those roads that are made of asphalt or gravel.

Grouping

Grouped data is data that has been organized into groups known as classes. Grouped data has been 'classified' and has had some analysis conducted, meaning that the data is no longer in raw form.

A data class is a group of data which is related by properties defined by the user. For example, if one were collecting information on streets, one could group them by surface type such as asphalt or gravel. Each of those groups is referred to as a class.

Each class is of a certain size that is referred to as the Class Interval or Class Size. This class size is important when it comes to drawing Histograms or Frequency diagrams during analysis.

When one creates a report and previews the data, the report displays the data in the order in which the data source returns it. The order varies, based on how data was entered in the data source and how one may have joined tables in the query.

In many cases, one may want to change the order in which data appears in the report. PubWorks offers Grouping options on some reports, while exporting to a CVS file accommodates customer customization of the information.

PM Items

Fleet Maintenance requires scheduling of periodic inspections and or maintenance procedures designed to keep rolling stock in good working order. PubWorks refers to this Scheduled or Planned Work as PM (Preventive Maintenance) items. These PM items are defined in the PM schedule.

Sorting

Sorting is the process of arranging data into a meaningful order so that one can analyze the information effectively. For example, one might want to order Vehicle Maintenance data by calendar month so that one can produce information pertaining to performance or cost.

PubWorks provides multiple options to export report data. One option is to export the report data to an Excel spreadsheet so the information can be manipulated or sorted to the desired result. This allows PubWorks users to manipulate the content of the report information so the information can be sorted in any way the user feels is best for the circumstance.

Sorting the worksheet data can also make it easier to analyze the information. For example, one might want to sort sales data by name or asset class to make the presentation of information more effective.

Work Order

PubWorks uses Work Orders to track planned work that must be completed on a scheduled basis. Examples of planned work would be annual maintenance such as culvert cleaning or routine vehicle lubrication requirements.

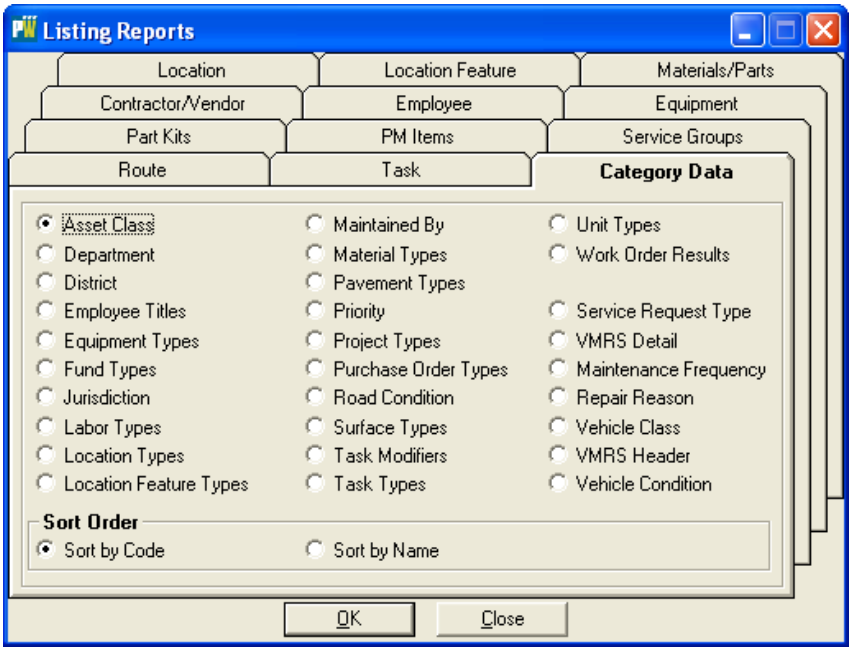
Category Data Reports

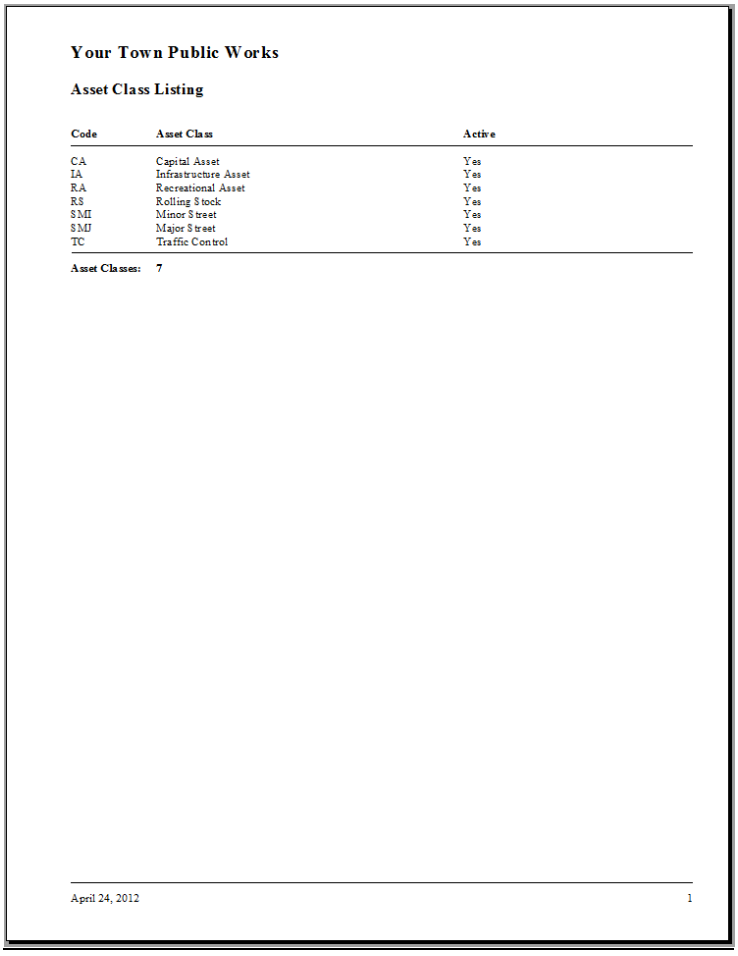
Category Data Reports Asset Class, Department, District, Employee Titles, Equipment and Fund Type Reports

The Asset Class, Department, District, Employee Titles, Equipment and Fund Type reports have very similar layouts. For this example the Asset Class report was used.

The Reports provide Code and Activity Status as well as information specific to each report type.

The report can be sorted by **Name** or **Code** using the ***Sort Order*** option located near the bottom of the form.





Your Town Public Works

Asset Class Listing

Code	Asset Class	Active
CA	Capital Asset	Yes
IA	Infrastructure Asset	Yes
RA	Recreational Asset	Yes
RS	Rolling Stock	Yes
SMI	Minor Street	Yes
SMJ	Major Street	Yes
TC	Traffic Control	Yes

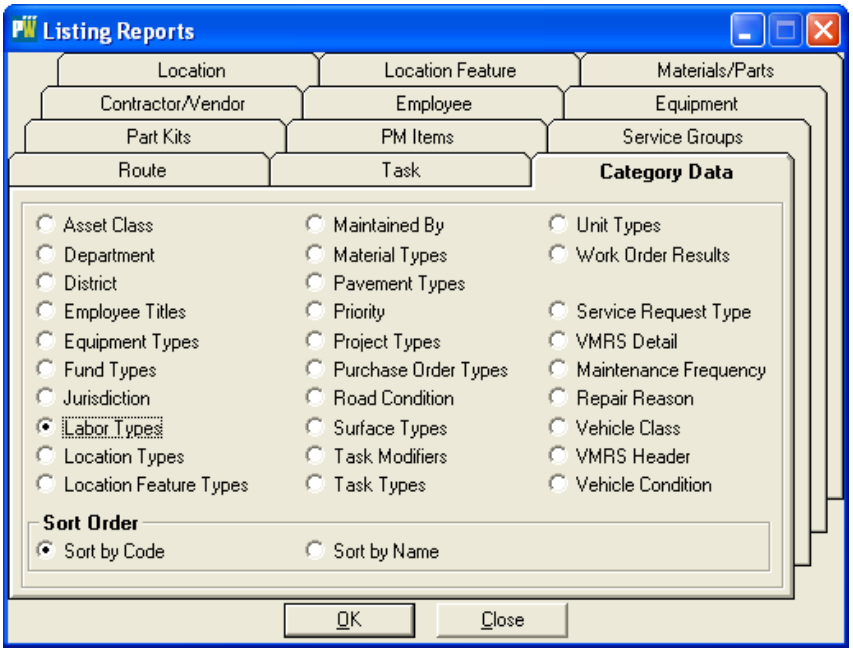
Asset Classes: 7

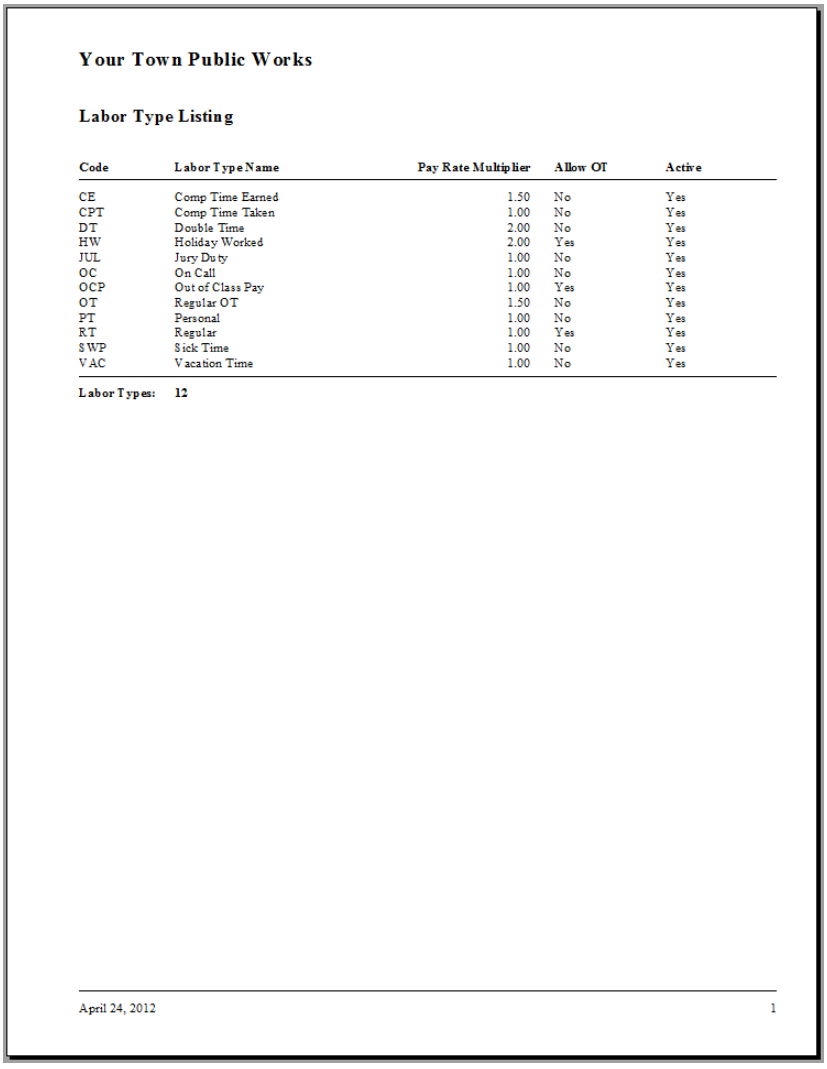
April 24, 2012 1

Labor Types Report

The Labor Type listing report provides information including Code, Labor Type Name, Pay Rate Multiplier, Overtime Permissions and Activity Status.

The report can be sorted by **Name** or **Code** using the ***Sort Order*** option located near the bottom of the form.





Your Town Public Works

Labor Type Listing

Code	Labor Type Name	Pay Rate Multiplier	Allow OT	Active
CE	Comp Time Earned	1.50	No	Yes
CPT	Comp Time Taken	1.00	No	Yes
DT	Double Time	2.00	No	Yes
HW	Holiday Worked	2.00	Yes	Yes
JUL	Jury Duty	1.00	No	Yes
OC	On Call	1.00	No	Yes
OCP	Out of Class Pay	1.00	Yes	Yes
OT	Regular OT	1.50	No	Yes
PT	Personal	1.00	No	Yes
RT	Regular	1.00	Yes	Yes
SWP	Sick Time	1.00	No	Yes
VAC	Vacation Time	1.00	No	Yes

Labor Types: 12

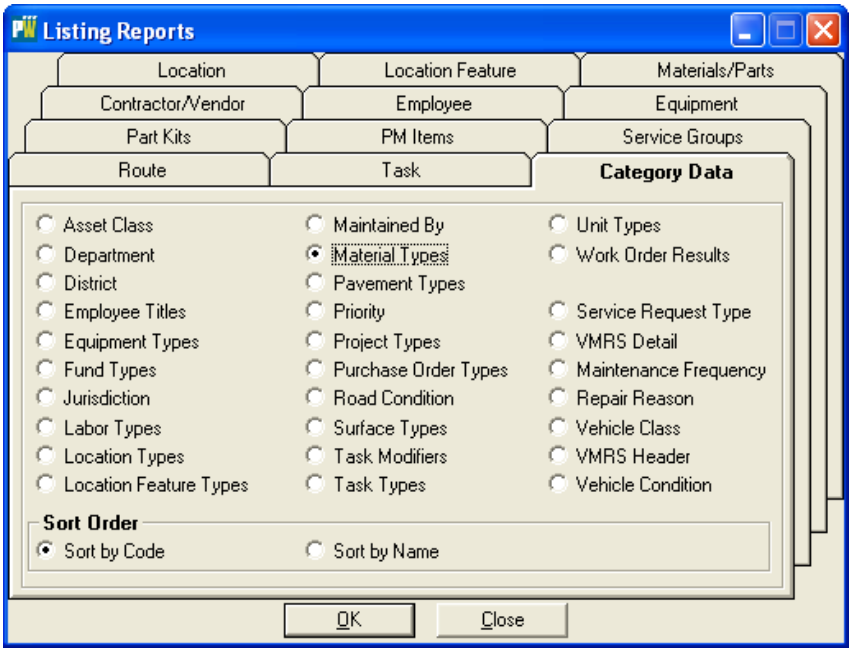
April 24, 2012 1

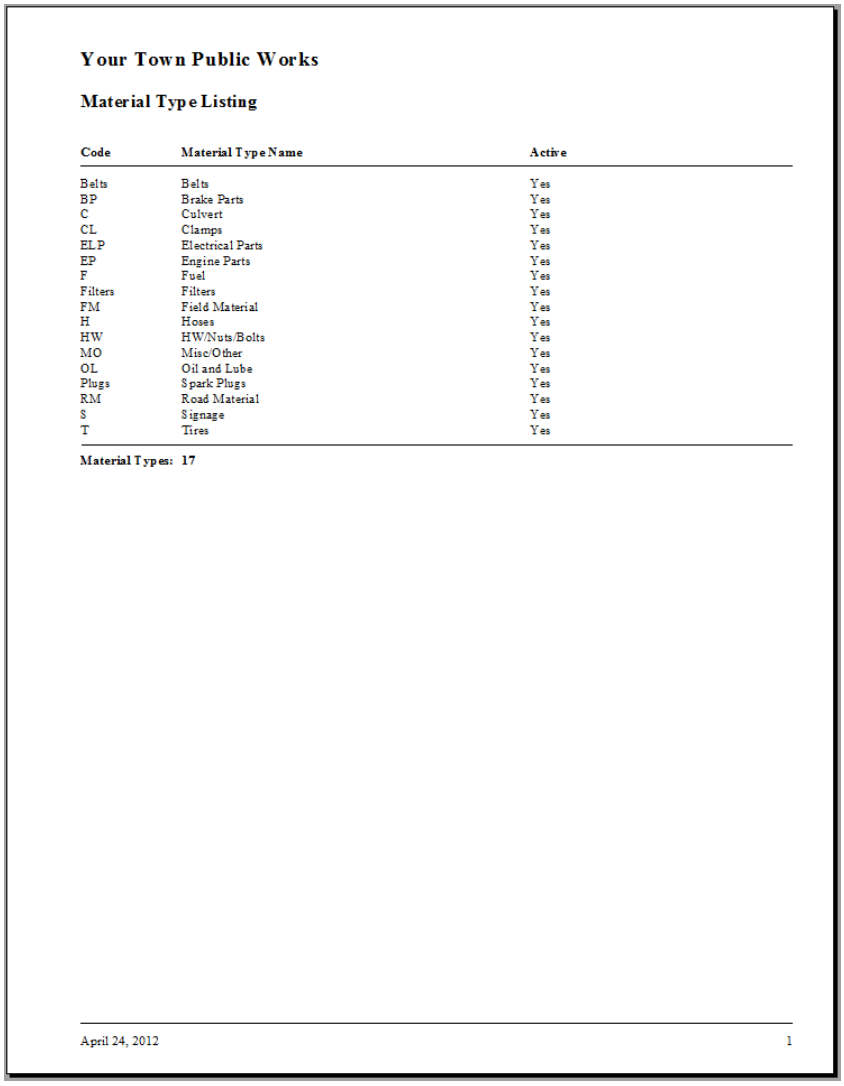
Table of Contents Index

Location Types, Location Feature Types, Maintained By and Material Types Reports

The Location Types, Location Feature Types, Maintained By and Material Types Reports have very similar layouts. For this example the Material Types report was used.

The report can be sorted by **Name** or **Code** using the ***Sort Order*** option located near the bottom of the form.





Your Town Public Works

Material Type Listing

Code	Material Type Name	Active
Belts	Belts	Yes
BP	Brake Parts	Yes
C	Culvert	Yes
CL	Clamps	Yes
ELP	Electrical Parts	Yes
EP	Engine Parts	Yes
F	Fuel	Yes
Filters	Filters	Yes
FM	Field Material	Yes
H	Hoses	Yes
HW	HW/Nuts/Bolts	Yes
MO	Misc/Other	Yes
OL	Oil and Lube	Yes
Plugs	Spark Plugs	Yes
RM	Road Material	Yes
S	Signage	Yes
T	Tires	Yes

Material Types: 17

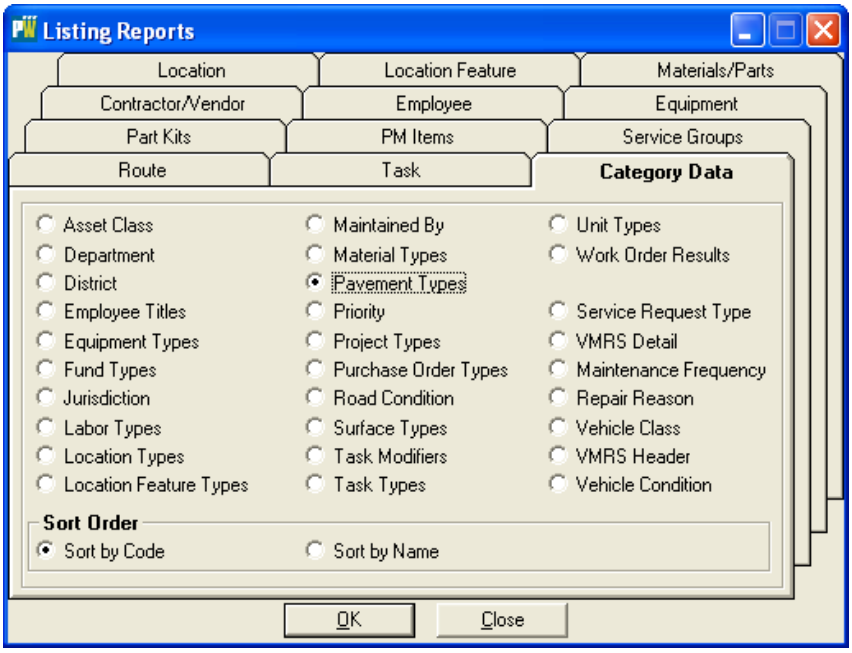
April 24, 2012 1

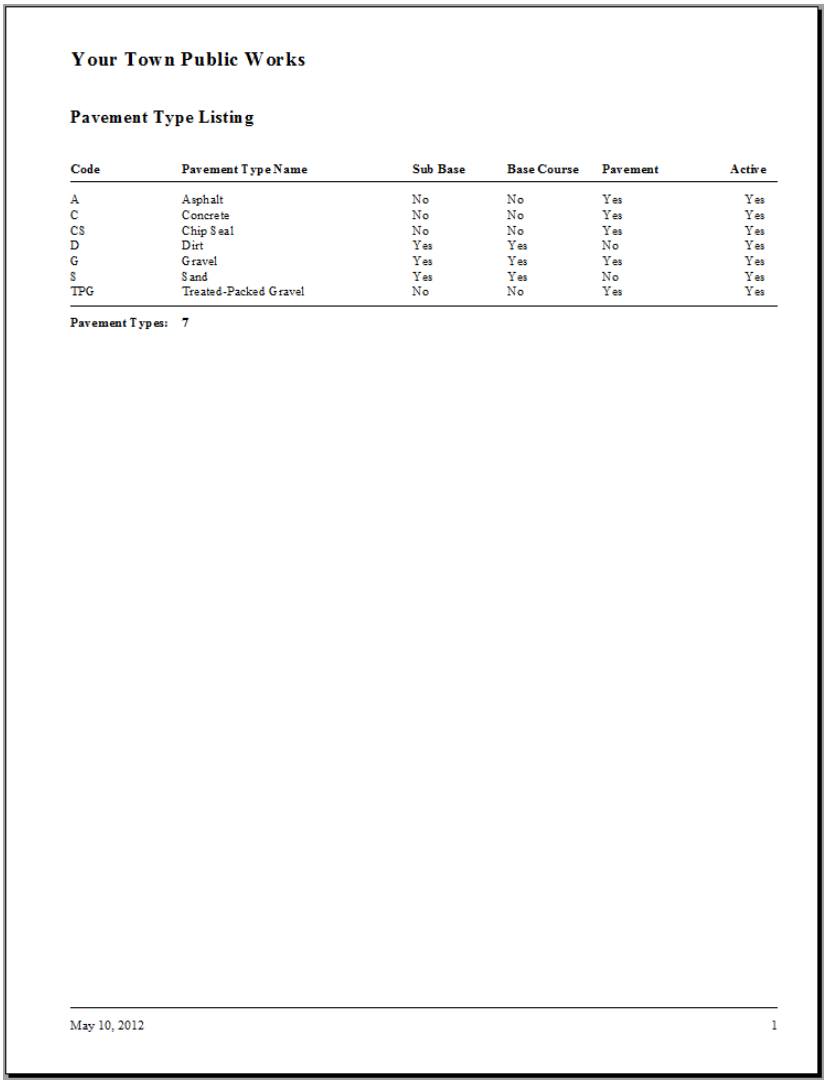
Table of Contents Index

Pavement Types Reports

The Pavement Types Listing report provides Code, Pavement Type, Sub Base, Base Course and Activity Status information.

The report can be sorted by **Name** or **Code** using the ***Sort Order*** option located near the bottom of the form.





Your Town Public Works

Pavement Type Listing

Code	Pavement Type Name	Sub Base	Base Course	Pavement	Active
A	Asphalt	No	No	Yes	Yes
C	Concrete	No	No	Yes	Yes
CS	Chip Seal	No	No	Yes	Yes
D	Dirt	Yes	Yes	No	Yes
G	Gravel	Yes	Yes	Yes	Yes
S	Sand	Yes	Yes	No	Yes
TPG	Treated-Packed Gravel	No	No	Yes	Yes

Pavement Types: 7

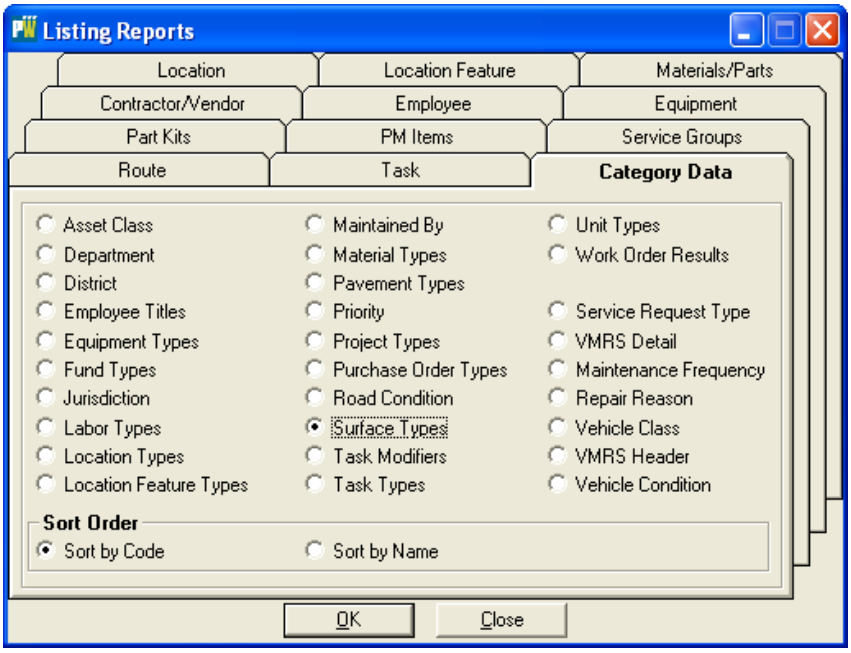
May 10, 2012 1

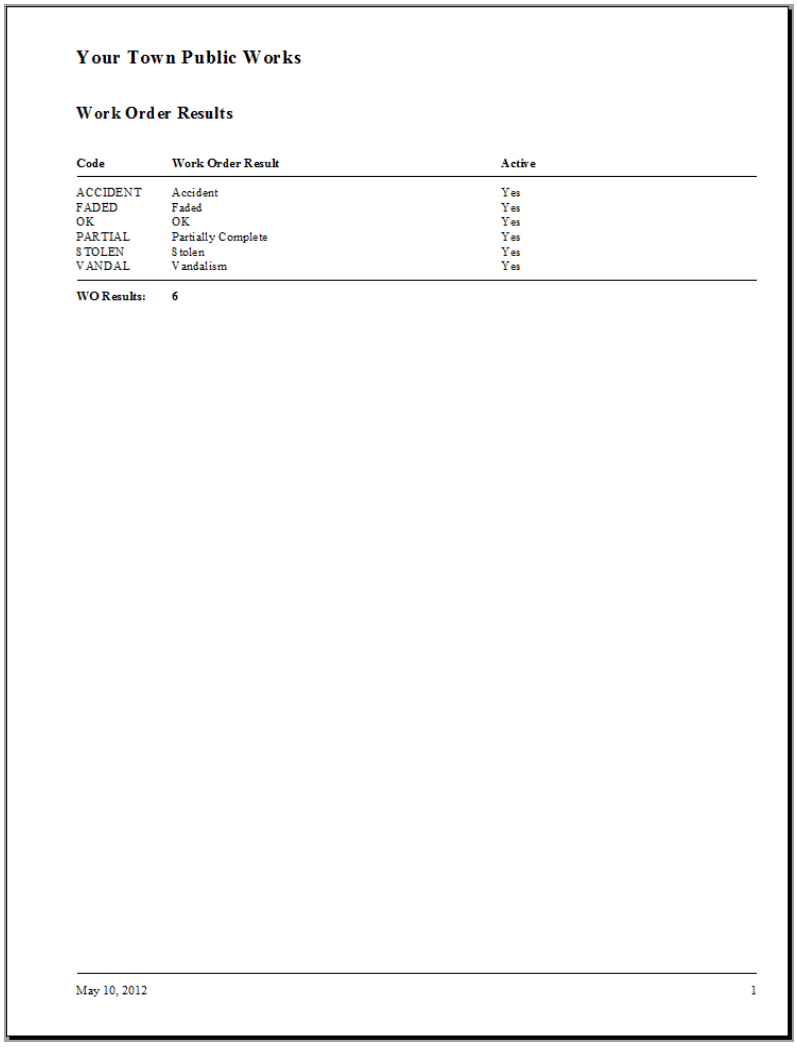
Table of Contents Index

Pavement Types, Priority, Project Types, Purchase Order Types, Road Condition, Surface Types, Task Modifiers, Task Types, Unit Types and Work Order Results Reports

The Listing Reports are similar in layout and provide information specific to each Category including Activity Status information. Here the Work Order Results Report is shown for this example.

The report can be sorted by **Name** or **Code** using the ***Sort Order*** option located near the bottom of the form.





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Work Order Results

Code	Work Order Result	Active
ACCIDENT	Accident	Yes
FADED	Faded	Yes
OK	OK	Yes
PARTIAL	Partially Complete	Yes
STOLEN	Stolen	Yes
VANDAL	Vandalism	Yes

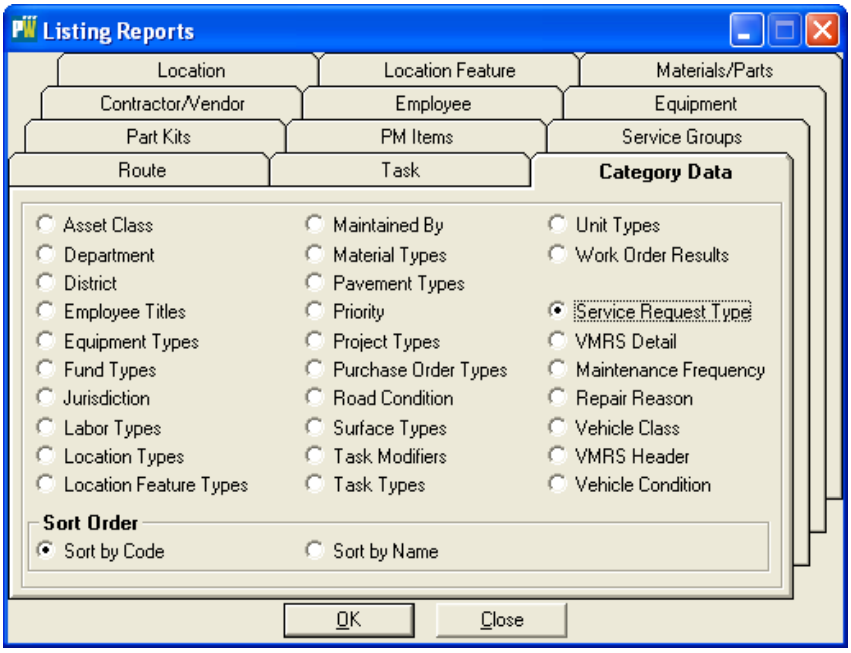
WO Results: 6

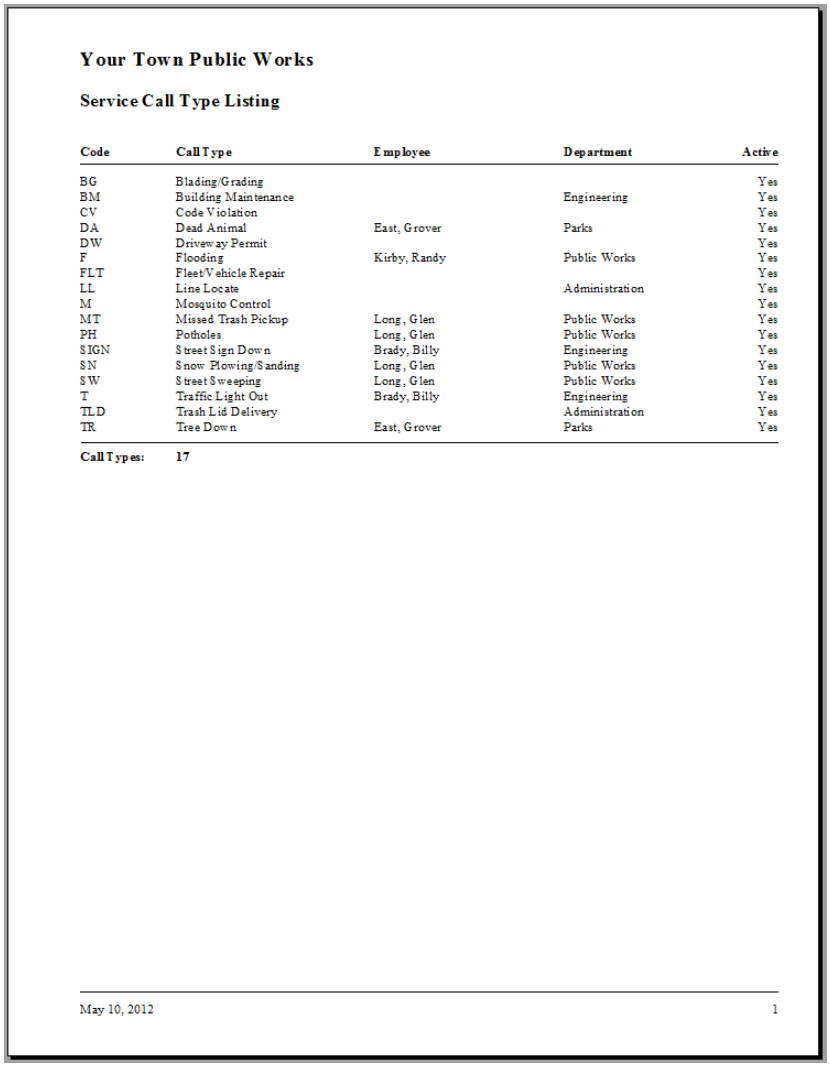
May 10, 2012 1

Service Request Types Report

The Service Request Type Listing Report provides Code, Call Type, Employee, Department and Activity information.

The report can be sorted by **Name** or **Code** using the ***Sort Order*** option located near the bottom of the form.





Your Town Public Works

Service Call Type Listing

Code	Call Type	Employee	Department	Active
BG	Blading/Grading			Yes
BM	Building Maintenance		Engineering	Yes
CV	Code Violation			Yes
DA	Dead Animal	East, Grover	Parks	Yes
DW	Driveway Permit			Yes
F	Flooding	Kirby, Randy	Public Works	Yes
FLT	Fleet/Vehicle Repair			Yes
LL	Line Locate		Administration	Yes
M	Mosquito Control			Yes
MT	Missed Trash Pickup	Long, Glen	Public Works	Yes
PH	Potholes	Long, Glen	Public Works	Yes
SIGN	Street Sign Down	Brady, Billy	Engineering	Yes
SN	Snow Plowing/Sanding	Long, Glen	Public Works	Yes
SW	Street Sweeping	Long, Glen	Public Works	Yes
T	Traffic Light Out	Brady, Billy	Engineering	Yes
TLD	Trash Lid Delivery		Administration	Yes
TR	Tree Down	East, Grover	Parks	Yes

Call Types: 17

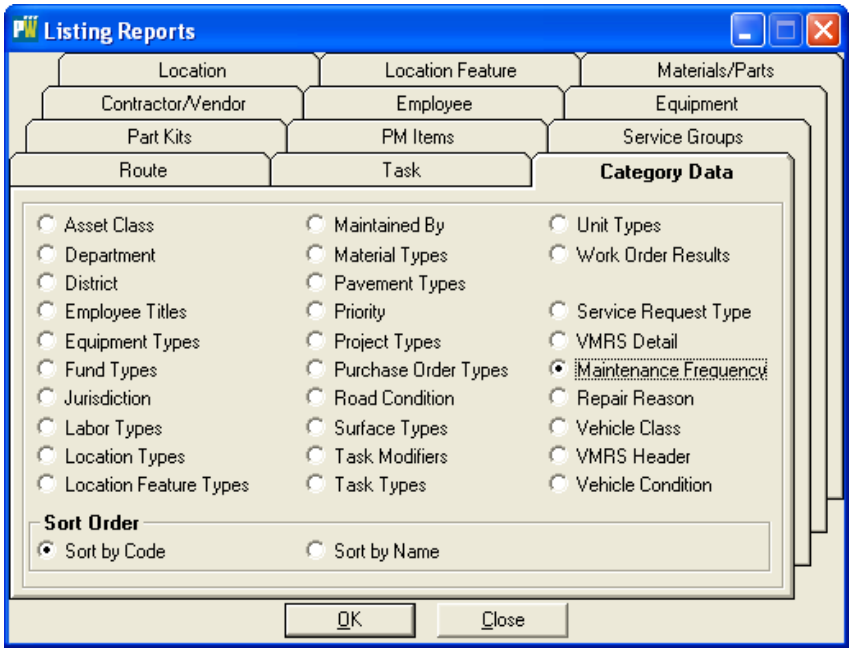
May 10, 2012 1

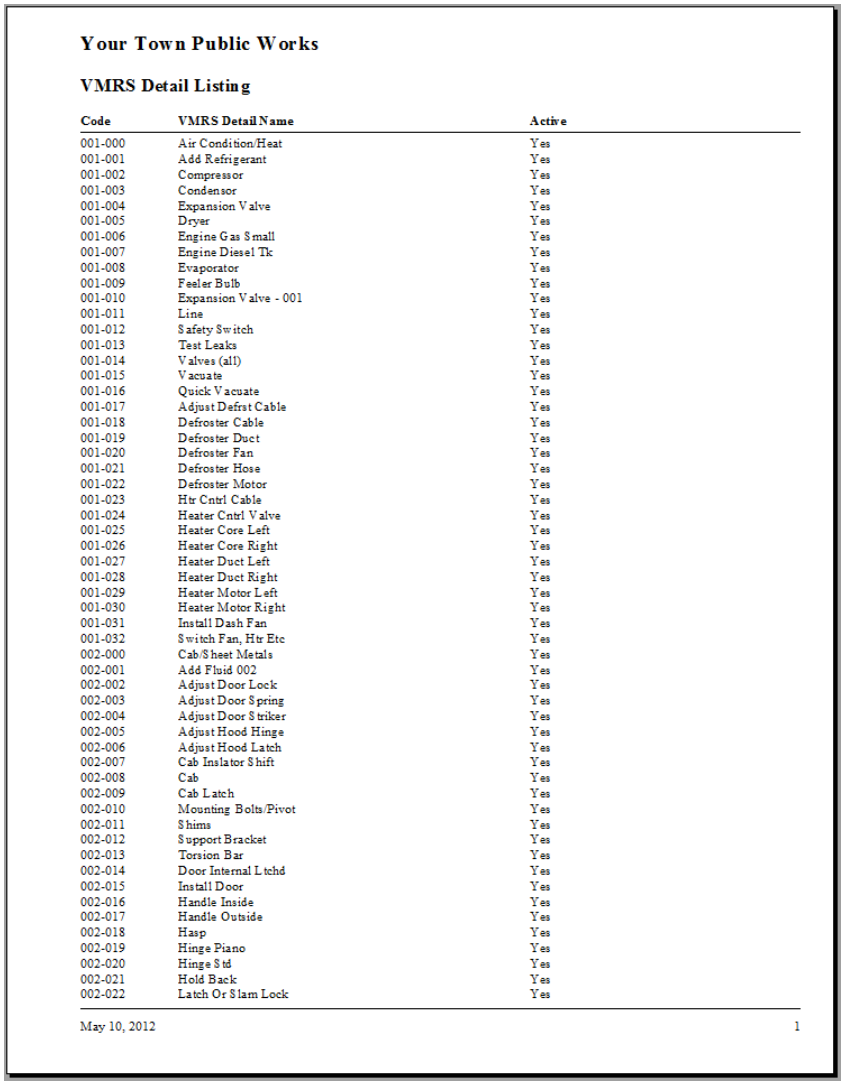
Table of Contents Index

Maintenance Frequency

The Maintenance Frequency Listing Report provides Code, VRMS Detail Name and Activity information.

The report can be sorted by **Name** or **Code** using the ***Sort Order*** option located near the bottom of the form.





Your Town Public Works

VMRS Detail Listing

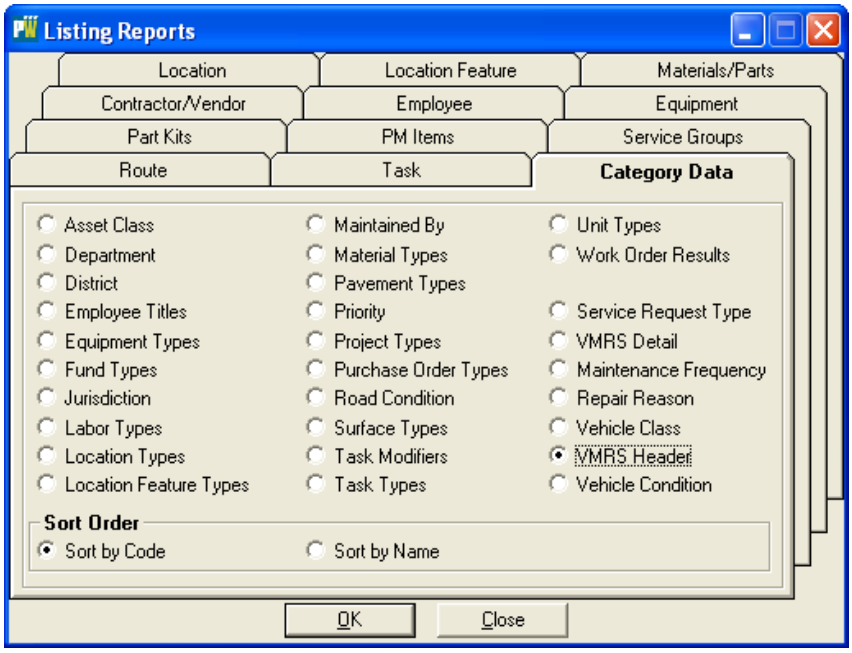
Code	VMRS Detail Name	Active
001-000	Air Condition/Heat	Yes
001-001	Add Refrigerant	Yes
001-002	Compressor	Yes
001-003	Condensor	Yes
001-004	Expansion Valve	Yes
001-005	Dryer	Yes
001-006	Engine Gas Small	Yes
001-007	Engine Diesel Tk	Yes
001-008	Evaporator	Yes
001-009	Feeler Bulb	Yes
001-010	Expansion Valve - 001	Yes
001-011	Line	Yes
001-012	Safety Switch	Yes
001-013	Test Leaks	Yes
001-014	Valves (all)	Yes
001-015	Vacuate	Yes
001-016	Quick Vacuate	Yes
001-017	Adjust Defrst Cable	Yes
001-018	Defroster Cable	Yes
001-019	Defroster Duct	Yes
001-020	Defroster Fan	Yes
001-021	Defroster Hose	Yes
001-022	Defroster Motor	Yes
001-023	Htr Cntrl Cable	Yes
001-024	Heater Cntrl Valve	Yes
001-025	Heater Core Left	Yes
001-026	Heater Core Right	Yes
001-027	Heater Duct Left	Yes
001-028	Heater Duct Right	Yes
001-029	Heater Motor Left	Yes
001-030	Heater Motor Right	Yes
001-031	Install Dash Fan	Yes
001-032	Switch Fan, Htr Etc	Yes
002-000	Cab/Sheet Metals	Yes
002-001	Add Fluid 002	Yes
002-002	Adjust Door Lock	Yes
002-003	Adjust Door Spring	Yes
002-004	Adjust Door Striker	Yes
002-005	Adjust Hood Hinge	Yes
002-006	Adjust Hood Latch	Yes
002-007	Cab Inslator Shift	Yes
002-008	Cab	Yes
002-009	Cab Latch	Yes
002-010	Mounting Bolts/Pivot	Yes
002-011	Shims	Yes
002-012	Support Bracket	Yes
002-013	Torsion Bar	Yes
002-014	Door Internal Ltchd	Yes
002-015	Install Door	Yes
002-016	Handle Inside	Yes
002-017	Handle Outside	Yes
002-018	Hasp	Yes
002-019	Hinge Piano	Yes
002-020	Hinge Std	Yes
002-021	Hold Back	Yes
002-022	Latch Or Slam Lock	Yes

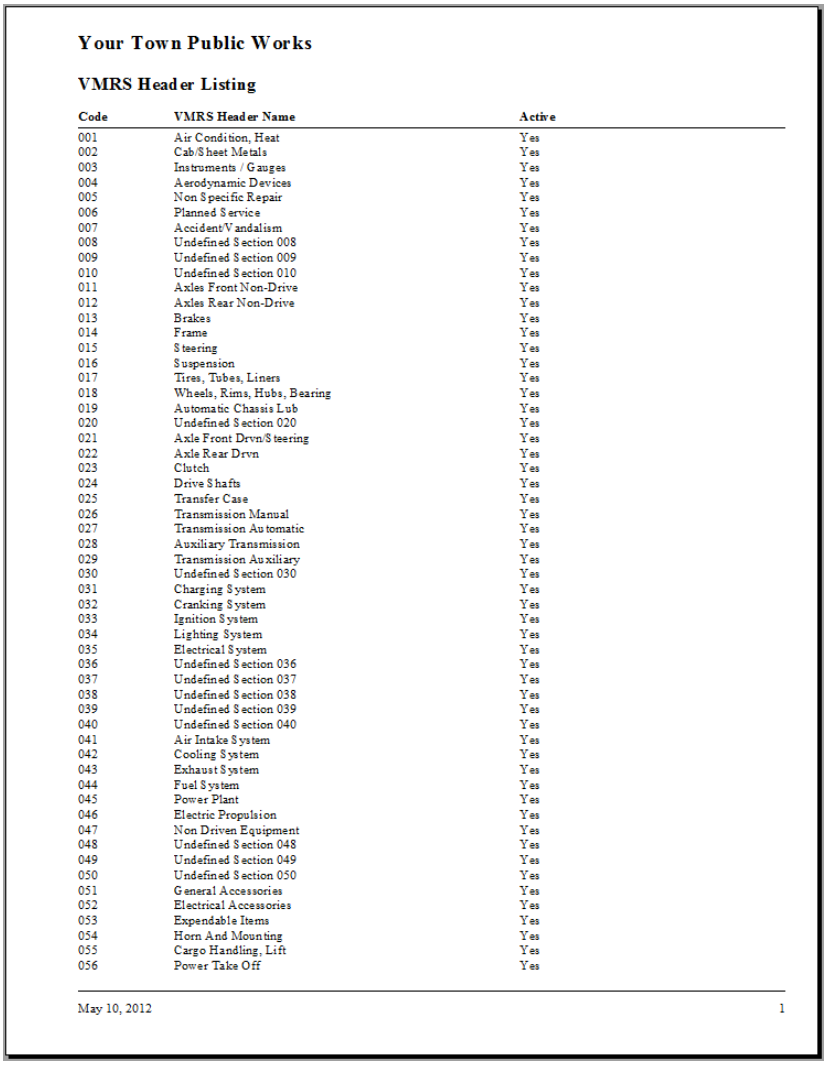
May 10, 2012 1

Repair Reason, Vehicle Class, VMRS header and Vehicle Condition Reports

The Repair Reason, Vehicle Class, VMRS Header and Vehicle Condition Listing Reports have similar layouts and provide information specific to each report type including Code and Activity information. Here the VMRS Header Report is shown in this example.

The report can be sorted by **Name** or **Code** using the ***Sort Order*** option located near the bottom of the form.





Your Town Public Works

VMRS Header Listing

Code	VMRS Header Name	Active
001	Air Condition, Heat	Yes
002	Cab/Sheet Metals	Yes
003	Instruments / Gauges	Yes
004	Aerodynamic Devices	Yes
005	Non Specific Repair	Yes
006	Planned Service	Yes
007	Accident/Vandalism	Yes
008	Undefined Section 008	Yes
009	Undefined Section 009	Yes
010	Undefined Section 010	Yes
011	Axles Front Non-Drive	Yes
012	Axles Rear Non-Drive	Yes
013	Brakes	Yes
014	Frame	Yes
015	Steering	Yes
016	Suspension	Yes
017	Tires, Tubes, Liners	Yes
018	Wheels, Rims, Hubs, Bearing	Yes
019	Automatic Chassis Lub	Yes
020	Undefined Section 020	Yes
021	Axle Front Drvn/Steering	Yes
022	Axle Rear Drvn	Yes
023	Clutch	Yes
024	Drive Shafts	Yes
025	Transfer Case	Yes
026	Transmission Manual	Yes
027	Transmission Automatic	Yes
028	Auxiliary Transmission	Yes
029	Transmission Auxiliary	Yes
030	Undefined Section 030	Yes
031	Charging System	Yes
032	Cranking System	Yes
033	Ignition System	Yes
034	Lighting System	Yes
035	Electrical System	Yes
036	Undefined Section 036	Yes
037	Undefined Section 037	Yes
038	Undefined Section 038	Yes
039	Undefined Section 039	Yes
040	Undefined Section 040	Yes
041	Air Intake System	Yes
042	Cooling System	Yes
043	Exhaust System	Yes
044	Fuel System	Yes
045	Power Plant	Yes
046	Electric Propulsion	Yes
047	Non Driven Equipment	Yes
048	Undefined Section 048	Yes
049	Undefined Section 049	Yes
050	Undefined Section 050	Yes
051	General Accessories	Yes
052	Electrical Accessories	Yes
053	Expendable Items	Yes
054	Horn And Mounting	Yes
055	Cargo Handling, Lift	Yes
056	Power Take Off	Yes

May 10, 2012 1

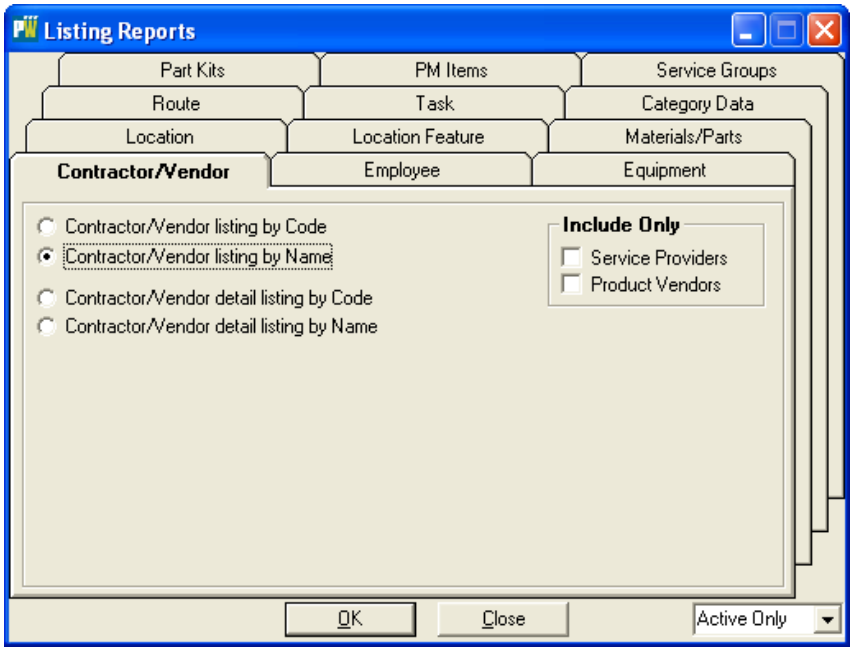
Table of Contents Index

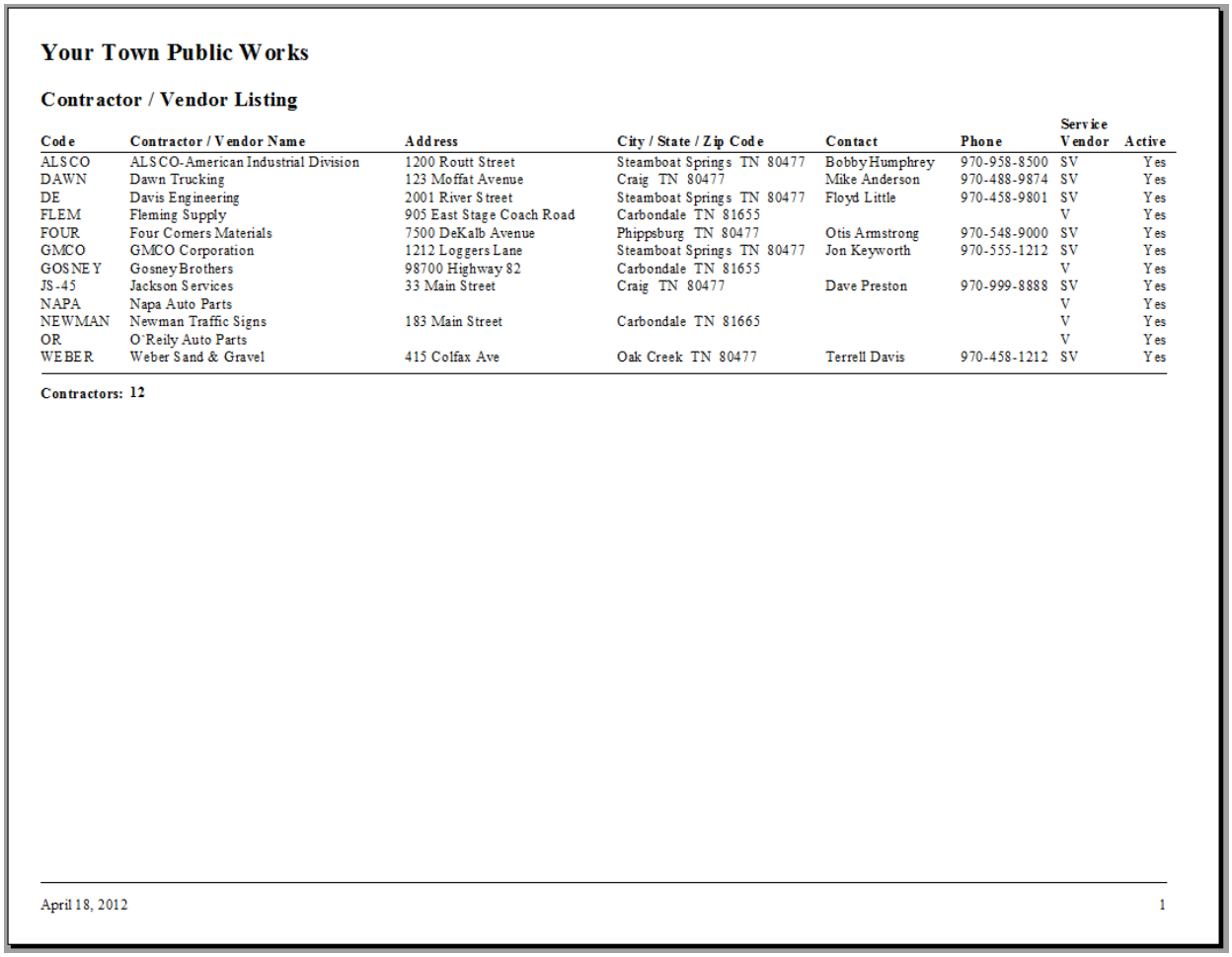
Contractor/Vendor Listing Reports

Contractor/Vendor listing report by Code or Name The report offers access to vendor information including; Name, Code, Contact information, Service/Vendor and Activity status.

The listing reports can be filtered by **Vendor** or **Service Provider** using the ***Includes Only*** selection options located to the right of the main menu.

Notice in the lower right hand side of the form, the report can be filtered to view; **All Records, Active Records** or **Inactive Records** only.





Your Town Public Works

Contractor / Vendor Listing

Code	Contractor / Vendor Name	Address	City / State / Zip Code	Contact	Phone	Service Vendor	Active
ALSCO	ALSCO-American Industrial Division	1200 Routt Street	Steamboat Springs TN 80477	Bobby Humphrey	970-958-8500	SV	Yes
DAWN	Dawn Trucking	123 Moffat Avenue	Craig TN 80477	Mike Anderson	970-488-9874	SV	Yes
DE	Davis Engineering	2001 River Street	Steamboat Springs TN 80477	Floyd Little	970-458-9801	SV	Yes
FLEM	Fleming Supply	905 East Stage Coach Road	Carbondale TN 81655			V	Yes
FOUR	Four Corners Materials	7500 DeKalb Avenue	Phippsburg TN 80477	Otis Armstrong	970-548-9000	SV	Yes
GMCO	GMCO Corporation	1212 Loggers Lane	Steamboat Springs TN 80477	Jon Keyworth	970-555-1212	SV	Yes
GOSNEY	Gosney Brothers	98700 Highway 82	Carbondale TN 81655			V	Yes
JS-45	Jackson Services	33 Main Street	Craig TN 80477	Dave Preston	970-999-8888	SV	Yes
NAPA	Napa Auto Parts					V	Yes
NEWMAN	Newman Traffic Signs	183 Main Street	Carbondale TN 81665			V	Yes
OR	O'Reily Auto Parts					V	Yes
WEBER	Weber Sand & Gravel	415 Colfax Ave	Oak Creek TN 80477	Terrell Davis	970-458-1212	SV	Yes

Contractors: 12

April 18, 2012 1

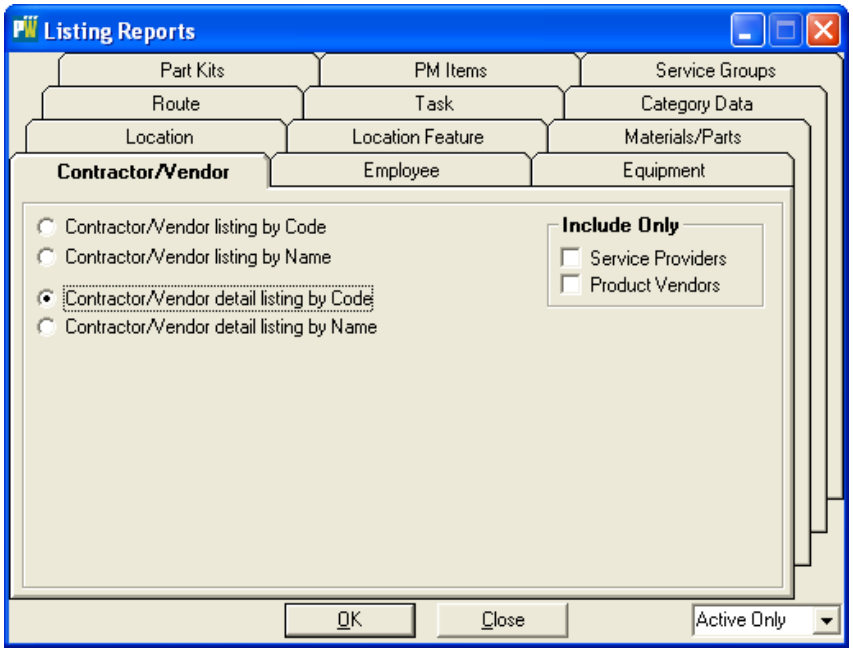
Table of Contents Index

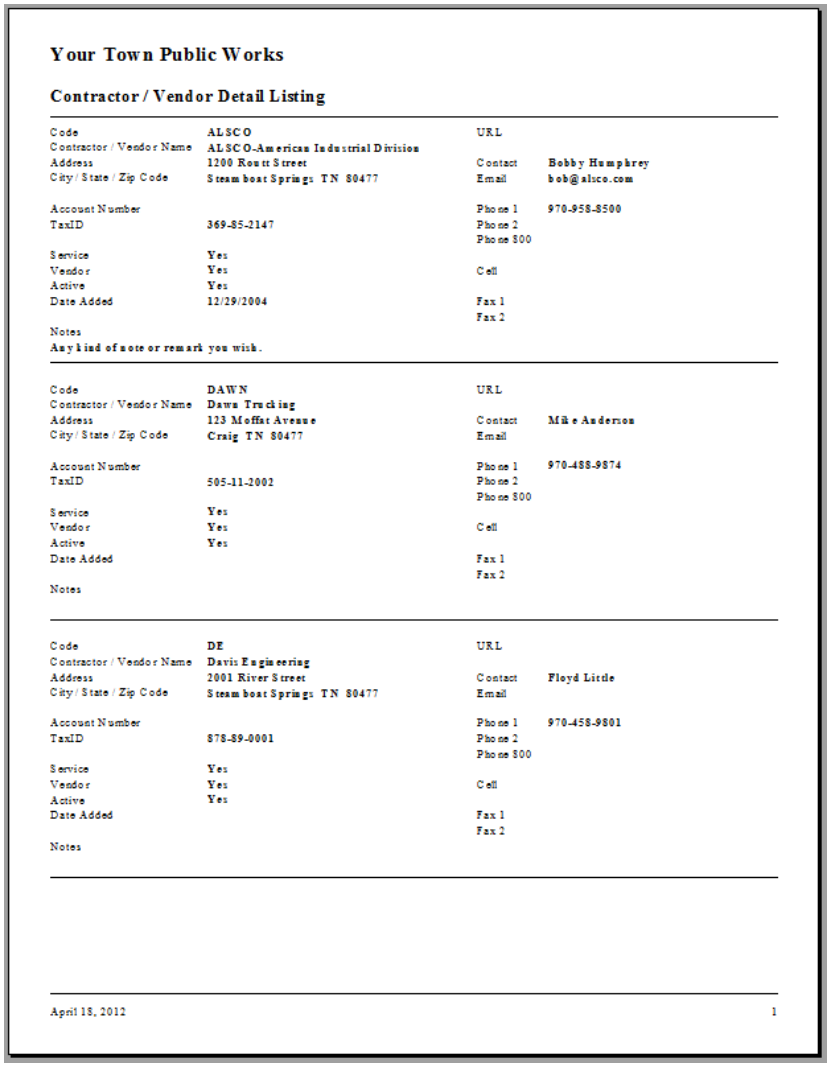
Contractor/Vendor Detail Listing Reports by Code or Name

The report can be filtered by **Code** or **Name**, and provides account information including Contact, Current Vendor, Service and Activity Status.

The report can be filtered by **Vendor** or **Service Provider** using the ***Includes Only*** selection options located to the right of the main menu selections.

The lower right hand side of the form provides the option to filter to view; **All Records, Active**





Your Town Public Works

Contractor / Vendor Detail Listing

Code	ALSCO	URL	
Contractor / Vendor Name	ALSCO-American Industrial Division		
Address	1200 Routt Street	Contact	Bobby Humphrey
City / State / Zip Code	Steamboat Springs TN 80477	Email	bob@alsco.com
Account Number		Phone 1	970-958-8500
TaxID	369-85-2147	Phone 2	
		Phone 800	
Service	Yes		
Vendor	Yes	Cell	
Active	Yes		
Date Added	12/29/2004	Fax 1	
		Fax 2	

Notes
Any kind of note or remark you wish.

Code	DAWN	URL	
Contractor / Vendor Name	Dawn Trucking		
Address	123 Moffat Avenue	Contact	Mike Anderson
City / State / Zip Code	Craig TN 80477	Email	
Account Number		Phone 1	970-488-9874
TaxID	505-11-2002	Phone 2	
		Phone 800	
Service	Yes		
Vendor	Yes	Cell	
Active	Yes		
Date Added		Fax 1	
		Fax 2	

Notes

Code	DE	URL	
Contractor / Vendor Name	Davis Engineering		
Address	2001 River Street	Contact	Floyd Little
City / State / Zip Code	Steamboat Springs TN 80477	Email	
Account Number		Phone 1	970-458-9801
TaxID	878-89-0001	Phone 2	
		Phone 800	
Service	Yes		
Vendor	Yes	Cell	
Active	Yes		
Date Added		Fax 1	
		Fax 2	

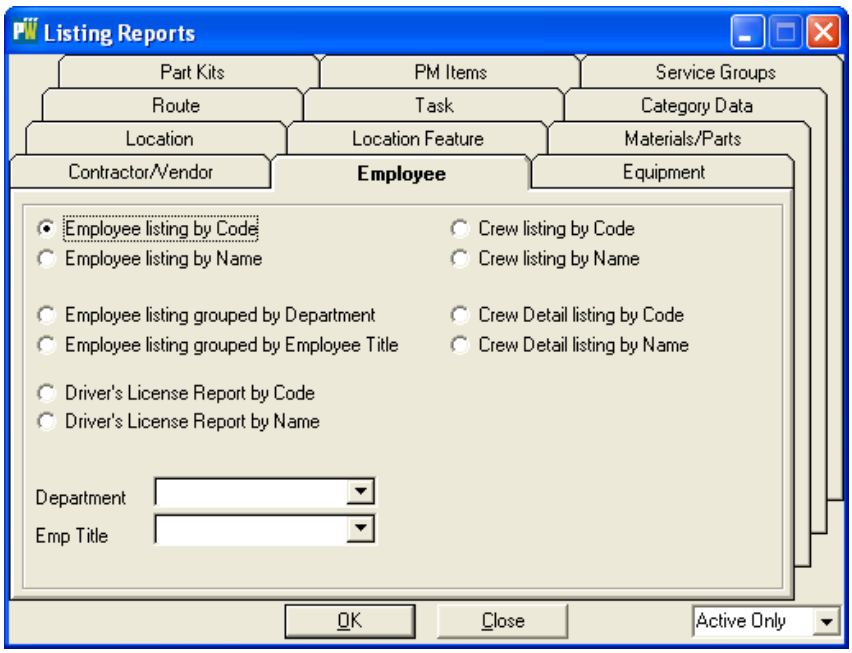
Notes

April 18, 2012 1

Table of Contents Index

Employee listing Reports

Employee listing by Code/ Name Reports Employee listing by Code or Name provides fast access to employee records including; Contact Information, Title, Department, Pay Rate, Hire Date, Accident information and Certification status.



The report can be filtered by **Department** or **Employee Title** using the options available in the dropdown boxes located in the lower left section of the form.

Your Town Public Works

Employee Listing

Code	Employee Name	Phone	Title / Department	Pay Rates	Birth Date	Last Evaluatio	Hire Date	Last Acciden	CDL Expires	ATSSA Expires	Flag Expires
00	Kramer, Jerry 5 Pine Grove Road Rockwood TN 81623	323-656-9711	Mechanic Shop	$18.75 $23.44 $35.16	jerry@trackersoftwarecorp.com						Active Yes
10	Miller, Michael 0511 Colorado Avenue Rockwood TN 81623	970-555-1313	Engineer Engineering	$30.50 $38.13 $57.20	06/29/59	03/03/99	04/04/80	05/05/90	11/30/04	07/07/00	08/08/00 Active Yes
12	Long, Glen 160 Meadow Ranch Rockwood TN 81623		Foreman Public Works	$14.50 $18.13 $27.20	04/04/64	05/05/03	06/06/00	01/01/01	04/13/05	05/14/05	06/17/05 Active Yes
13	Anderson, Pete 1234 Main Street Rockwood TN 81622-0000		Foreman Public Works	$15.00 $18.75 $28.13	01/01/60	02/02/04	03/03/94	02/28/11	11/20/04	06/06/05	07/07/05 Active Yes
14	East, Grover 9511 Colorado Ave Rockwood TN 81623	970-555-1212	Foreman Parks	$19.00 $23.75 $35.63	05/01/60	01/01/00	01/01/90	05/05/98	12/09/04	10/10/00	11/11/00 Active Yes
15	Brady, Billy 51 Colorado St Rockwood TN 81623	970-963-1307	Engineer Engineering	$20.00 $25.00 $37.50	01/02/60	02/02/00	03/03/90	02/13/02	11/09/04	10/10/00	11/11/00 Active Yes
17	Watts, James 5 Pine Grove Road Rockwood TN 81623	970-555-1212	Laborer Public Works	$14.02 $17.53 $26.30	05/15/60	02/02/00	03/03/95	12/19/00	12/04/04	05/05/00	06/06/00 Active Yes
18	Meadows, Darryl 2511 Colorado Avenue Rockwood TN 81623	970-555-6464	Foreman Parks	$16.75 $20.94 $31.41	08/08/62	04/04/01	04/04/96	05/08/03	12/08/04	05/09/03	05/07/03 Active Yes
19	Pierce, Tom 11 Colorado Blvd Rockwood TN 81623	970-555-4411	Superintendent Parks	$10.82 $13.53 $20.30	12/25/64	05/05/01	05/05/99	05/07/03	12/07/04	05/08/03	05/09/03 Active Yes
21	Kirby, Randy 511 Colorado Avenue Rockwood TN 81623	970-963-1307	Director Public Works	$21.00 $26.25 $39.38	05/19/60	01/01/99	01/01/90	01/01/00	12/07/04	05/05/00	03/03/00 Active Yes

April 17, 2012 1

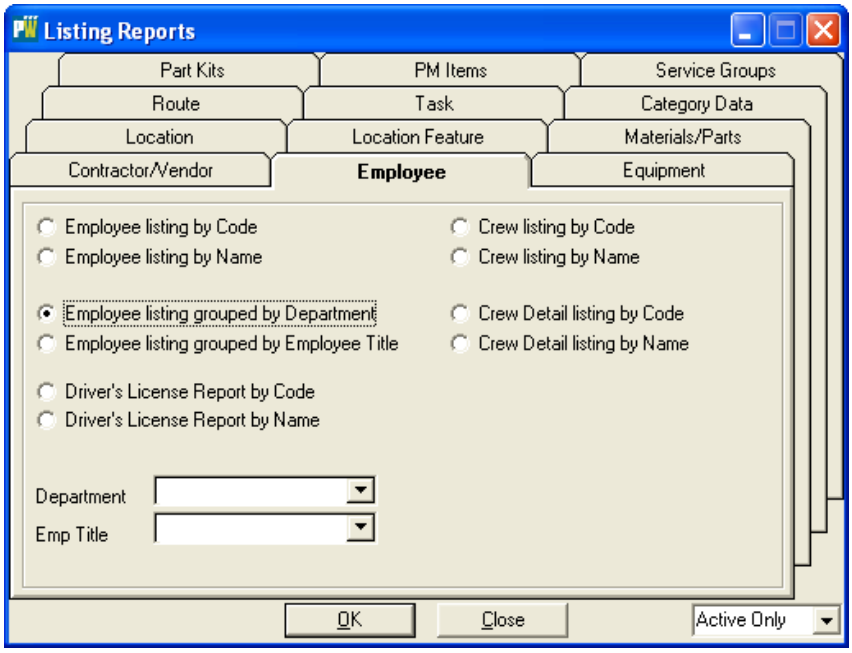
Table of Contents Index

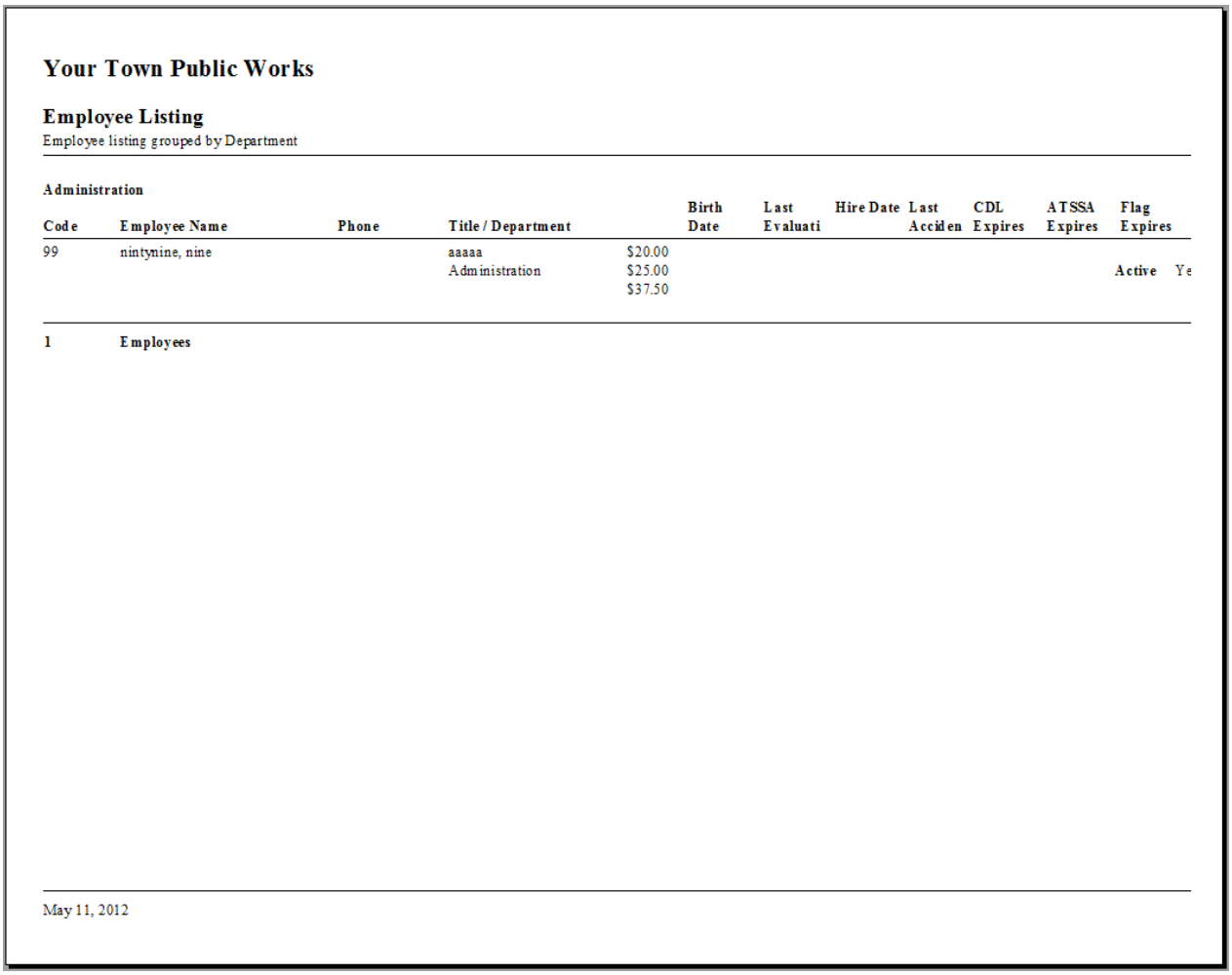
Employee listing grouped by Code and Employee Title Reports

The report provides access to employee records including; Phone number, Title, Department, Birth Date, Pay Rate, Hire Date, Evaluation Date, Accident information and Certification Status.

The reports can be filtered by **Department** or **Employee Title** using the options available in the dropdown boxes located in the lower left section of the form.

The report can be filtered to view; **All Records, Active Records or Inactive Records** using the options in the dropdown box located in the lower right corner of the form.





Your Town Public Works

Employee Listing

Employee listing grouped by Department

Administration

Code	Employee Name	Phone	Title / Department		Birth Date	Last Evaluati	Hire Date	Last Acciden	CDL Expires	ATSSA Expires	Flag Expires	
99	nintynine, nine		aaaaa	$20.00								
			Administration	$25.00							Active	Ye
				$37.50								

1 **Employees**

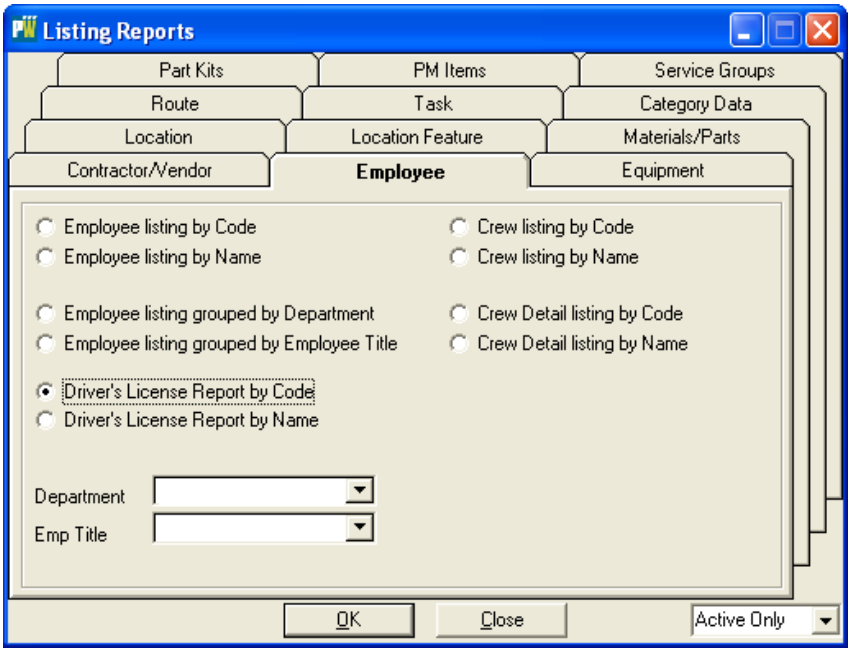
May 11, 2012

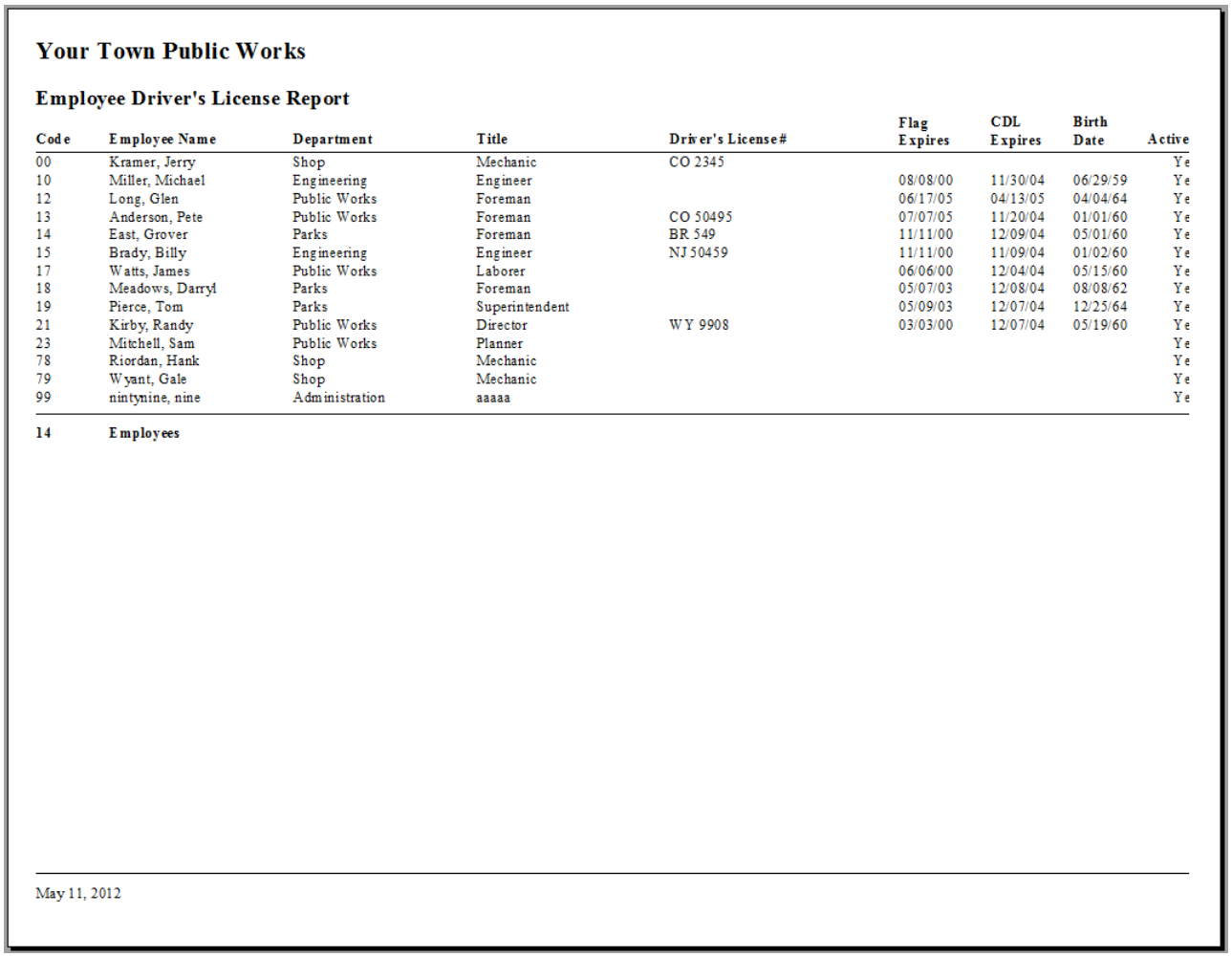
Driver's License Report By Name and Code Reports

The report provides employee records including; Code, Name, Department, Title, Driver's license Number, Flag Certification Expiration date, CDL Expiration Date, Birth Date and Activity Status.

The reports can be filtered by **Department** or **Employee Title** using the options available in the dropdown boxes located in the lower left section of the form.

The report can be filtered to view; **All Records, Active Records or Inactive Records** using the options in the dropdown box located in the lower right corner of the form.





Your Town Public Works

Employee Driver's License Report

Code	Employee Name	Department	Title	Driver's License#	Flag Expires	CDL Expires	Birth Date	Active
00	Kramer, Jerry	Shop	Mechanic	CO 2345				Ye
10	Miller, Michael	Engineering	Engineer		08/08/00	11/30/04	06/29/59	Ye
12	Long, Glen	Public Works	Foreman		06/17/05	04/13/05	04/04/64	Ye
13	Anderson, Pete	Public Works	Foreman	CO 50495	07/07/05	11/20/04	01/01/60	Ye
14	East, Grover	Parks	Foreman	BR 549	11/11/00	12/09/04	05/01/60	Ye
15	Brady, Billy	Engineering	Engineer	NJ 50459	11/11/00	11/09/04	01/02/60	Ye
17	Watts, James	Public Works	Laborer		06/06/00	12/04/04	05/15/60	Ye
18	Meadows, Darryl	Parks	Foreman		05/07/03	12/08/04	08/08/62	Ye
19	Pierce, Tom	Parks	Superintendent		05/09/03	12/07/04	12/25/64	Ye
21	Kirby, Randy	Public Works	Director	WY 9908	03/03/00	12/07/04	05/19/60	Ye
23	Mitchell, Sam	Public Works	Planner					Ye
78	Riordan, Hank	Shop	Mechanic					Ye
79	Wyant, Gale	Shop	Mechanic					Ye
99	nintynine, nine	Administration	aaaaa					Ye

14 Employees

May 11, 2012

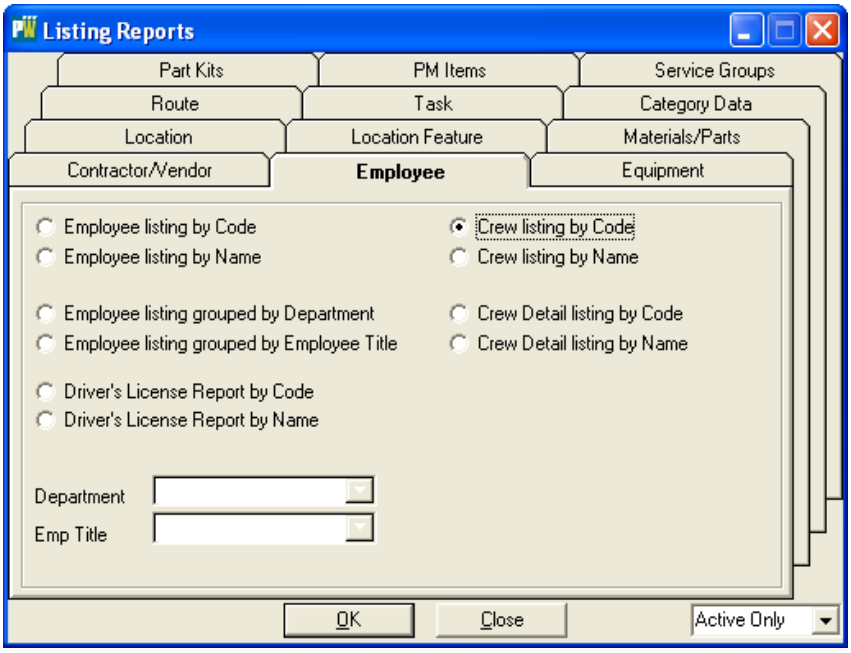
Table of Contents Index

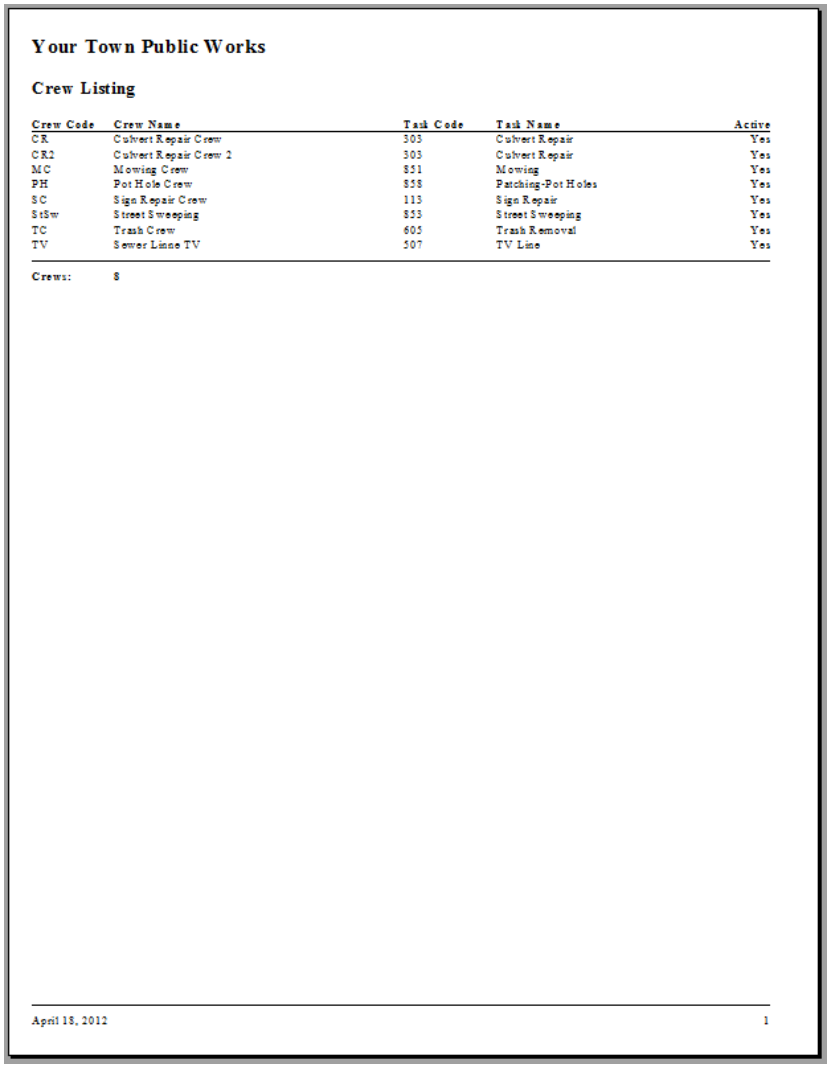
Crew Listing by Code or Name Reports

The report provides quick reference to Crew Code, Crew Name, Task Code, Task Name and Activity Status.

The **Department** and **Employee Title** options provided in the dropdown boxes located in the lower left section of the form do not apply and are not available.

The report can be filtered to view; **All Records, Active Records or Inactive Records** using the options in the dropdown box located in the lower right corner of the form.





Your Town Public Works

Crew Listing

Crew Code	Crew Name	Task Code	Task Name	Active
CR	Culvert Repair Crew	303	Culvert Repair	Yes
CR2	Culvert Repair Crew 2	303	Culvert Repair	Yes
MC	Mowing Crew	851	Mowing	Yes
PH	Pot Hole Crew	858	Patching-Pot Holes	Yes
SC	Sign Repair Crew	113	Sign Repair	Yes
StSw	Street Sweeping	853	Street Sweeping	Yes
TC	Trash Crew	605	Trash Removal	Yes
TV	Sewer Linne TV	507	TV Line	Yes

Crews: 8

April 18, 2012 1

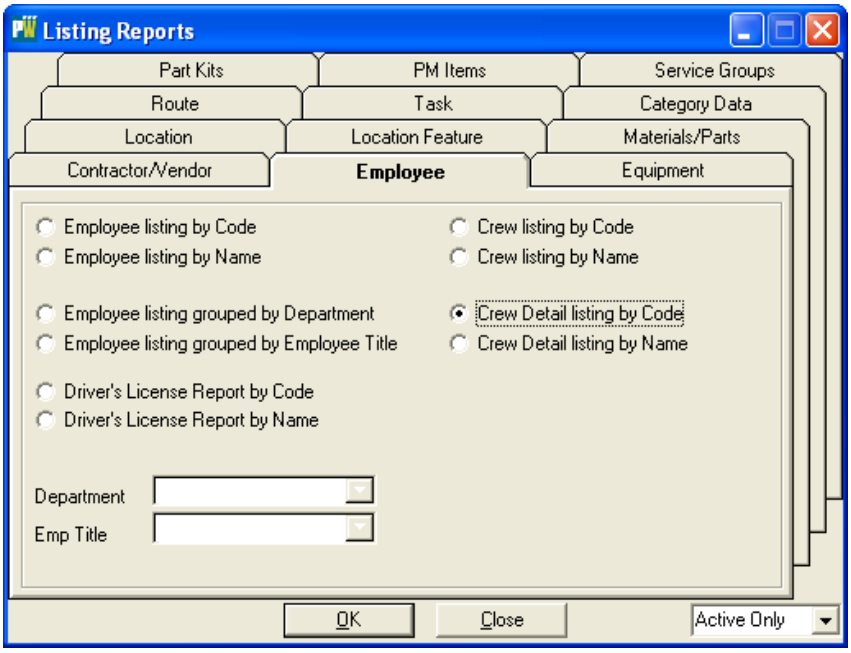
Table of Contents Index

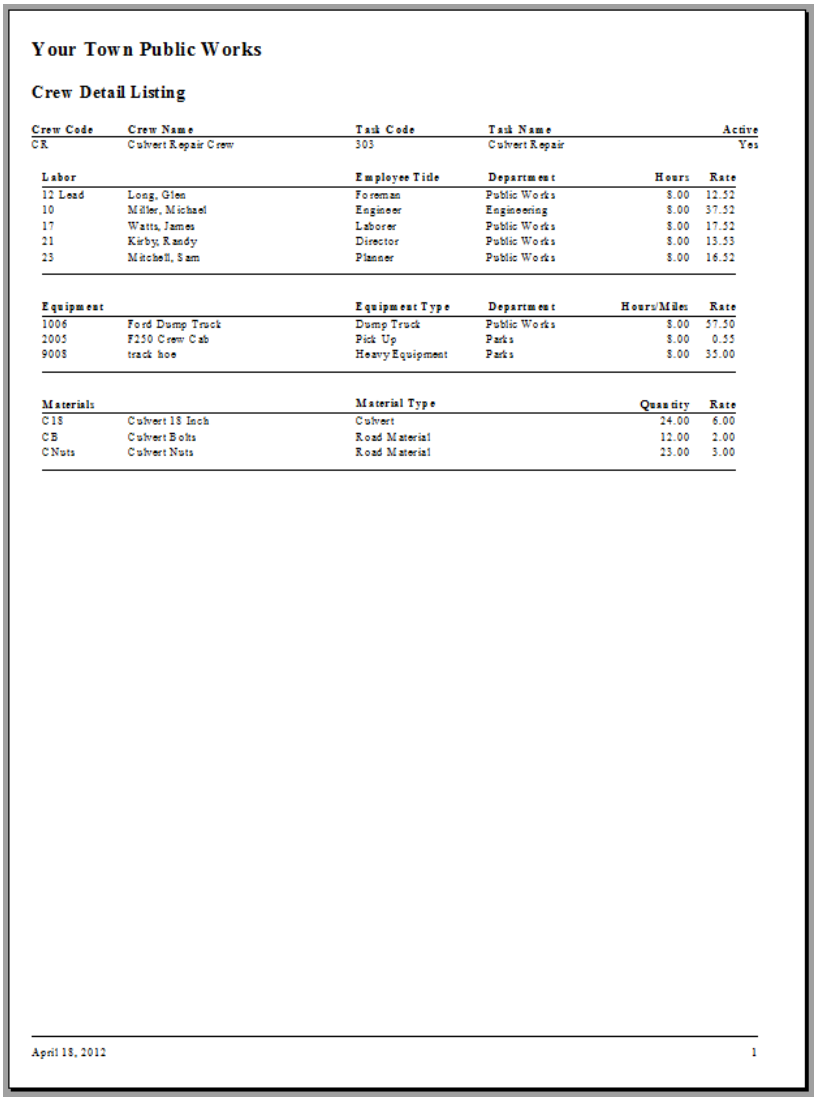
Crew Detail Listing by Code or Name Report

The rteport provides information about Crew Code, Crew Name, Task Code, Task Name, Activity status, Labor, Equipment and Materials.

The **Department** and **Employee Title** options in the dropdown boxes located in the lower left section of the form do not apply and have been disabled.

The report can be filtered to view; **All Records, Active Records** or **Inactive Records** only using the filter in the lower right side of the form.





Your Town Public Works

Crew Detail Listing

Crew Code	Crew Name	Task Code	Task Name	Active
CR	Culvert Repair Crew	303	Culvert Repair	Yes

Labor		Employee Title	Department	Hours	Rate
12 Lead	Long, Glen	Foreman	Public Works	8.00	12.52
10	Miller, Michael	Engineer	Engineering	8.00	37.52
17	Watts, James	Laborer	Public Works	8.00	17.52
21	Kirby, Randy	Director	Public Works	8.00	13.53
23	Mitchell, Sam	Planner	Public Works	8.00	16.52

Equipment		Equipment Type	Department	Hours/Miles	Rate
1006	Ford Dump Truck	Dump Truck	Public Works	8.00	57.50
2005	F250 Crew Cab	Pick Up	Parks	8.00	0.55
9008	track hoe	Heavy Equipment	Parks	8.00	35.00

Materials		Material Type	Quantity	Rate
C18	Culvert 18 Inch	Culvert	24.00	6.00
CB	Culvert Bolts	Road Material	12.00	2.00
CNuts	Culvert Nuts	Road Material	23.00	3.00

April 18, 2012 1

Table of Contents Index

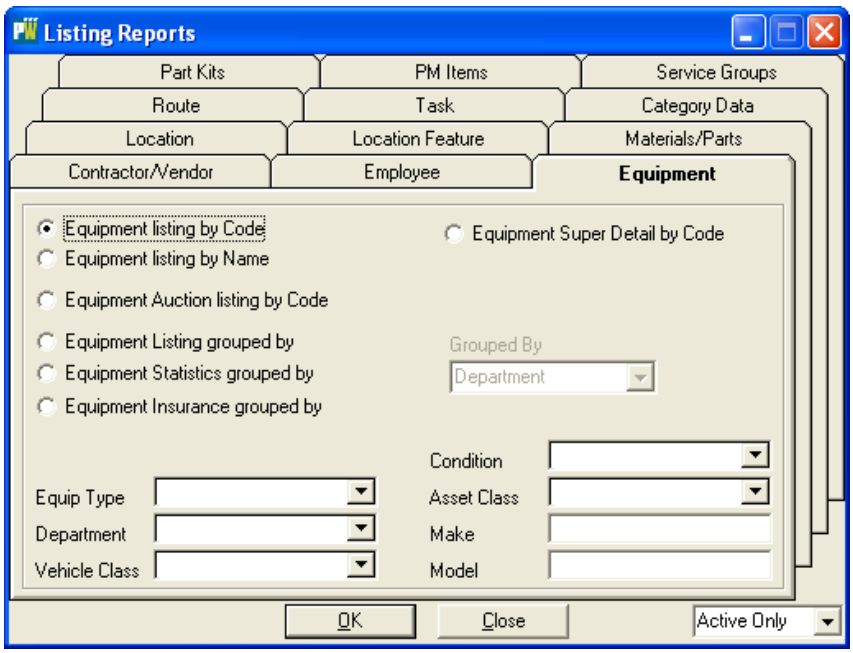
Equipment listing Reports

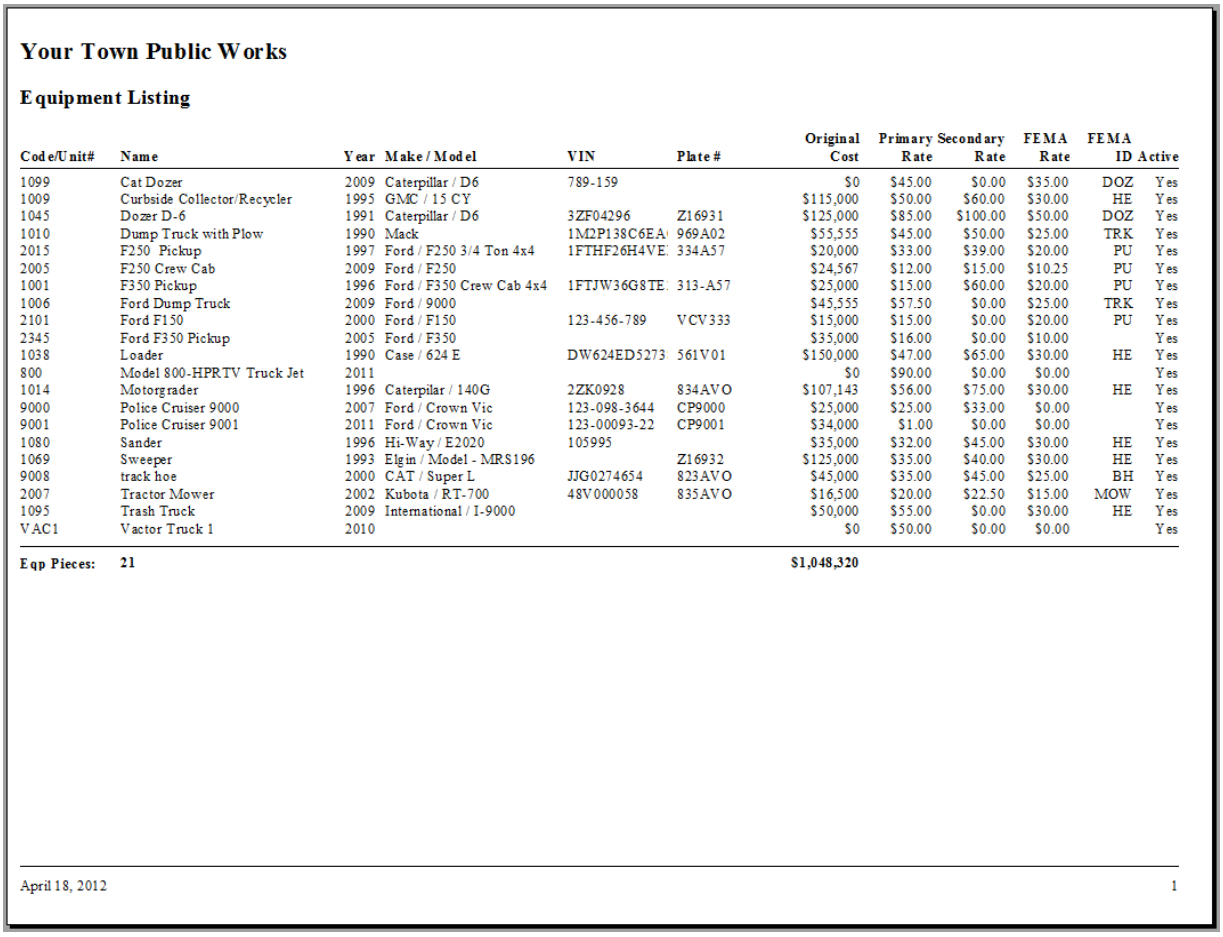
Equipment listing by Code, Name and Auction listing by Code Reports The listing reports can be defined by Name, Code or Auction Listing by code.

The ***Grouped By*** dropdown box, located on the right side of the menu, **does not apply** for these selections and is unavailable.

Available options include filtering by; Equipment Type, Department, Vehicle Class, Condition, Asset Class, Make or Model.

Using the dropdown menu located on the lower right hand side of the form, the report can be filtered to view; All Records, Active Records or Inactive Records only.





Your Town Public Works

Equipment Listing

Code/Unit#	Name	Year	Make / Model	VIN	Plate #	Original Cost	Primary Rate	Secondary Rate	FEMA Rate	FEMA ID	Active
1099	Cat Dozer	2009	Caterpillar / D6	789-159		$0	$45.00	$0.00	$35.00	DOZ	Yes
1009	Curbside Collector/Recycler	1995	GMC / 15 CY			$115,000	$50.00	$60.00	$30.00	HE	Yes
1045	Dozer D-6	1991	Caterpillar / D6	3ZF04296	Z16931	$125,000	$85.00	$100.00	$50.00	DOZ	Yes
1010	Dump Truck with Plow	1990	Mack	1M2P138C6EA	969A02	$55,555	$45.00	$50.00	$25.00	TRK	Yes
2015	F250 Pickup	1997	Ford / F250 3/4 Ton 4x4	1FTHF26H4VE	334A57	$20,000	$33.00	$39.00	$20.00	PU	Yes
2005	F250 Crew Cab	2009	Ford / F250			$24,567	$12.00	$15.00	$10.25	PU	Yes
1001	F350 Pickup	1996	Ford / F350 Crew Cab 4x4	1FTJW36G8TE	313-A57	$25,000	$15.00	$60.00	$20.00	PU	Yes
1006	Ford Dump Truck	2009	Ford / 9000			$45,555	$57.50	$0.00	$25.00	TRK	Yes
2101	Ford F150	2000	Ford / F150	123-456-789	VCV333	$15,000	$15.00	$0.00	$20.00	PU	Yes
2345	Ford F350 Pickup	2005	Ford / F350			$35,000	$16.00	$0.00	$10.00		Yes
1038	Loader	1990	Case / 624 E	DW624ED5273	561V01	$150,000	$47.00	$65.00	$30.00	HE	Yes
800	Model 800-HPRTV Truck Jet	2011				$0	$90.00	$0.00	$0.00		Yes
1014	Motorgrader	1996	Caterpilar / 140G	2ZK0928	834AVO	$107,143	$56.00	$75.00	$30.00	HE	Yes
9000	Police Cruiser 9000	2007	Ford / Crown Vic	123-098-3644	CP9000	$25,000	$25.00	$33.00	$0.00		Yes
9001	Police Cruiser 9001	2011	Ford / Crown Vic	123-00093-22	CP9001	$34,000	$1.00	$0.00	$0.00		Yes
1080	Sander	1996	Hi-Way / E2020	105995		$35,000	$32.00	$45.00	$30.00	HE	Yes
1069	Sweeper	1993	Elgin / Model - MRS196		Z16932	$125,000	$35.00	$40.00	$30.00	HE	Yes
9008	track hoe	2000	CAT / Super L	JJG0274654	823AVO	$45,000	$35.00	$45.00	$25.00	BH	Yes
2007	Tractor Mower	2002	Kubota / RT-700	48V000058	835AVO	$16,500	$20.00	$22.50	$15.00	MOW	Yes
1095	Trash Truck	2009	International / I-9000			$50,000	$55.00	$0.00	$30.00	HE	Yes
VAC1	Vactor Truck 1	2010				$0	$50.00	$0.00	$0.00		Yes
Eqp Pieces:	**21**					**$1,048,320**					

April 18, 2012 1

Table of Contents Index

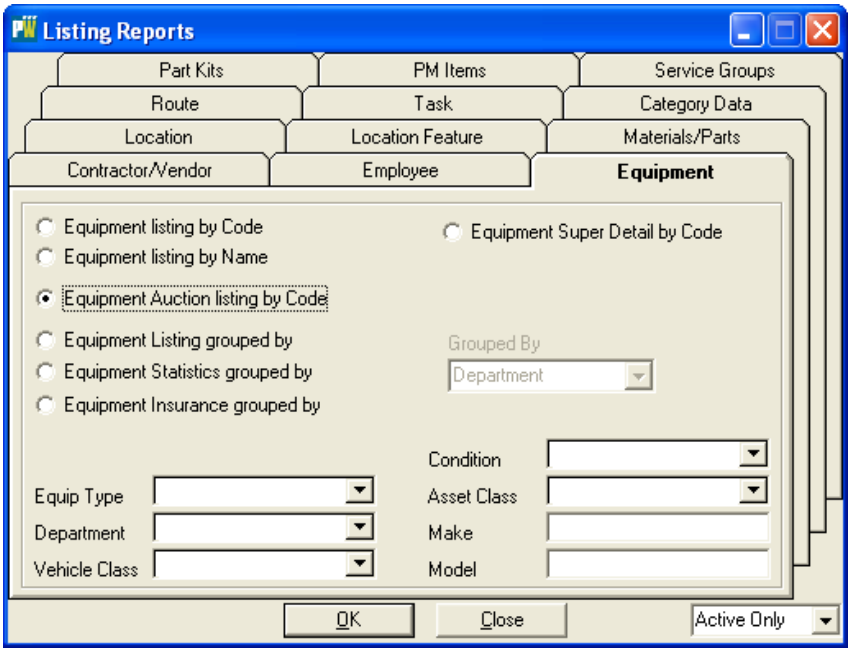
Equipment Super Detail by Code Report

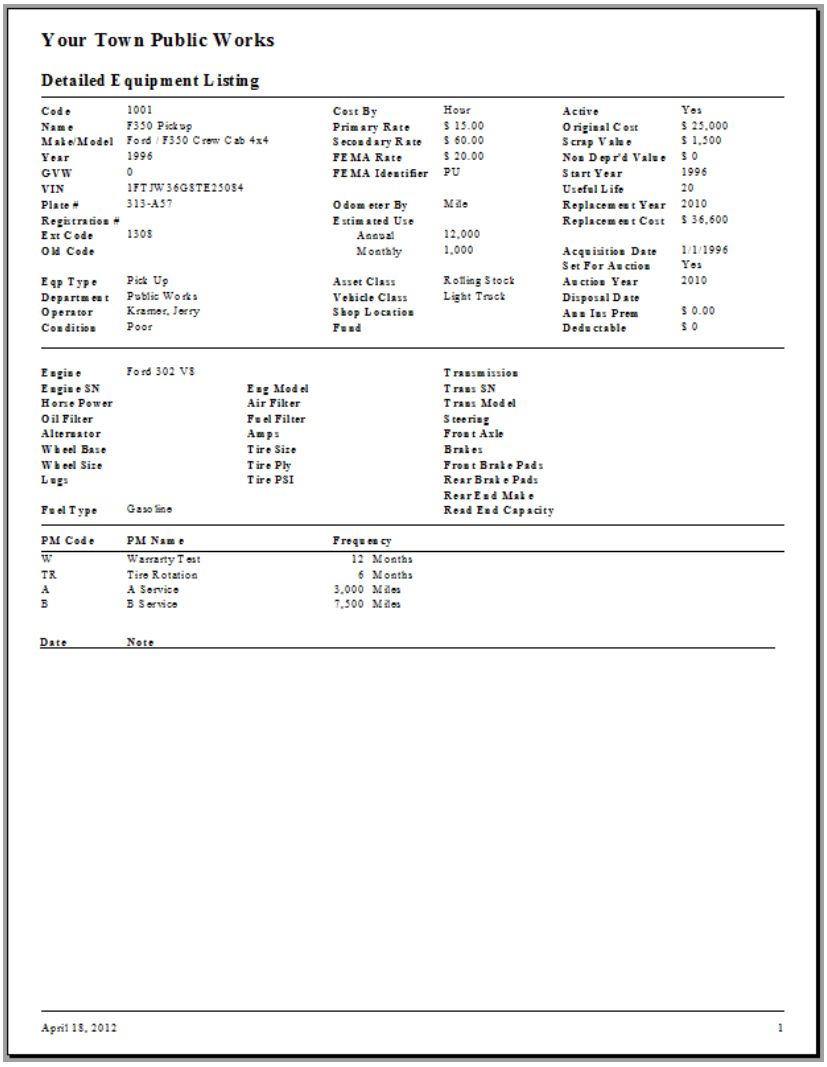
The report provides identification, condition and valuation information for a particular asset.

The ***Grouped By*** dropdown box, located on the right side of the menu, does not apply for this selection and is unavailable.

Available options include filtering by; Equipment Type, Department, Vehicle Class, Condition, Asset Class, Make or Model.

Using the dropdown menu located on the lower right hand side of the form, the report can be filtered to view; All Records, Active Records or Inactive Records only.





Your Town Public Works

Detailed Equipment Listing

Code	1001	Cost By	Hour	Active	Yes
Name	F350 Pickup	Primary Rate	$ 15.00	Original Cost	$ 25,000
Make/Model	Ford / F350 Crew Cab 4x4	Secondary Rate	$ 60.00	Scrap Value	$ 1,500
Year	1996	FEMA Rate	$ 20.00	Non Depr'd Value	$ 0
GVW	0	FEMA Identifier	PU	Start Year	1996
VIN	1FTJW36G8TE25084			Useful Life	20
Plate #	313-A57	Odometer By	Mile	Replacement Year	2010
Registration #		Estimated Use		Replacement Cost	$ 36,600
Ext Code	1308	Annual	12,000		
OM Code		Monthly	1,000	Acquisition Date	1/1/1996
				Set For Auction	Yes
Eqp Type	Pick Up	Asset Class	Rolling Stock	Auction Year	2010
Department	Public Works	Vehicle Class	Light Truck	Disposal Date	
Operator	Kramer, Jerry	Shop Location		Ann Ins Prem	$ 0.00
Condition	Poor	Fund		Deductable	$ 0

Engine	Ford 302 V8			Transmission	
Engine SN		Eng Model		Trans SN	
Horse Power		Air Filter		Trans Model	
Oil Filter		Fuel Filter		Steering	
Alternator		Amps		Front Axle	
Wheel Base		Tire Size		Brakes	
Wheel Size		Tire Ply		Front Brake Pads	
Lugs		Tire PSI		Rear Brake Pads	
				Rear End Make	
Fuel Type	Gasoline			Read End Capacity	

PM Code	PM Name	Frequency
W	Warranty Test	12 Months
TR	Tire Rotation	6 Months
A	A Service	3,000 Miles
B	B Service	7,500 Miles

Date	Note

April 18, 2012 1

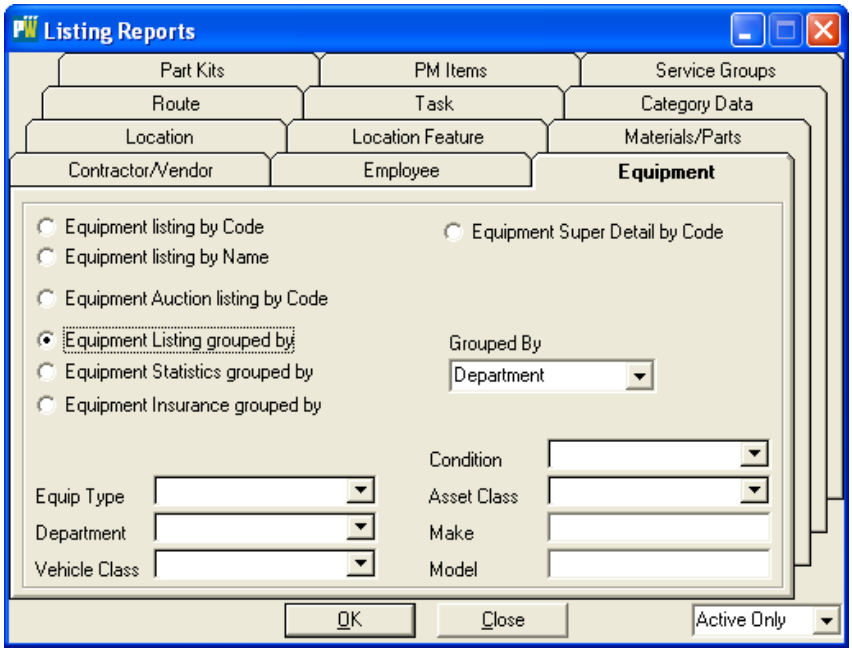
Table of Contents Index

Equipment listing Grouped by Report

The ***Grouped By*** dropdown box is available for this report and provides five primary categories of list report filtering options, they include filtering by; Department, Equipment Type, Vehicle Class, Asset Class and Condition.

Additional filtering options are provided for each category including; Department, Equipment Type, Vehicle Class, Asset Class and Condition

The report can be filtered to view; All Records, Active Records or Inactive Records only using the dropdown box located in the lower right hand corner of the form.



Your Town Public Works

Equipment Listing

Grouped By Department

Code/Unit#	Name	Year	Make / Model	Original Cost	Replace Year	Replace Cost	Primary Rate	Secondary Rate	Fema Rate	Active
Parks										
2005	F250 Crew Cab	2009	Ford F250	$24,567		$0	$12.00	$15.00	$10.25	Y
2007	Tractor Mower	2002	Kubota RT-700	$16,500	2012	$18,500	$20.00	$22.50	$15.00	Y
2015	F250 Pickup	1997	Ford F250 3/4 Ton 4x4	$20,000	2007	$25,000	$33.00	$39.00	$20.00	Y
2101	Ford F150	2000	Ford F150	$15,000	2015	$23,370	$15.00	$0.00	$20.00	Y
9008	track hoe	2000	CAT Super L	$45,000	2015	$72,212	$35.00	$45.00	$25.00	Y
Eqp Pieces:	**5**			**$121,067**		**$139,081**				
Police										
9000	Police Cruiser 9000	2007	Ford Crown Vic	$25,000	2012	$27,602	$25.00	$33.00	$0.00	Y
9001	Police Cruiser 9001	2011	Ford Crown Vic	$34,000	2016	$37,539	$1.00	$0.00	$0.00	Y
Eqp Pieces:	**2**			**$59,000**		**$65,141**				
Public Works										
1001	F350 Pickup	1996	Ford F350 Crew Cab 4x4	$25,000	2010	$36,600	$15.00	$60.00	$20.00	Y
1006	Ford Dump Truck	2009	Ford 9000	$45,555		$0	$57.50	$0.00	$25.00	Y
1009	Curbside Collector/Recycler	1995	GMC 15 CY	$115,000	2015	$225,000	$50.00	$60.00	$30.00	Y
1010	Dump Truck with Plow	1990	Mack	$55,555	2015	$65,000	$45.00	$50.00	$25.00	Y
1014	Motorgrader	1996	Caterpilar 140G	$107,143	2026	$200,000	$56.00	$75.00	$30.00	Y
1038	Loader	1990	Case 624 E	$150,000	2015	$0	$47.00	$65.00	$30.00	Y
1045	Dozer D-6	1991	Caterpillar D6	$125,000	2021	$0	$85.00	$100.00	$50.00	Y
1069	Sweeper	1993	Elgin Model - MRS196	$125,000	2013	$0	$35.00	$40.00	$30.00	Y
1080	Sander	1996	Hi-Way E2020	$35,000	2026	$60,000	$32.00	$45.00	$30.00	Y
1095	Trash Truck	2009	International I-9000	$50,000		$0	$55.00	$0.00	$30.00	Y
1099	Cat Dozer	2009	Caterpillar D6	$0		$0	$45.00	$0.00	$35.00	Y
2345	Ford F350 Pickup	2005	Ford F350	$35,000		$0	$16.00	$0.00	$10.00	Y
800	Model 800-HPRTV Truck Jet	2011		$0		$0	$90.00	$0.00	$0.00	Y
VAC1	Vactor Truck 1	2010		$0		$0	$50.00	$0.00	$0.00	Y
Eqp Pieces:	**14**			**$868,253**		**$586,600**				
				Total Original Cost		**Total Replace Cost**				

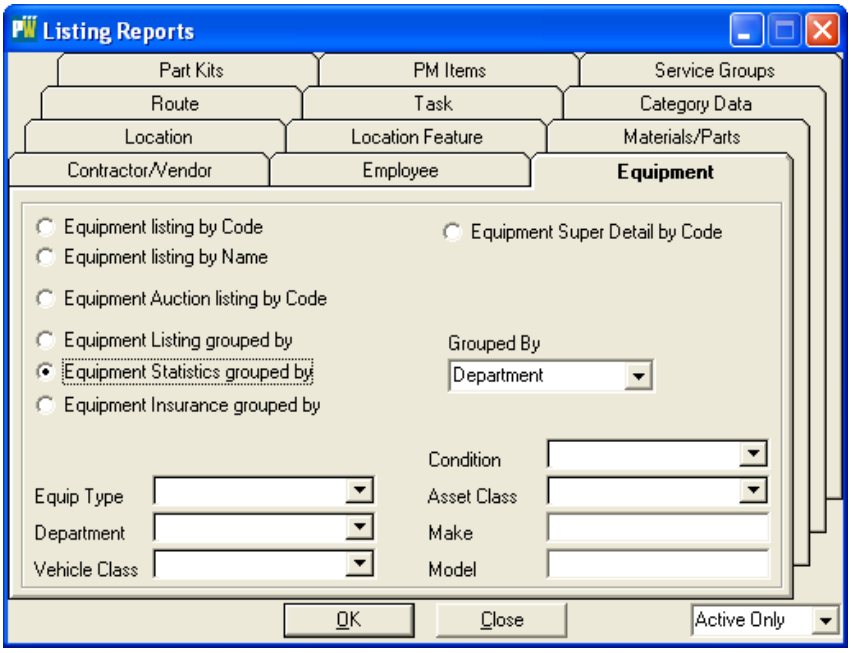
April 19, 2012 1

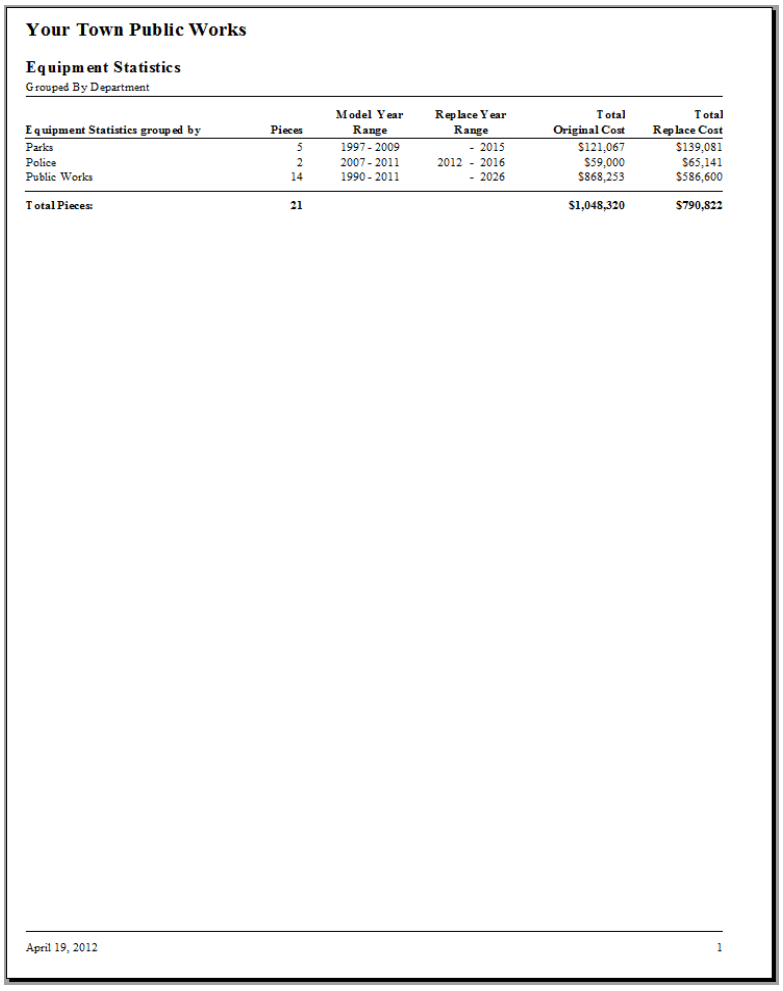
Equipment Statistics Grouped by Report

The ***Grouped By*** dropdown box is available for this report and provides five primary categories of list report filtering options, they include filtering by; Department, Equipment Type, Vehicle Class, Asset Class and Condition.

Additional filtering options are provided for each category including; Department, Equipment Type, Vehicle Class, Asset Class and Condition

The report can be filtered to view; All Records, Active Records or Inactive Records only using the dropdown box located in the lower right hand side of the form.





Your Town Public Works

Equipment Statistics

Grouped By Department

Equipment Statistics grouped by	Pieces	Model Year Range	Replace Year Range	Total Original Cost	Total Replace Cost
Parks	5	1997 - 2009	- 2015	$121,067	$139,081
Police	2	2007 - 2011	2012 - 2016	$59,000	$65,141
Public Works	14	1990 - 2011	- 2026	$868,253	$586,600
Total Pieces:	**21**			**$1,048,320**	**$790,822**

April 19, 2012 1

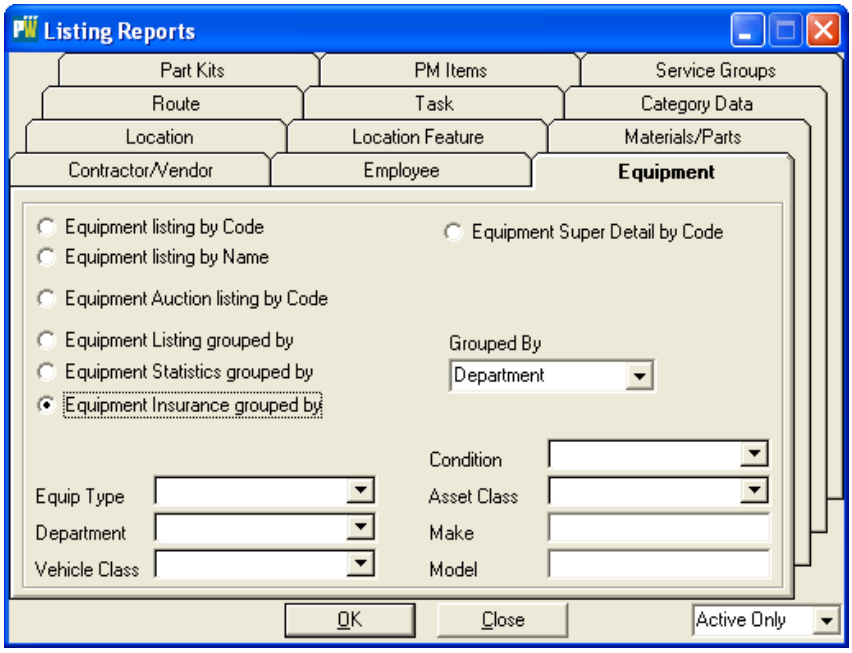
Table of Contents Index

Equipment Insurance Grouped by Report

The ***Grouped By*** dropdown box is available for this report and provides five primary categories of list report filtering options, they include filtering by; Department, Equipment Type, Vehicle Class, Asset Class and Condition.

Additional filtering options are provided for each category including; Department, Equipment Type, Vehicle Class, Asset Class and Condition

The report can be filtered to view; All Records, Active Records or Inactive Records only using the dropdown box located in the lower right hand side of the form.



Your Town Public Works

Equipment All Equipment
Department All Location Districts
Equip Type All Employees
Replacement Year All Dates
Vehicle Class
Asset Class All Projects

Equipment Replacement Report
Grouped By Department

Eqp Code	Equipment Name	Make/Model	Type	Department	Insurance Premium	Insurance Deductable
Parks						
2005	F250 Crew Cab	Ford F250	Pick Up	Parks	$0.00	$0
2007	Tractor Mower	Kubota RT-700	Mower	Parks	$0.00	$0
2015	F250 Pickup	Ford F250 3/4 Ton 4x4	Pick Up	Parks	$0.00	$0
2101	Ford F150	Ford F150	Pick Up	Parks	$0.00	$0
9008	track hoe	CAT Super L	Heavy Equipment	Parks	$1,200.00	$2,000
Eqp Pieces:	**5**				**$1,200.00**	
Police						
9000	Police Cruiser 9000	Ford Crown Vic	Car	Police	$0.00	$0
9001	Police Cruiser 9001	Ford Crown Vic	Car	Police	$0.00	$0
Eqp Pieces:	**2**				**$0.00**	
Public Works						
1001	F350 Pickup	Ford F350 Crew Cab 4x4	Pick Up	Public Works	$0.00	$0
1006	Ford Dump Truck	Ford 9000	Dump Truck	Public Works	$0.00	$0
1009	Curbside Collector/Recycler	GMC 15 CY	Sweeper	Public Works	$0.00	$0
1010	Dump Truck with Plow	Mack	Dump Truck	Public Works	$1,500.00	$5,000
1014	Motorgrader	Caterpilar 140G	Heavy Equipment	Public Works	$0.00	$0
1038	Loader	Case 624 E	Heavy Equipment	Public Works	$0.00	$0
1045	Dozer D-6	Caterpillar D6	Heavy Equipment	Public Works	$0.00	$0
1069	Sweeper	Elgin Model - MRS196	Sweeper	Public Works	$0.00	$0
1080	Sander	Hi-Way E2020	Sweeper	Public Works	$0.00	$0
1095	Trash Truck	International I-9000	Sweeper	Public Works	$0.00	$0
1099	Cat Dozer	Caterpillar D6	Heavy Equipment	Public Works	$0.00	$0
2345	Ford F350 Pickup	Ford F350	Pick Up	Public Works	$0.00	$0
800	Model 800-HPRTV Truck Jet		Heavy Equipment	Public Works	$0.00	$0
VAC1	Vactor Truck 1		Heavy Equipment	Public Works	$0.00	$0
Eqp Pieces:	**14**				**$1,500.00**	
Eqp Pieces:	**21**				**$2,700.00**	

04/19/12 1

Table of Contents Index

Location Listing Reports

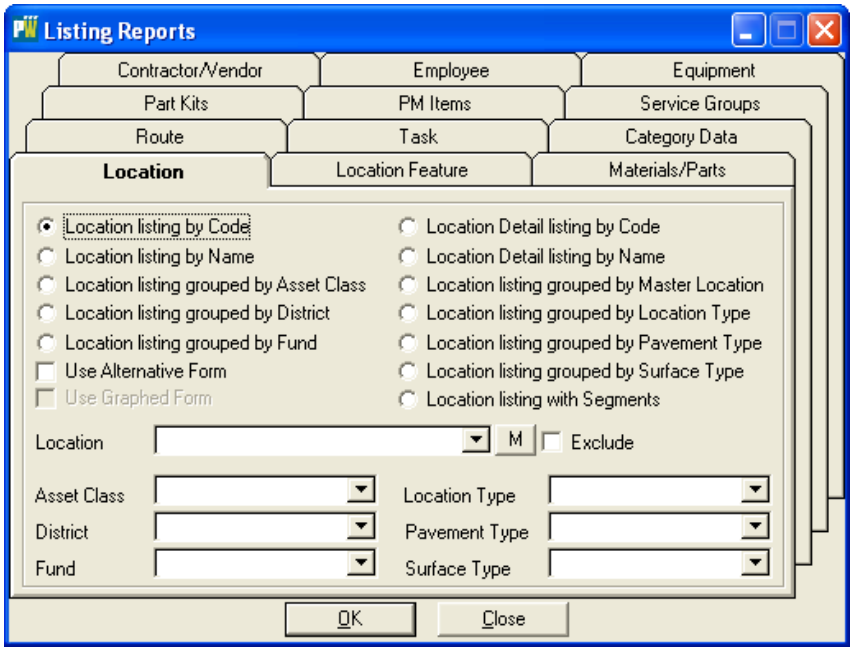
Location listing by Name or Code Reports
Filtering options available for the following report include; Location, Asset Class, District, Fund, Location Type, Pavement Type and Surface Type.

Use Alternative Form option provides a modified version of the standard report.

The **M** button provides the ability to easily select multiple locations for a desired report.

The **Excludes** Checkbox allows the user to exclude selections when filtering locations.

The **Use Graphed Form** option does not apply and is unavailable for this report.



Your Town Public Works

Locations Listing

Location Code	Location Name	Master	Len (Mi)	Len (Ft)	Width	ROW	Lanes	ADT	Units	SqYards	Acres	Act
1	Babbit Lane	No	1.50	7,894	20	40	1	125	50	17,542	3.62	Yes
10	Bartlett Ln	No	0.87	4,618	20	40	2	250	25	10,262	2.12	Yes
100	Elk Pass	No	0.16	859	20	40	2	250	25	1,909	0.39	Yes
1000	Pipe 543	No	0.14	825	1					83	0.02	Yes
1001	Pipe 544	No	0.00	950	1		0	0	20	0	0.00	Yes
1002	Pipe 545	No	0.00	825	1		0	0	30	0	0.00	Yes
1003	Pipe 546	No	0.00	950	1		0	0	40	0	0.00	Yes
1004	Pipe 547	No	0.00	825	1	0	0	0	50	0	0.00	Yes
1005	Pipe 548	No	0.00	950	2	0	0	0	60	0	0.00	Yes
1006	Pipe 549	No	0.00	825	1	0	0	0	70	0	0.00	Yes
1007	Pipe 550	No	0.00	950	1	0	0	0	80	0	0.00	Yes
1008	Pipe 551	No	0.00	825	1	0	0	0	90	0	0.00	Yes
1009	Pipe 552	No	0.00	950	1	0	0	0	0	0	0.00	Yes
101	Elmire Ln	No	0.52	2,736	20	20	1	125	50	6,079	1.26	Yes
1010	Pipe 553	No	0.00	825	1	0	0	0	10	0	0.00	Yes
1011	Pipe 554	No	0.00	950	2	0	0	0	20	0	0.00	Yes
1012	Pipe 555	No	0.00	825	1	0	0	0	30	0	0.00	Yes
1013	Pipe 556	No	0.00	950	1	0	0	0	40	0	0.00	Yes
1014	Pipe 557	No	0.00	825	1	0	0	0	50	0	0.00	Yes
1015	Pipe 558	No	0.00	950	1	0	0	0	60	0	0.00	Yes
1016	Pipe 559	No	0.00	825	1	0	0	0	70	0	0.00	Yes
1017	Pipe 560	No	0.00	950	2	0	0	0	80	0	0.00	Yes
1018	Pipe 561	No	0.00	825	1	0	0	0	90	0	0.00	Yes
1019	Pipe 562	No	0.00	950	1	0	0	0	0	0	0.00	Yes
102	Elmwood Ct	No	0.17	879	20	40	2	250	25	1,954	0.40	Yes
1020	Pipe 563	No	0.00	825	1	0	0	0	10	0	0.00	Yes
1021	Pipe 564	No	0.00	950	1	0	0	0	20	0	0.00	Yes
1022	Pipe 565	No	0.00	825	1	0	0	0	30	0	0.00	Yes
1023	Pipe 566	No	0.00	950	2	0	0	0	40	0	0.00	Yes
1024	Pipe 567	No	0.00	825	1	0	0	0	50	0	0.00	Yes
1025	Pipe 568	No	0.00	950	1	0	0	0	60	0	0.00	Yes
1026	Pipe 569	No	0.00	825	1	0	0	0	70	0	0.00	Yes
1027	Pipe 570	No	0.00	950	1	0	0	0	80	0	0.00	Yes
1028	Pipe 571	No	0.00	825	1	0	0	0	90	0	0.00	Yes
1029	Pipe 572	No	0.00	950	2	0	0	0	0	0	0.00	Yes
103	Elmwood Ln	No	0.83	4,380	20	20	1	125	50	9,734	2.01	Yes
1030	Pipe 573	No	0.00	825	1	0	0	0	10	0	0.00	Yes
1031	Pipe 574	No	0.00	950	1	0	0	0	20	0	0.00	Yes
1032	Pipe 575	No	0.00	825	1	0	0	0	30	0	0.00	Yes

April 20, 2012 1

Table of Contents Index

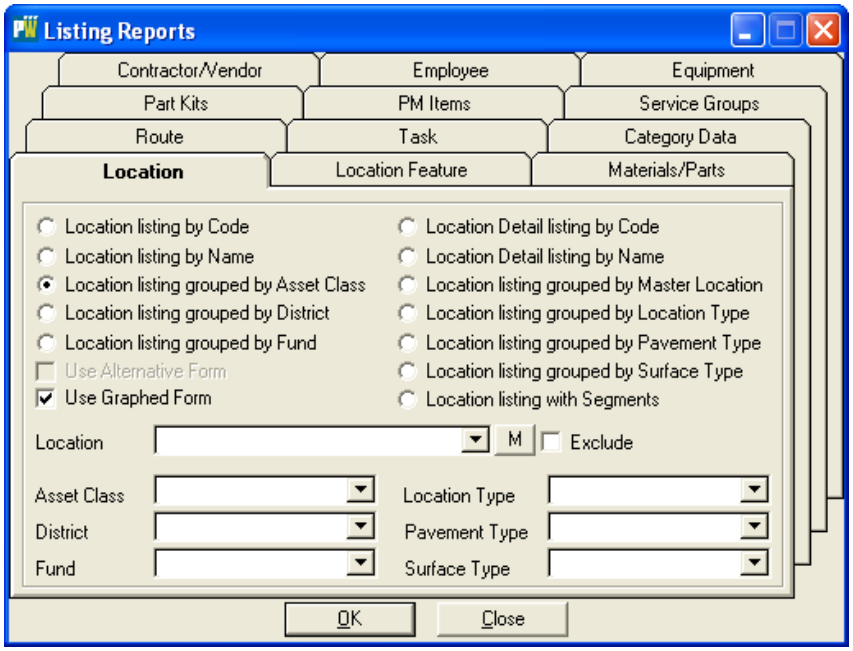
Location listing grouped by Asset Class, District or Fund Reports

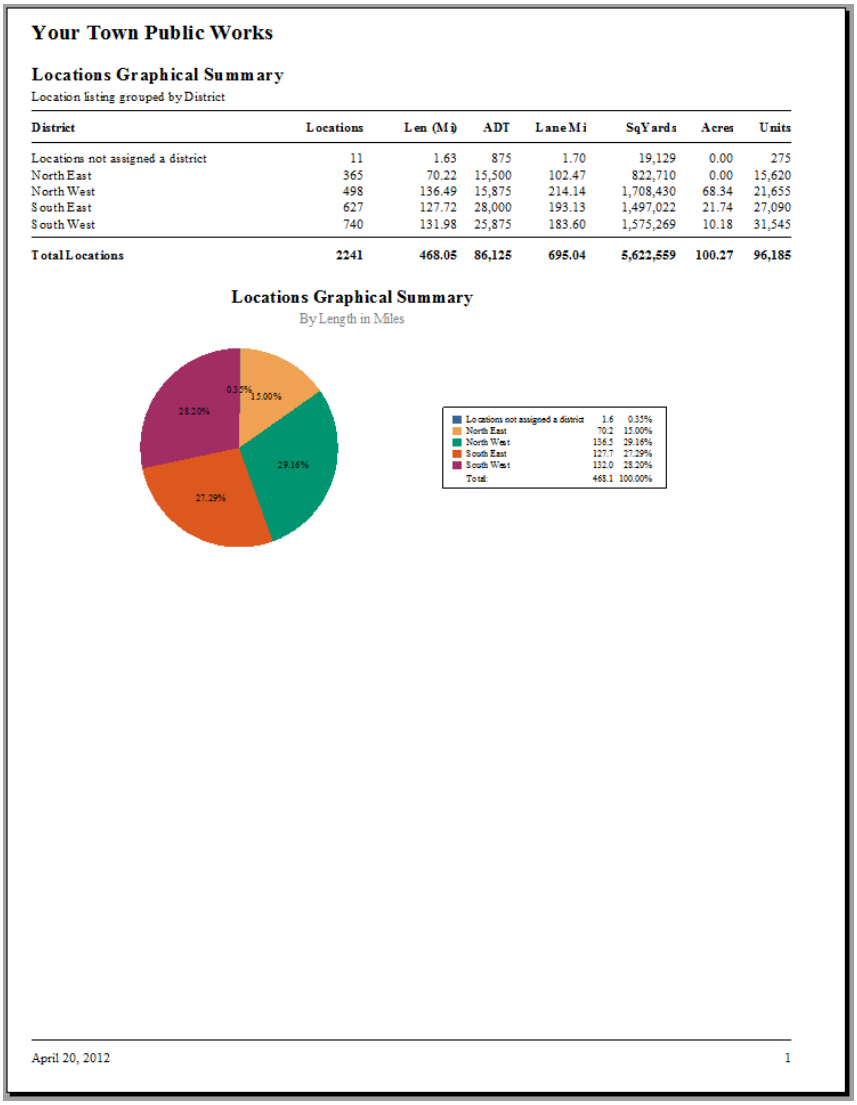
Filtering options available for this report include; Location, Asset Class, District, Fund, Location Type, Pavement Type and Surface Type.

Use Alternative Form option provides a modified version of the standard report.

The **M** button provides the capacity to select multiple locations for a desired report.

The **Excludes** Checkbox allows the user to exclude selections when filtering locations.





Your Town Public Works

Locations Graphical Summary

Location listing grouped by District

District	Locations	Len (Mi)	ADT	Lane Mi	SqYards	Acres	Units
Locations not assigned a district	11	1.63	875	1.70	19,129	0.00	275
North East	365	70.22	15,500	102.47	822,710	0.00	15,620
North West	498	136.49	15,875	214.14	1,708,430	68.34	21,655
South East	627	127.72	28,000	193.13	1,497,022	21.74	27,090
South West	740	131.98	25,875	183.60	1,575,269	10.18	31,545
Total Locations	**2241**	**468.05**	**86,125**	**695.04**	**5,622,559**	**100.27**	**96,185**

Locations Graphical Summary

By Length in Miles

April 20, 2012 1

Table of Contents Index

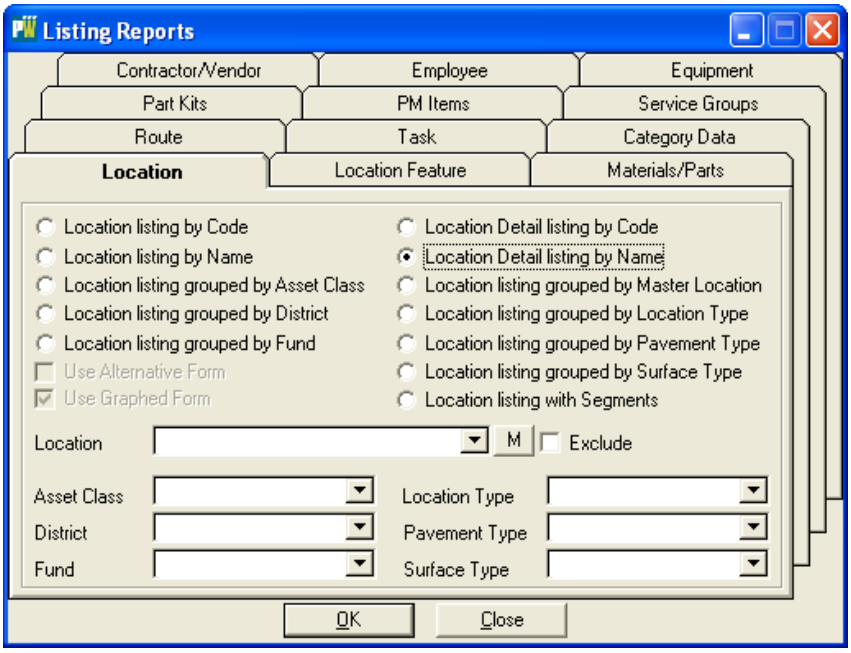
Location Detail listing by Code or Name Reports

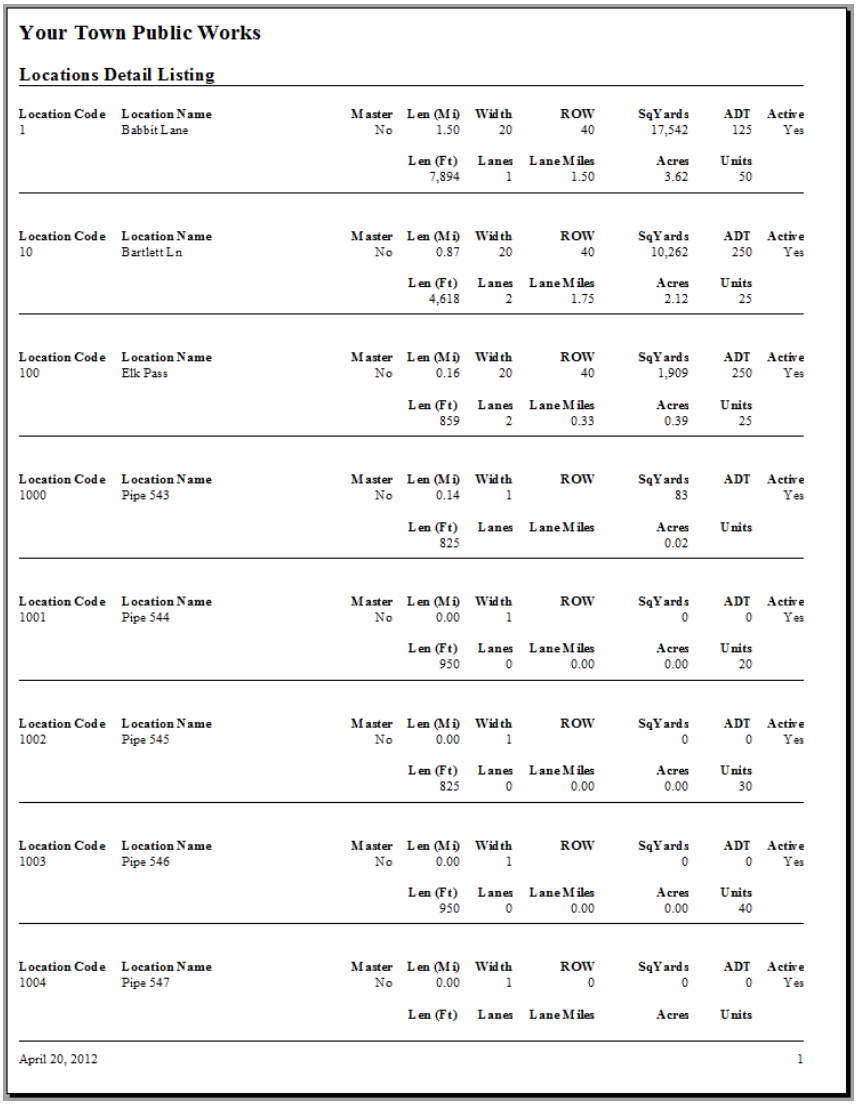
Filtering options available for this report include; Location, Asset Class, District, Fund, Location Type, Pavement Type and Surface Type.

The **Use Graphed Form** and **Use Alternative Form** options do not apply and are unavailable.

The **M** button provides the capacity to select multiple locations for a desired report.

The **Excludes** Checkbox allows the user to exclude selections when filtering locations.





Your Town Public Works

Locations Detail Listing

Location Code	Location Name	Master	Len (Mi)	Width	ROW	SqYards	ADT	Active
1	Babbit Lane	No	1.50	20	40	17,542	125	Yes
			Len (Ft)	Lanes	Lane Miles	Acres	Units	
			7,894	1	1.50	3.62	50	
10	Bartlett Ln	No	0.87	20	40	10,262	250	Yes
			4,618	2	1.75	2.12	25	
100	Elk Pass	No	0.16	20	40	1,909	250	Yes
			859	2	0.33	0.39	25	
1000	Pipe 543	No	0.14	1		83		Yes
			825			0.02		
1001	Pipe 544	No	0.00	1		0	0	Yes
			950	0	0.00	0.00	20	
1002	Pipe 545	No	0.00	1		0	0	Yes
			825	0	0.00	0.00	30	
1003	Pipe 546	No	0.00	1		0	0	Yes
			950	0	0.00	0.00	40	
1004	Pipe 547	No	0.00	1	0	0	0	Yes
			Len (Ft)	Lanes	Lane Miles	Acres	Units	

April 20, 2012 1

Table of Contents Index

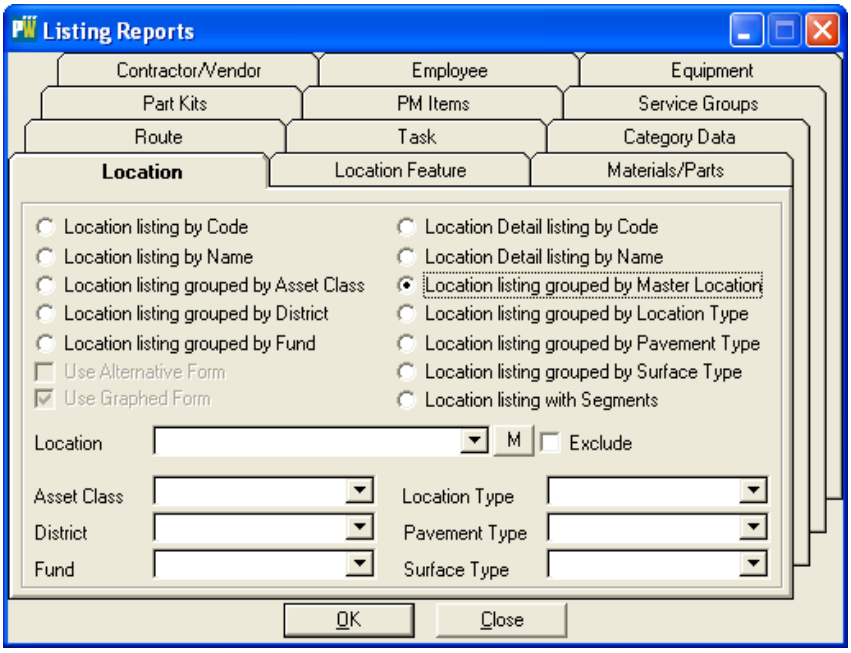
Location listing grouped by Master Location Reports

Filtering options available for this report include; Location, Asset Class, District, Fund, Location Type, Pavement Type and Surface Type.

The **Use Graphed Form** and **Use Alternative Form** options do not apply and are unavailable.

The **M** button provides the flexibility to select multiple locations for a desired report.

The **Excludes** Checkbox allows the user to exclude selections when filtering locations.



Your Town Public Works

Location Master/Segment Listing

Location Code / Name		Pavement	Surface	Length (mi)	Width	SqYards	Units	Active
No Master Location Assigned								
1	Babbit Lane	Asphalt	Paved	1.495	20.00	17,542	50	Yes
10	Bartlett Ln	Asphalt	Paved	0.875	20.00	10,262	25	Yes
100	Elk Pass	Concrete	Paved	0.163	20.00	1,909	25	Yes
1000	Pipe 543			0.142	1.00	83		Yes
1001	Pipe 544			0.000	0.50	0	20	Yes
1002	Pipe 545			0.000	1.00	0	30	Yes
1003	Pipe 546			0.000	0.50	0	40	Yes
1004	Pipe 547			0.000	1.00	0	50	Yes
1005	Pipe 548			0.000	1.50	0	60	Yes
1006	Pipe 549			0.000	1.00	0	70	Yes
1007	Pipe 550			0.000	0.50	0	80	Yes
1008	Pipe 551			0.000	1.00	0	90	Yes
1009	Pipe 552			0.000	0.50	0	0	Yes
101	Elmire Ln	Asphalt	Paved	0.518	20.00	6,079	50	Yes
1010	Pipe 553			0.000	1.00	0	10	Yes
1011	Pipe 554			0.000	1.50	0	20	Yes
1012	Pipe 555			0.000	1.00	0	30	Yes
1013	Pipe 556			0.000	0.50	0	40	Yes
1014	Pipe 557			0.000	1.00	0	50	Yes
1015	Pipe 558			0.000	0.50	0	60	Yes
1016	Pipe 559			0.000	1.00	0	70	Yes
1017	Pipe 560			0.000	1.50	0	80	Yes
1018	Pipe 561			0.000	1.00	0	90	Yes
1019	Pipe 562			0.000	0.50	0	0	Yes
102	Elmwood Ct	Asphalt	Paved	0.166	20.00	1,954	25	Yes
1020	Pipe 563			0.000	1.00	0	10	Yes
1021	Pipe 564			0.000	0.50	0	20	Yes
1022	Pipe 565			0.000	1.00	0	30	Yes
1023	Pipe 566			0.000	1.50	0	40	Yes
1024	Pipe 567			0.000	1.00	0	50	Yes
1025	Pipe 568			0.000	0.50	0	60	Yes
1026	Pipe 569			0.000	1.00	0	70	Yes
1027	Pipe 570			0.000	0.50	0	80	Yes
1028	Pipe 571			0.000	1.00	0	90	Yes
1029	Pipe 572			0.000	1.50	0	0	Yes
103	Elmwood Ln	Asphalt	Paved	0.830	20.00	9,734	50	Yes
1030	Pipe 573			0.000	1.00	0	10	Yes

April 23, 2012 1

Location listing grouped by Location, Pavement and Surface Type Reports

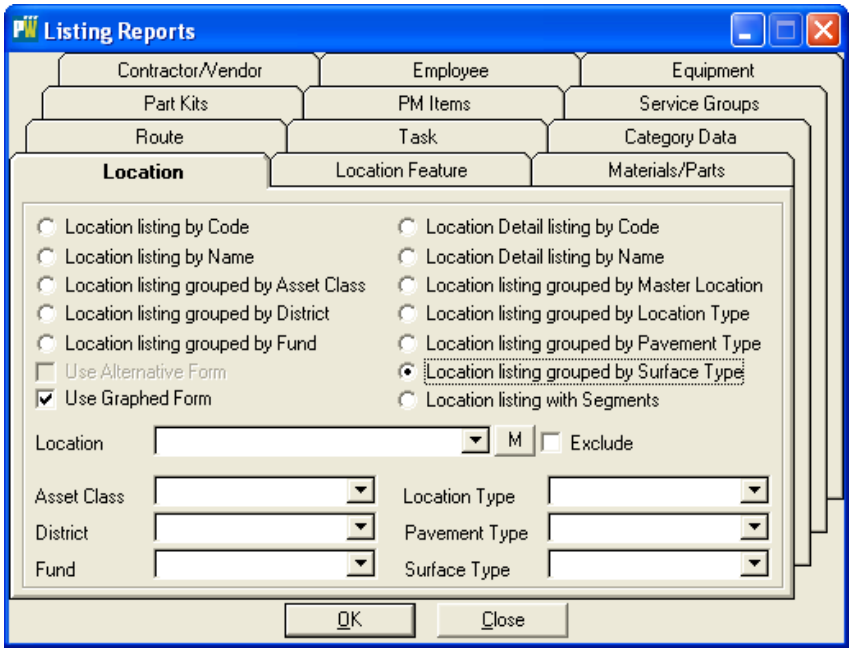
Filtering options available for this report include; Location, Asset Class, District, Fund, Location Type, Pavement Type and Surface Type.

The **Use Graphed Form** option is available for this selection.

Use Alternative Form option does not apply and is unavailable.

The **M** button provides the flexibility to select multiple locations for a desired report.

The **Excludes** Checkbox allows the user to exclude selections when filtering locations.



Your Town Public Works

Locations Listing

Location listing grouped by Surface Type

Paved

Code	Location Name	Master	Len (Mi)	ADT	SqYards	Acres	Units	Active
1	Babbit Lane	No	1.50	125	17,542	3.62	50	Yes
10	Bartlett Ln	No	0.87	250	10,262	2.12	25	Yes
100	Elk Pass	No	0.16	250	1,909	0.39	25	Yes
101	Elmire Ln	No	0.52	125	6,079	1.26	50	Yes
102	Elmwood Ct	No	0.17	250	1,954	0.40	25	Yes
103	Elmwood Ln	No	0.83	125	9,734	2.01	50	Yes
104	Elridge Ln	No	0.54	250	6,293	1.30	25	Yes
105	Elridge Pl	No	0.16	125	1,853	0.38	50	Yes
106	Elsin Ln	No	0.80	250	9,356	1.93	25	Yes
107	Ember Ln	No	1.58	125	18,541	3.83	50	Yes
108	Emerald Ct	No	0.11	250	1,274	0.26	25	Yes
109	Emerald Ln	No	0.75	125	8,817	1.82	50	Yes
11	Bayberry Ln	No	1.82	125	21,345	4.41	50	Yes
110	Empire Ln	No	0.63	250	7,367	1.52	25	Yes
111	Enderly Ln	No	0.78	125	9,114	1.88	50	Yes
112	Endwell Ct	No	0.06	250	700	0.14	25	Yes
113	Endwell Ln	No	1.04	125	12,167	2.51	50	Yes
114	Enfield Ln	No	0.85	250	10,004	2.07	25	Yes
115	Enter Turn	No	0.72	125	8,449	0.00	50	Yes
116	Essex Ln	No	0.64	250	7,479	0.00	25	Yes
117	Evergreen Ct	No	0.10	125	1,184	0.00	50	Yes
118	Evergreen Dr	No	3.61	250	42,327	0.00	25	Yes
119	Excell Ln	No	0.52	125	6,111	0.00	50	Yes
12	Beaverdale Ln	No	1.06	250	12,486	0.00	25	Yes
120	Executive Ct	No	0.06	250	718	0.00	25	Yes
121	Executive Ln	No	1.16	125	13,606	0.00	50	Yes
122	Expert Ln	No	0.42	250	4,984	0.00	25	Yes
1221	Pipe 765	No	0.18	0	158	0.03	0	Yes
123	Express Ln	No	0.70	125	8,194	0.00	50	Yes
124	Exton Ln	No	0.97	250	11,428	0.00	25	Yes
125	Fairmount Dr	No	0.98	125	11,497	0.00	50	Yes
126	Farmhouse Ln	No	0.38	250	4,434	0.00	25	Yes
127	Farragut Ct	No	0.27	125	3,199	0.00	50	Yes
128	Felter Pl	No	0.10	250	1,231	0.00	25	Yes
129	Fireside Ct	No	0.50	125	5,915	0.00	50	Yes
13	Beechfern Ln	No	0.70	125	8,191	0.00	50	Yes
130	Fleetwood Pl	No	0.51	250	5,957	0.00	25	Yes
131	Flint Rock Ln	No	0.40	125	4,745	0.00	50	Yes
132	Forest View Pl	No	0.29	250	3,349	0.00	25	Yes
133	Foxborough Pl	No	0.14	125	1,636	0.00	50	Yes
134	Front St	No	0.25	250	2,992	0.00	25	Yes
135	Gable Wy	No	0.16	125	1,836	0.00	50	Yes
136	Gabriel Ln	No	1.69	250	19,787	0.00	25	Yes
137	Gaffney Ln	No	1.36	125	15,984	0.00	50	Yes
138	Gainscott Ln	No	1.33	250	15,566	0.00	25	Yes
139	Galaxy Ln	No	0.49	125	5,777	0.00	50	Yes
14	Beechnut Ln	No	1.45	250	16,995	0.00	25	Yes
140	Gallant Ln	No	0.53	250	6,243	0.00	25	Yes
141	Gallaway Ln	No	1.04	125	12,261	0.00	50	Yes
142	Gallery Ln	No	0.51	250	5,980	0.00	25	Yes
143	Galton Ln	No	0.70	125	8,191	0.00	50	Yes
144	Gambler Ct	No	0.08	250	979	0.00	25	Yes
145	Gamewell Ln	No	1.06	125	12,409	0.00	50	Yes
146	Gardenbrook Ln	No	1.22	250	14,306	0.00	25	Yes
147	Garfield Ln	No	3.77	125	44,184	0.00	50	Yes

April 23, 2012 1

Table of Contents Index

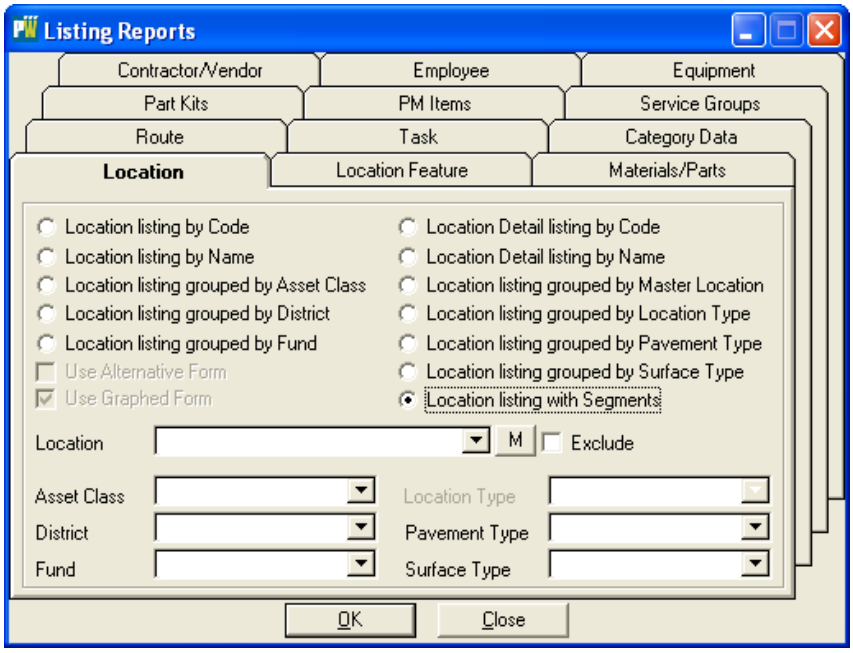
Location listing with Segments Reports

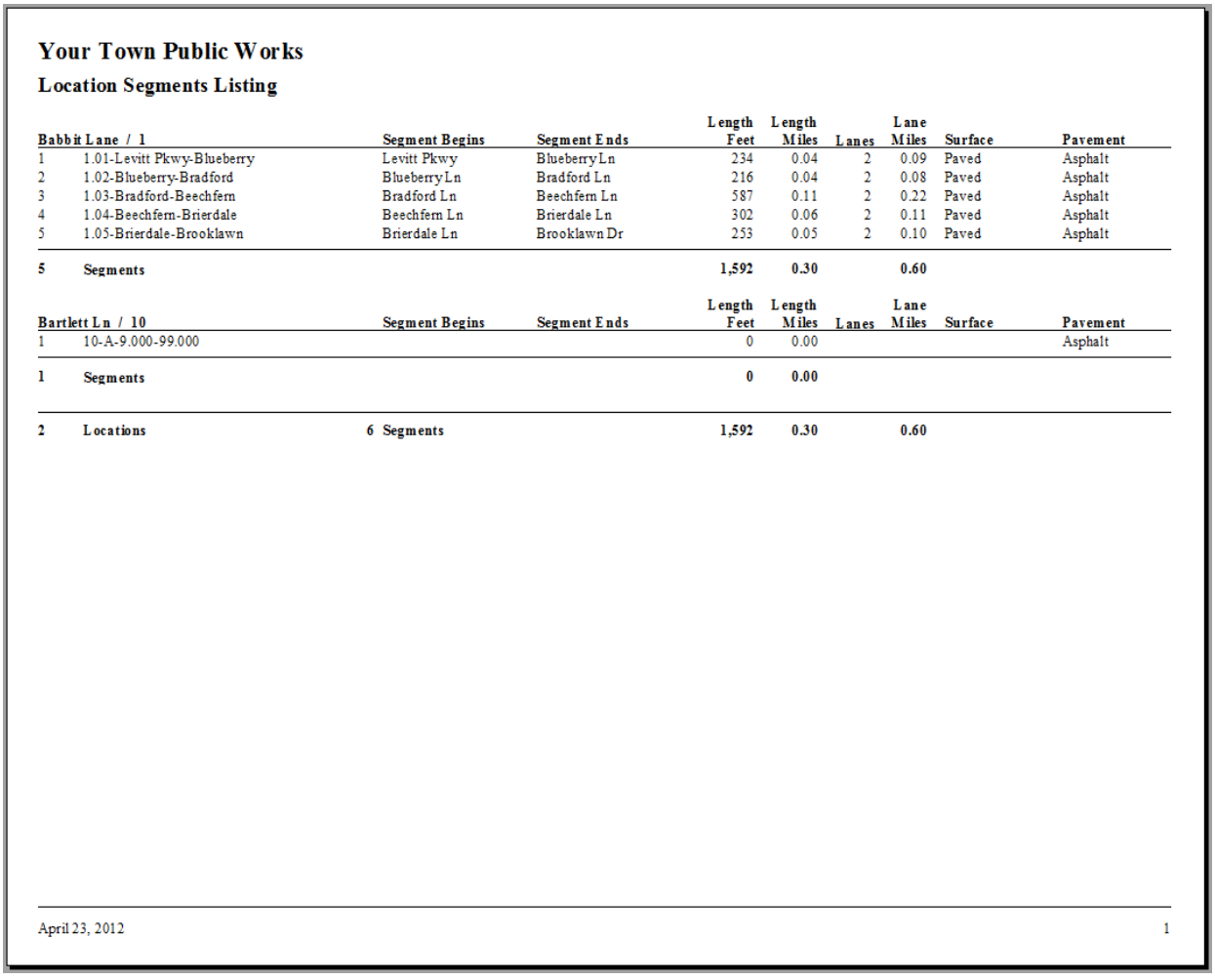
Filtering options available for this report include; Location, Asset Class, District, Fund, Location Type, Pavement Type, Surface Type

The **Use Graphed Form** and **Use Alternative Form** options do not apply and are unavailable.

The **M** button provides the capacity to select multiple locations for a desired report.

The **Excludes** Checkbox allows the user to exclude selections when filtering locations.





Your Town Public Works

Location Segments Listing

Babbit Lane / 1		Segment Begins	Segment Ends	Length Feet	Length Miles	Lanes	Lane Miles	Surface	Pavement
1	1.01-Levitt Pkwy-Blueberry	Levitt Pkwy	Blueberry Ln	234	0.04	2	0.09	Paved	Asphalt
2	1.02-Blueberry-Bradford	Blueberry Ln	Bradford Ln	216	0.04	2	0.08	Paved	Asphalt
3	1.03-Bradford-Beechfern	Bradford Ln	Beechfern Ln	587	0.11	2	0.22	Paved	Asphalt
4	1.04-Beechfern-Brierdale	Beechfern Ln	Brierdale Ln	302	0.06	2	0.11	Paved	Asphalt
5	1.05-Brierdale-Brooklawn	Brierdale Ln	Brooklawn Dr	253	0.05	2	0.10	Paved	Asphalt
5	**Segments**			**1,592**	**0.30**		**0.60**		

Bartlett Ln / 10		Segment Begins	Segment Ends	Length Feet	Length Miles	Lanes	Lane Miles	Surface	Pavement
1	10-A-9.000-99.000			0	0.00				Asphalt
1	**Segments**			**0**	**0.00**				
2	**Locations**	**6 Segments**		**1,592**	**0.30**		**0.60**		

April 23, 2012 1

Table of Contents Index

Location Feature listing Reports

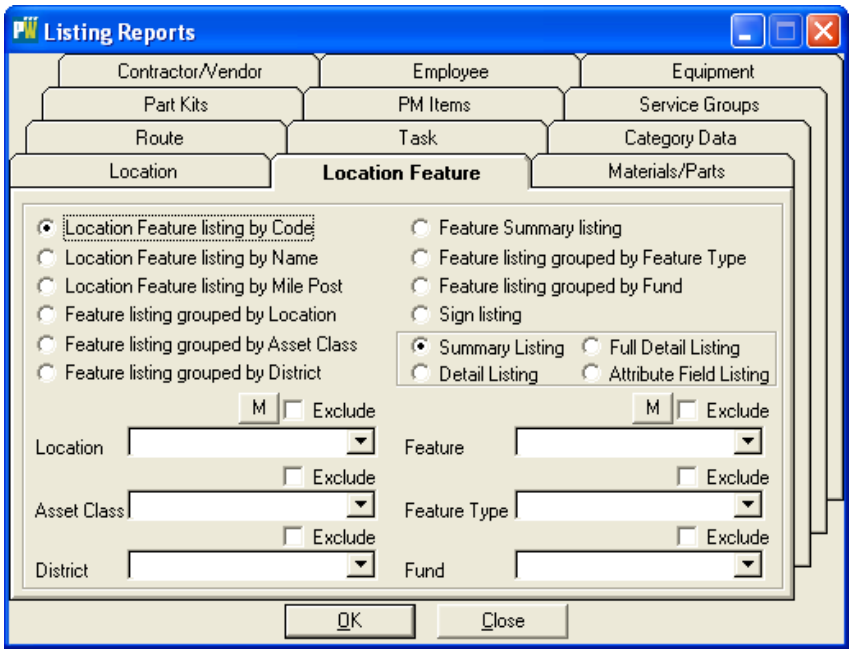
Location Feature listing by Code, Name and Mile Post Location Feature listing by Code, Name and Mile Post

Report options include; **Summery**, **Detail**, **Full Detail** and **Attribute Field** Listings.

The reports can be filtered by **Location, Asset Class**, **District**, **Feature**, **Feature Type** or **Fund**.

The **M** button provides a way to select multiple Locations or Features for the report.

An **Exclude** check box provides greater flexibility for report development.



Your Town Public Works

Location Features Listing

Location Feature listing by Code

Feature Code	Location Feature Name	Feature Type	Parent Location	District	Asset Class	Fund	Active
Sorted by Location Feature Code							
abc	park entrance sign	Sign Prismatic	Veterans Park	North West			Yes
AC-1	City Hall Air Conditioner #1	Systems	City Hall	North West	Capital Asset		Yes
AC-2	City Hall Air Conditioner #2	Systems	City Hall	North West	Capital Asset		Yes
Boiler	Boiler	Systems	City Hall	North West	Capital Asset		Yes
Connector1	Connector 1	Connectors	Pipe 1	South West	Infrastructure As		Yes
Connector10	Connector 10	Connectors	Pipe 8	South West	Infrastructure As		Yes
Connector100	Connector 100	Connectors	Pipe 380	North East	Infrastructure As		Yes
Connector101	Connector 101	Connectors	Pipe 385	North East	Infrastructure As		Yes
Connector102	Connector 102	Connectors	Pipe 387	North East	Infrastructure As		Yes
Connector103	Connector 103	Connectors	Pipe 395	North East	Infrastructure As		Yes
Connector104	Connector 104	Connectors	Pipe 397	North East	Infrastructure As		Yes
Connector105	Connector 105	Connectors	Pipe 398	North East	Infrastructure As		Yes
Connector106	Connector 106	Connectors	Pipe 399	North East	Infrastructure As		Yes
Connector107	Connector 107	Connectors	Pipe 400	North East	Infrastructure As		Yes
Connector108	Connector 108	Connectors	Pipe 400	North East	Infrastructure As		Yes
Connector109	Connector 109	Connectors	Pipe 405	North East	Infrastructure As		Yes
Connector11	Connector 11	Connectors	Pipe 9	South West	Infrastructure As		Yes
Connector110	Connector 110	Connectors	Pipe 405	North East	Infrastructure As		Yes
Connector111	Connector 111	Connectors	Pipe 416	North East	Infrastructure As		Yes
Connector112	Connector 112	Connectors	Pipe 421	North East	Infrastructure As		Yes
Connector113	Connector 113	Connectors	Pipe 424	North East	Infrastructure As		Yes
Connector114	Connector 114	Connectors	Pipe 428	North East	Infrastructure As		Yes
Connector115	Connector 115	Connectors	Pipe 430	North East	Infrastructure As		Yes
Connector116	Connector 116	Connectors	Pipe 433	North East	Infrastructure As		Yes
Connector117	Connector 117	Connectors	Pipe 438	North East	Infrastructure As		Yes
Connector118	Connector 118	Connectors	Pipe 442	North East	Infrastructure As		Yes
Connector119	Connector 119	Connectors	Pipe 447	North East	Infrastructure As		Yes
Connector12	Connector 12	Connectors	Pipe 10	South West	Infrastructure As		Yes
Connector120	Connector 120	Connectors	Pipe 466	South East	Infrastructure As		Yes
Connector121	Connector 121	Connectors	Pipe 467	South East	Infrastructure As		Yes
Connector122	Connector 122	Connectors	Pipe 482	South East	Infrastructure As		Yes
Connector123	Connector 123	Connectors	Pipe 483	South East	Infrastructure As		Yes
Connector124	Connector 124	Connectors	Pipe 487	South East	Infrastructure As		Yes
Connector125	Connector 125	Connectors	Pipe 487	South East	Infrastructure As		Yes
Connector126	Connector 126	Connectors	Pipe 491	South East	Infrastructure As		Yes
Connector127	Connector 127	Connectors	Pipe 491	South East	Infrastructure As		Yes
Connector128	Connector 128	Connectors	Pipe 497	South East	Infrastructure As		Yes
Connector129	Connector 129	Connectors	Pipe 503	South East	Infrastructure As		Yes
Connector13	Connector 13	Connectors	Pipe 14	North West	Infrastructure As		Yes
Connector130	Connector 130	Connectors	Pipe 506	South East	Infrastructure As		Yes

April 23, 2012 1

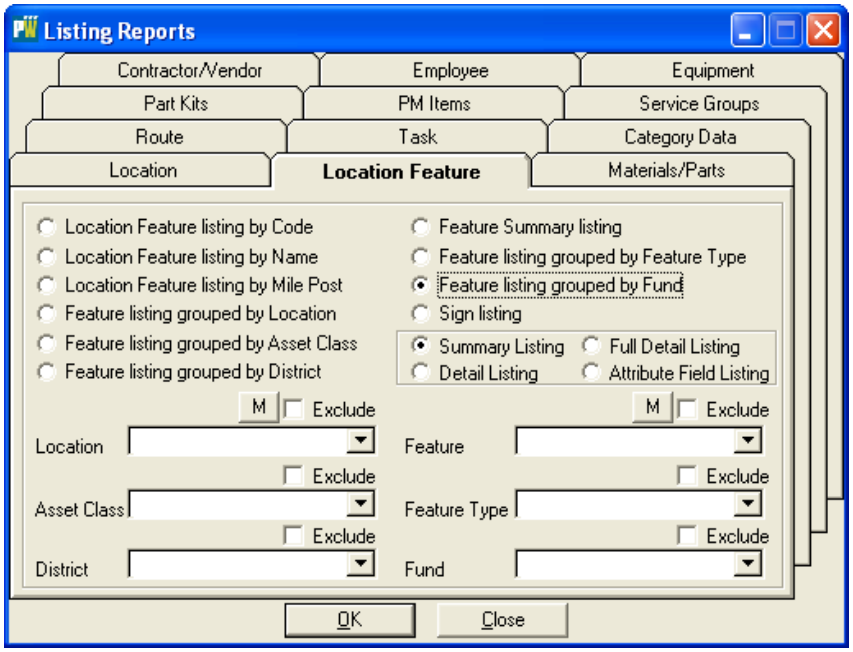
Feature Listing grouped by Location, Asset Class, District, Feature Type and Fund

Report options include; **Summery**, **Detail**, **Full Detail** and **Attribute Field** Listings.

The report can be filtered by **Location, Asset Class**, **District**, **Feature**, **Feature Type** or **Fund**.

The **M** button provides a way to select multiple Locations or Features for the report filter.

An **Exclude** check box provides greater flexibility for report development.



Your Town Public Works

Location Features Listing

Feature listing grouped by Fund

Feature Code	Location Feature Name	Feature Type	Parent Location	District	Asset Class	Fund	Active
No Fund Assigned							
abc	park entrance sign	Sign Prismatic	Veterans Park	North West			Yes
AC-1	City Hall Air Conditioner #1	Systems	City Hall	North West	Capital Asset		Yes
AC-2	City Hall Air Conditioner #2	Systems	City Hall	North West	Capital Asset		Yes
Boiler	Boiler	Systems	City Hall	North West	Capital Asset		Yes
Connector1	Connector 1	Connectors	Pipe 1	South West	Infrastructure As		Yes
Connector10	Connector 10	Connectors	Pipe 8	South West	Infrastructure As		Yes
Connector100	Connector 100	Connectors	Pipe 380	North East	Infrastructure As		Yes
Connector101	Connector 101	Connectors	Pipe 385	North East	Infrastructure As		Yes
Connector102	Connector 102	Connectors	Pipe 387	North East	Infrastructure As		Yes
Connector103	Connector 103	Connectors	Pipe 395	North East	Infrastructure As		Yes
Connector104	Connector 104	Connectors	Pipe 397	North East	Infrastructure As		Yes
Connector105	Connector 105	Connectors	Pipe 398	North East	Infrastructure As		Yes
Connector106	Connector 106	Connectors	Pipe 399	North East	Infrastructure As		Yes
Connector107	Connector 107	Connectors	Pipe 400	North East	Infrastructure As		Yes
Connector108	Connector 108	Connectors	Pipe 400	North East	Infrastructure As		Yes
Connector109	Connector 109	Connectors	Pipe 405	North East	Infrastructure As		Yes
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Connector117	Connector 117	Connectors	Pipe 438	North East	Infrastructure As		Yes
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Connector119	Connector 119	Connectors	Pipe 447	North East	Infrastructure As		Yes
Connector12	Connector 12	Connectors	Pipe 10	South West	Infrastructure As		Yes
Connector120	Connector 120	Connectors	Pipe 466	South East	Infrastructure As		Yes
Connector121	Connector 121	Connectors	Pipe 467	South East	Infrastructure As		Yes
Connector122	Connector 122	Connectors	Pipe 482	South East	Infrastructure As		Yes
Connector123	Connector 123	Connectors	Pipe 483	South East	Infrastructure As		Yes
Connector124	Connector 124	Connectors	Pipe 487	South East	Infrastructure As		Yes
Connector125	Connector 125	Connectors	Pipe 487	South East	Infrastructure As		Yes
Connector126	Connector 126	Connectors	Pipe 491	South East	Infrastructure As		Yes
Connector127	Connector 127	Connectors	Pipe 491	South East	Infrastructure As		Yes
Connector128	Connector 128	Connectors	Pipe 497	South East	Infrastructure As		Yes
Connector129	Connector 129	Connectors	Pipe 503	South East	Infrastructure As		Yes
Connector13	Connector 13	Connectors	Pipe 14	North West	Infrastructure As		Yes
Connector130	Connector 130	Connectors	Pipe 506	South East	Infrastructure As		Yes

April 23, 2012 1

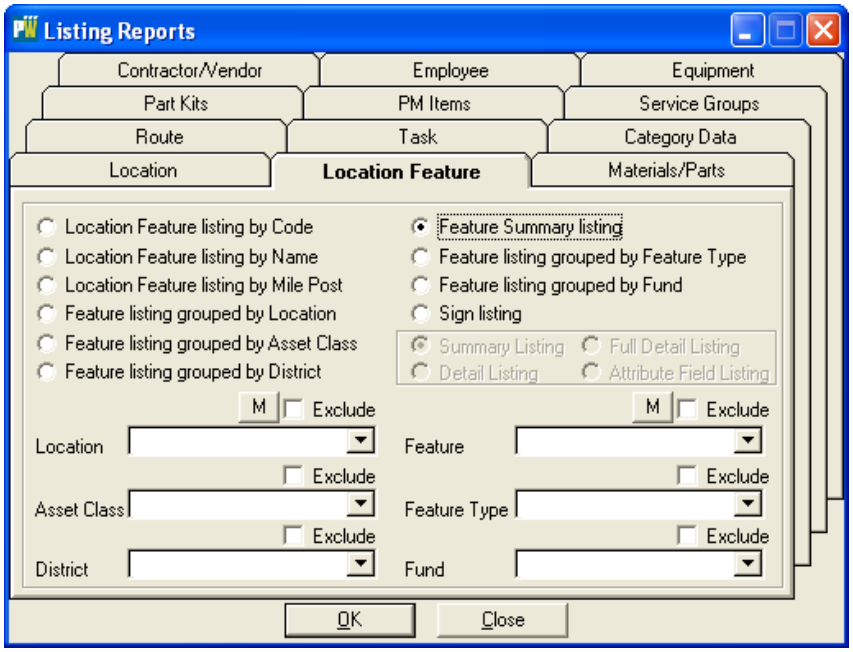
Feature Summary Listing

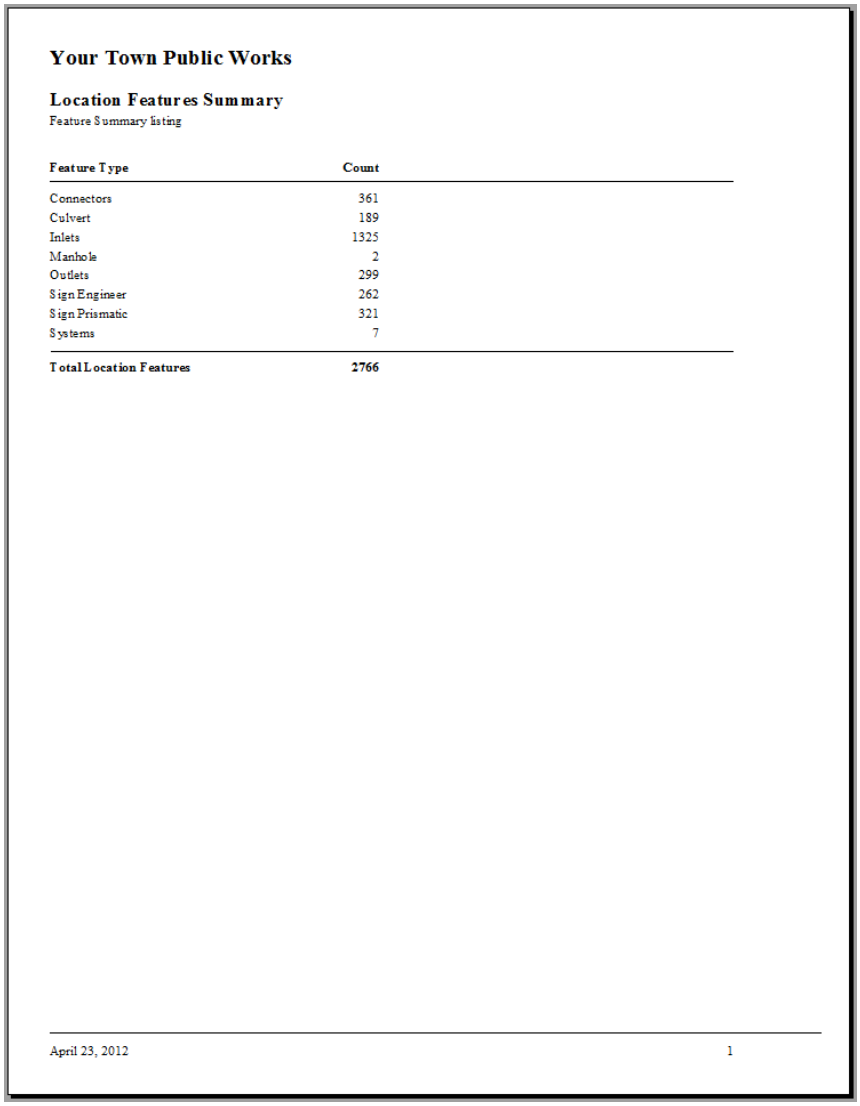
Summery, **Detail**, **Full Detail** and **Attribute Field** Listing report options do not apply and have been disabled. .

The report can be filtered by **Location, Asset Class**, **District**, **Feature**, **Feature Type** or **Fund**.

The **M** button provides a way to select multiple Locations or Features for the report filter.

An **Exclude** check box provides greater flexibility for report development.





Your Town Public Works

Location Features Summary

Feature Summary listing

Feature Type	Count
Connectors	361
Culvert	189
Inlets	1325
Manhole	2
Outlets	299
Sign Engineer	262
Sign Prismatic	321
Systems	7
Total Location Features	**2766**

April 23, 2012 1

Table of Contents Index

Sign Listing Report

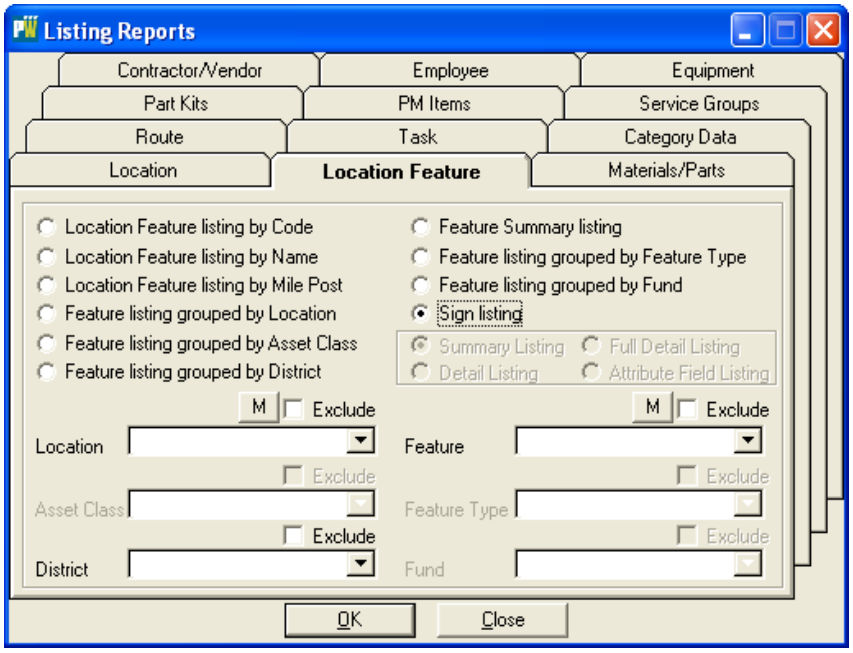
Summery, **Detail**, **Full Detail** and **Attribute Field** Listing report options do not apply and have been disabled. .

The report can be filtered by **Location, District** or **Feature**.

Filtering option for **Asset Class, Feature Type** and **Fund** do not apply and have been disabled.

The **M** button provides a way to select multiple Locations or Features for the report filter.

An **Exclude** check box provides greater flexibility for report development.



Your Town Public Works
Sign Listing

Parent Location	Sign Code	Sign Name	Sign Type	MM	Side
Babbit Lane	Sign14	Stop Sign 14	Sign Prismatic	0.000	R
Babbit Lane	**1**				
Babcock Ln	Sign40	Stop Sign 40	Sign Prismatic	0.000	
Babcock Ln	**1**				
Baldwin Ln	Sign459	Stop Sign 459	Sign Prismatic	0.000	
Baldwin Ln	**1**				
Balfour Ln	Sign451	Stop Sign 451	Sign Prismatic	0.000	
Balfour Ln	Sign453	Stop Sign 453	Sign Prismatic	0.000	
Balfour Ln	**2**				
Barnwell Dr	Sign548	Stop Sign 548	Sign Prismatic	0.000	
Barnwell Dr	Sign35	Stop Sign 35	Sign Prismatic	0.000	
Barnwell Dr	**2**				
Barrington Ln	Sign390	Stop Sign 390	Sign Prismatic	0.000	
Barrington Ln	Sign392	Stop Sign 392	Sign Prismatic	0.000	
Barrington Ln	Sign393	Stop Sign 393	Sign Prismatic	0.000	
Barrington Ln	Sign395	Stop Sign 395	Sign Prismatic	0.000	
Barrington Ln	Sign391	Stop Sign 391	Sign Prismatic	0.000	
Barrington Ln	Sign394	Stop Sign 394	Sign Prismatic	0.000	
Barrington Ln	**6**				
Bartlett Ln	Sign9	Stop Sign 9	Sign Prismatic	0.000	
Bartlett Ln	**1**				
Bayberry Ln	PWM Sign Prisma	PWMobile Sign Prismatic 7	Sign Prismatic		
Bayberry Ln	Sign37	Stop Sign 37	Sign Prismatic	0.000	
Bayberry Ln	Sign38	Stop Sign 38	Sign Prismatic	0.000	
Bayberry Ln	Sign39	Stop Sign 39	Sign Prismatic	0.000	
Bayberry Ln	Sign41	Stop Sign 41	Sign Prismatic	0.000	
Bayberry Ln	Sign42	Stop Sign 42	Sign Prismatic	0.000	
Bayberry Ln	**6**				
Beaverdale Ln	Sign17	Stop Sign 17	Sign Prismatic	0.000	
Beaverdale Ln	**1**				
Beechfern Ln	Sign13	Stop Sign 13	Sign Prismatic	0.000	
Beechfern Ln	**1**				
Beechnut Ln	Sign265	Stop Sign 265	Sign Prismatic	0.000	
Beechnut Ln	**1**				

April 23, 2012 1

Table of Contents Index

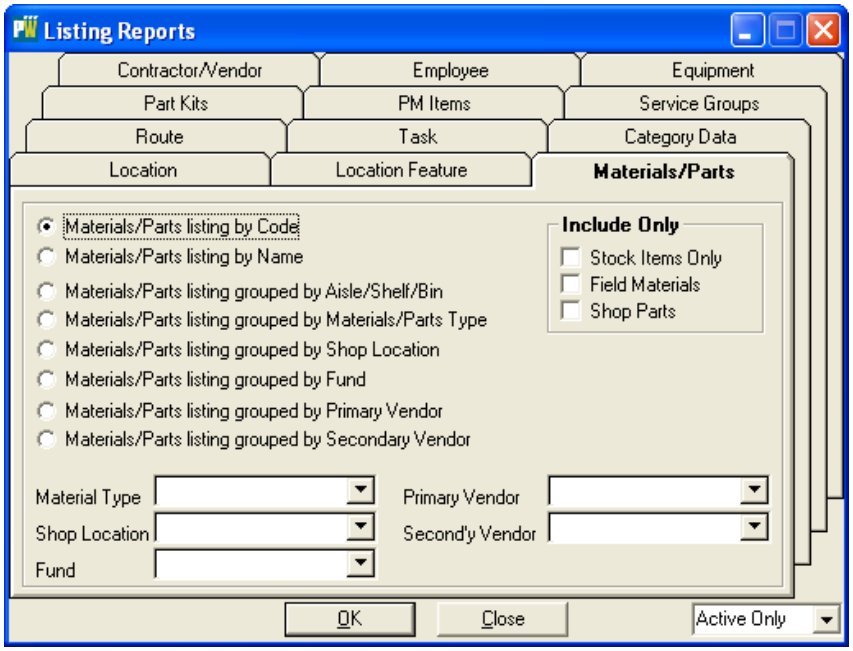
Material/Parts Listing Reports

Material/Parts listing by Code, Name, Aisle/Shelf/Bin, Materials/Parts Type, Shop Location, Fund, Primary Vendor and Secondary Vendor

Several reports have similar layouts. Here the Materials/Parts Listing by Code report is displayed for this example.

The reports can be filtered to include any combination of **Stock Items**, **Field Materials** or **Shop Parts** using the ***Includes Only*** check boxes located on the right side of the form.

The report can also be filtered to view **All Records**, **Inactive** or **Active Records only** using the drop down box located in the lower right corner of the form.



Your Town Public Works

Materials Listing

Material Code	Material Name	Material Type	Location	Last Price	Average Unit Cost	Quantity On Hand	Avg Cost Value	Units	Update Date	Stock	Act
*#10	#10 Clamp from Ideal	Clamps	Public Works Shop	$10.00	$10.69	8.00	$85.55	Each	09/09/09	Y	S	Y
#104	#104 Hose Clamp	Clamps	Paddock Ln	$20.00	$19.37	212.00	$4,105.63	Each	03/02/10	Y	F	Y
*#116	#116 Gates Hose Clamp	Clamps	Public Works Shop	$1.00	$45.00	1.00	$45.00	Each	01/23/08	Y	S	Y
#116A	#116A Gates Hose Clamp	Clamps	Public Works Shop	$8.00	$6.00	1,633.00	$9,798.00	Each	06/15/07	Y	S	Y
#12	#12 Ideal Hose Clamp	Clamps	Public Works Shop	$3.00	$11.00	1,603.00	$17,633.00	Each	01/24/08	Y	S	Y
#128	#128 Sanel Hose Clamp	Clamps	Public Works Shop	$2.00	$12.00	1,610.00	$19,320.00	Each	01/24/08	Y	S	Y
#16	#16 Ideal Hose Clamp	Clamps	Public Works Shop	$8.00	$5.00	1,596.00	$7,980.00	Each	06/15/07	Y	S	Y
*10w20	10w20 Motor Oil	Oil and Lube	Public Works Shop	$1.00	$1.00	5.00	$5.00		03/10/09	Y	S	Y
*10w30	10w30 Motor Oil	Oil and Lube	Public Works Shop	$1.25	$14.00	2.00	$27.99	Quarts	03/10/09	Y	S	Y
10w40	10w40 Motor Oil	Oil and Lube	Public Works Shop	$1.75	$13.98	2,489.00	$34,785.49	Quarts	03/10/09	Y	S	Y
*12-23-34	Clamps - 12-23-34	Clamps		$0.00	$0.00	-4.00	$0.00		05/08/10	Y	S	Y
1234567890	Filters - 1234567890	Filters	1/2/3	$5.00	$4.93	112.00	$551.96		05/05/11	Y	S	Y
*123-987	Algarme Cam	Engine Parts	Public Works Shop	$33.00	$33.00	-3.00	-$99.00		04/14/09	N	S	Y
234ABC	Super Spring			$5.99	$5.99	0.00	$0.00		09/19/11	N	S	Y
*343444	Vacuum Hose	Hoses	Public Works Shop	$0.00	$33.00	-2.00	-$66.00		02/19/09	Y	S	Y
3650CC	Traffic Cones	Road Material	Patriot Ln	$14.00	$1.01	2,390.00	$2,402.48	Each	03/10/09	Y	F	Y
5555	5555 Engine Block Gasket	Engine Parts	Public Works Shop	$10.00	$8.17	1,716.00	$14,014.10	Each	04/22/09	Y	S	Y
56-0909	Brake Springs 56-0909	Brake Parts	Public Works Shop	$25.00	$25.00	4.00	$100.00		05/03/11	N	S	Y
6666	6666 Johnson Rod	Engine Parts	Public Works Shop	$7.00	$7.00	1,532.00	$10,724.00	Each	09/09/09	Y	S	Y
*81615	Autocraft Spring	Engine Parts	Public Works Shop	$3.33	$3.33	-1.00	-$3.33		08/12/09	N	S	Y
ama	M000095			$1,927.00	$1,927.00	20.00	$38,540.00		02/02/10	N	F	Y
B900	Brake Parts - B900	Brake Parts		$33.00	$33.00	0.00	$0.00		07/08/11	N	S	Y
BATT	Battery	Electrical Parts		$0.00	$0.00	9.00	$0.00		07/13/10	Y	S	Y
BD	BIO Diesel	Fuel	Public Works Shop	$7.77	$7.00	1,643.00	$11,501.00		05/21/08	N	S	Y
Belt 3409	Timing Belt 3409	Belts		$25.00	$25.00	0.00	$0.00		12/23/10	Y	S	Y
Belt1	Belt Number One	Belts	Public Works Shop	$9.00	$13.00	1,627.00	$21,143.00	Each	03/10/09	Y	S	Y
Belt2	Belt Number Two	Belts	Public Works Shop	$10.00	$12.99	1,602.00	$20,817.00	Each	03/10/09	Y	S	Y
BOLTS	Bolts	HW/Nuts/Bolts	Public Works Shop	$1.00	$4.00	1,850.00	$7,400.00	Each	08/10/04	Y	S	Y
*BulkOil	15x40 Bulk Oil	Oil and Lube	Public Works Shop	$33.00	$33.00	-5.00	-$165.00		05/03/11	Y	S	Y
Bulkrefuse	M000089			$1.00	$1.00	100.00	$100.00		05/19/09	N	F	Y
*C	Collected Sweepings		Dump	$0.00	$0.00	-12.50	$0.00		03/12/09	Y	F	Y
*C18	Culvert 18 Inch	Culvert	Patriot Ln	$333.00	$333.00	-22.00	-$7,326.00	Foot	05/04/11	Y	F	Y
C24	Curvert 24 Inch	Culvert	Patriot Ln	$10.00	$5.00	2,502.00	$12,510.00	Foot	01/13/04	Y	F	Y
*CB	Culvert Bolts	Road Material	Patriot Ln	$1.50	$2.00	-166.00	-$332.00	Each	07/27/02	Y	F	Y
*CC-3490	CAM Shaft	Engine Parts		$55.00	$55.00	-1.00	-$55.00		03/24/10	N	S	Y
CLP	Clamp	Clamps		$12.00	$12.00	124.00	$1,488.00		12/10/08	Y	F	Y
CNuts	Culvert Nuts	Road Material	Patriot Ln	$0.75	$3.00	701.00	$2,103.00	Each	07/27/02	Y	F	Y
CV123	CV Joint 123			$1.00	$1.00	1.00	$1.00		05/03/11	N	S	Y
Desoto	Desoto			$33.00	$26.00	3.00	$78.00		10/17/11	Y	FS	Y

April 23, 2012 * Inventory Quantity is below Minimum 1

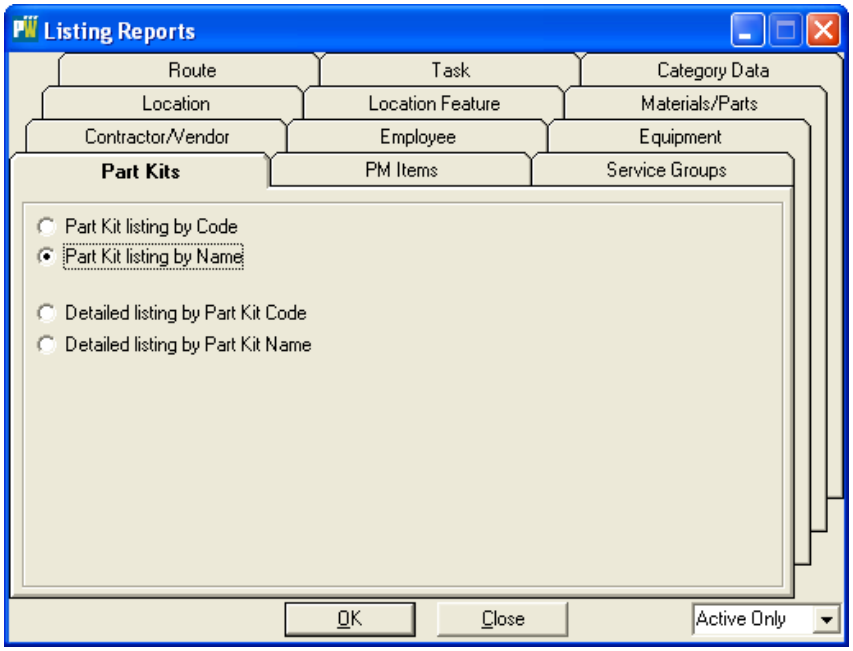
Table of Contents Index

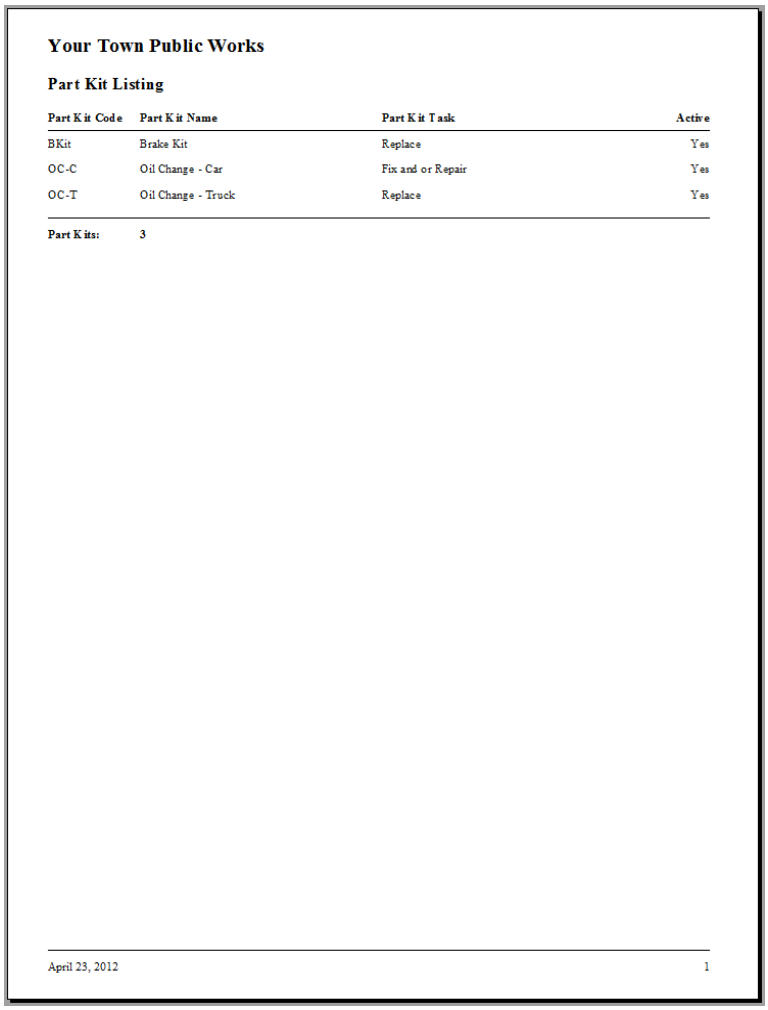
Part Kits Listing Reports

Part Kits Listing by Name and Code Reports

The Part Kit Listing by Name and Code reports both have similar layouts. Here the Part Kit Listing by Name report is used for this example.

The report can be filtered to view **All Records**, **Inactive** or **Active Records Only** using the drop down box located in the lower right corner of the form.





Your Town Public Works

Part Kit Listing

Part Kit Code	Part Kit Name	Part Kit Task	Active
BKit	Brake Kit	Replace	Yes
OC-C	Oil Change - Car	Fix and or Repair	Yes
OC-T	Oil Change - Truck	Replace	Yes

Part Kits: 3

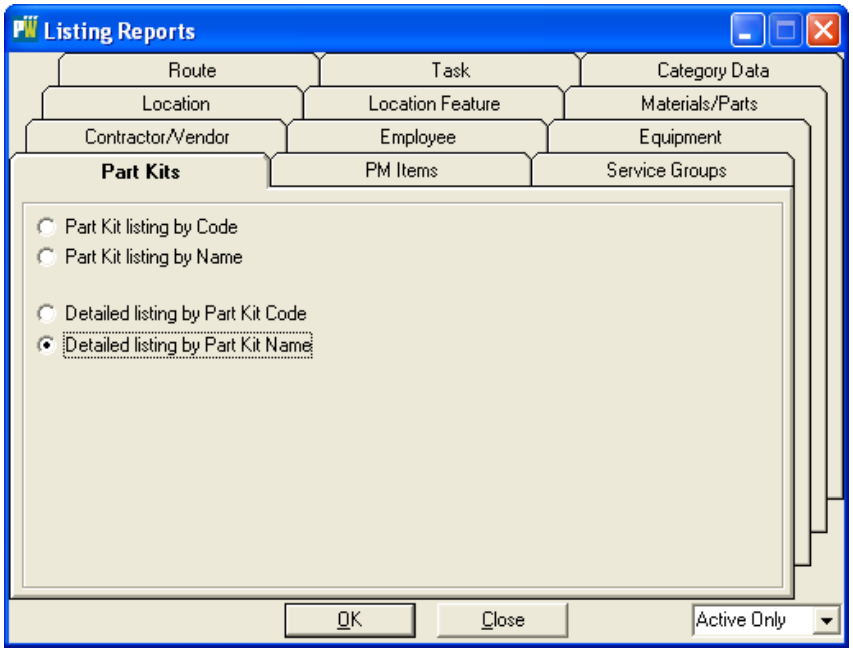
April 23, 2012 1

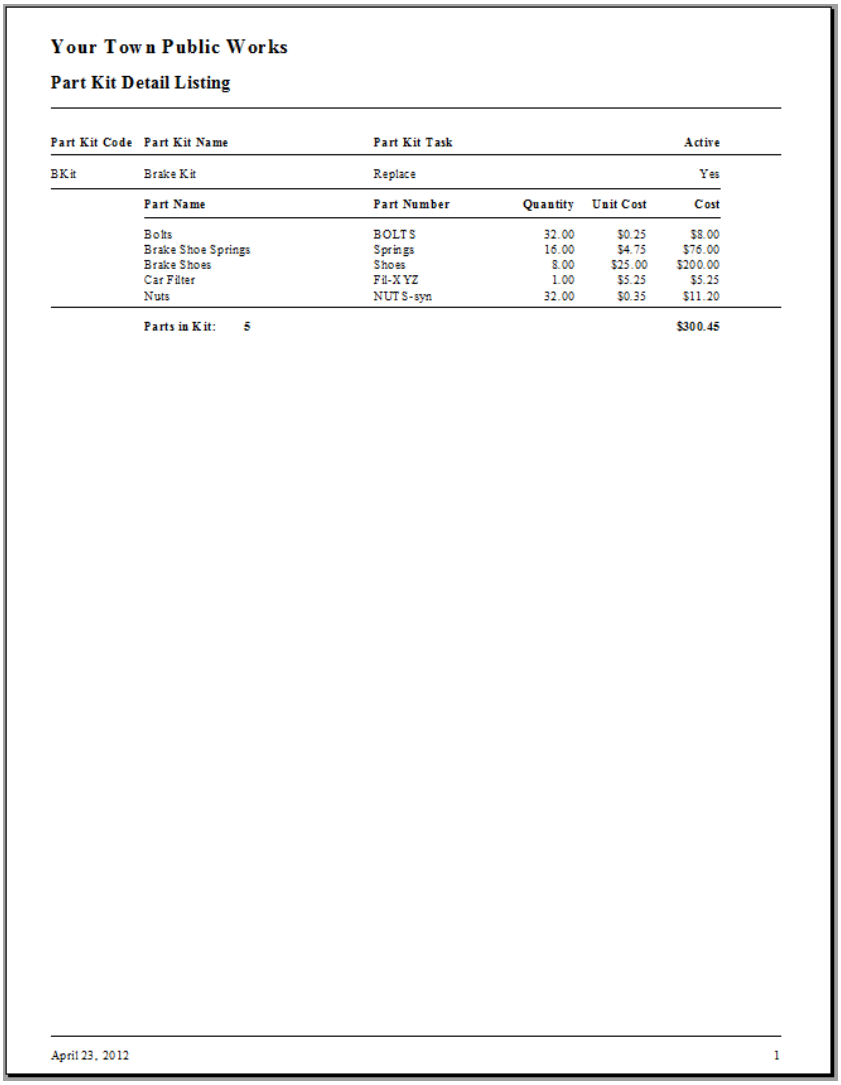
Table of Contents Index

Detailed listing by Part Kit Name and Code Reports

The Detailed Part Kit Listing by Name and Code reports use similar layouts. The Detailed Part Kit Listing by Name report is used for this example.

The report can be filtered to view **All Records**, **Inactive** or **Active Records Only** using the drop down box located in the lower right corner of the form.





Your Town Public Works

Part Kit Detail Listing

Part Kit Code	Part Kit Name	Part Kit Task			Active
BKit	Brake Kit	Replace			Yes
	Part Name	**Part Number**	**Quantity**	**Unit Cost**	**Cost**
	Bolts	BOLTS	32.00	$0.25	$8.00
	Brake Shoe Springs	Springs	16.00	$4.75	$76.00
	Brake Shoes	Shoes	8.00	$25.00	$200.00
	Car Filter	Fil-XYZ	1.00	$5.25	$5.25
	Nuts	NUTS-syn	32.00	$0.35	$11.20
	Parts in Kit: 5				**$300.45**

April 23, 2012 1

Table of Contents Index

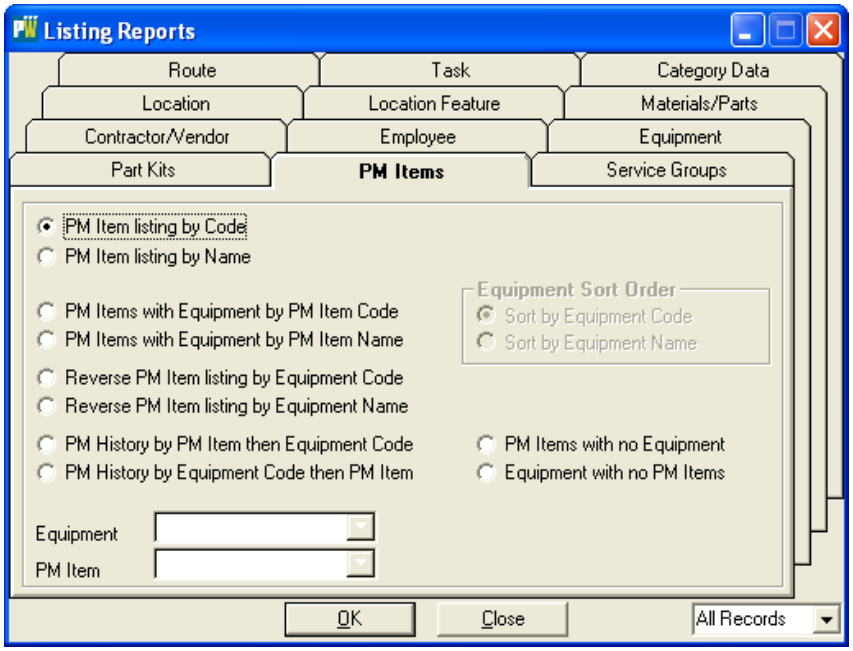
PM Listing Items

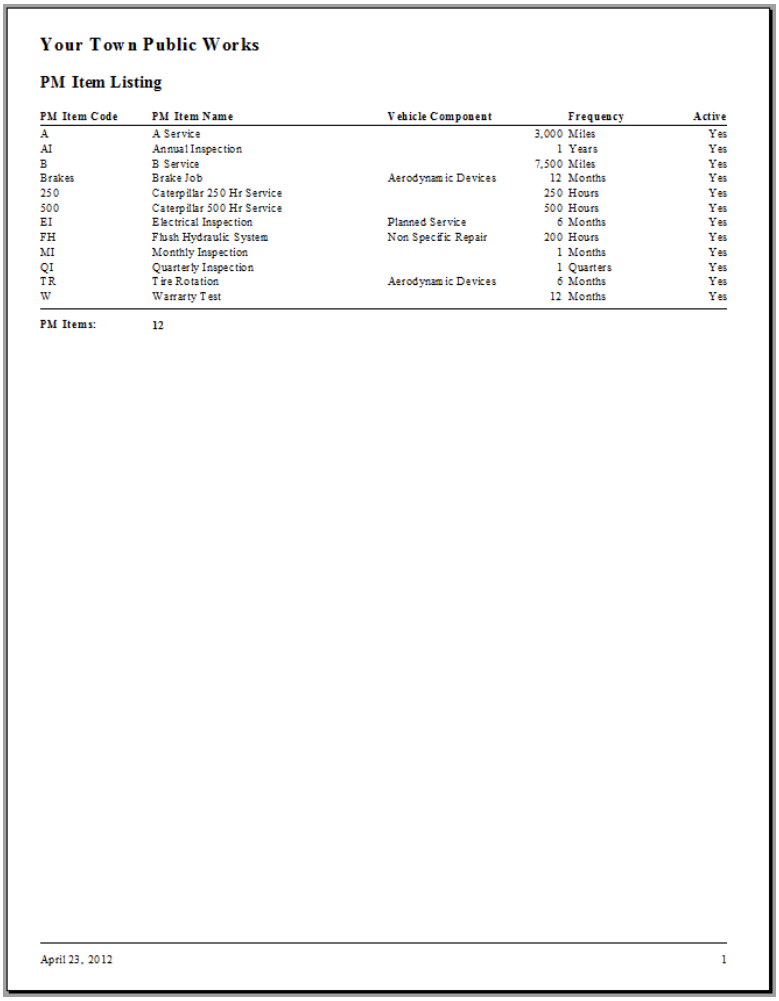
PM Item Listing by Name and Code Reports

The **Equipment Sort Order** options located on the right hand side of the form do not apply and have been disabled.

Equipment and PM Item dropdown boxes located in the lower right hand side of the form do not apply and have been disabled.

The report can be filtered to view **All Records**, **Inactive** or **Active Records Only** using the drop down box located in the lower right corner of the form.





Your Town Public Works

PM Item Listing

PM Item Code	PM Item Name	Vehicle Component	Frequency	Active
A	A Service		3,000 Miles	Yes
AI	Annual Inspection		1 Years	Yes
B	B Service		7,500 Miles	Yes
Brakes	Brake Job	Aerodynamic Devices	12 Months	Yes
250	Caterpillar 250 Hr Service		250 Hours	Yes
500	Caterpillar 500 Hr Service		500 Hours	Yes
EI	Electrical Inspection	Planned Service	6 Months	Yes
FH	Flush Hydraulic System	Non Specific Repair	200 Hours	Yes
MI	Monthly Inspection		1 Months	Yes
QI	Quarterly Inspection		1 Quarters	Yes
TR	Tire Rotation	Aerodynamic Devices	6 Months	Yes
W	Warranty Test		12 Months	Yes

PM Items: 12

April 23, 2012 1

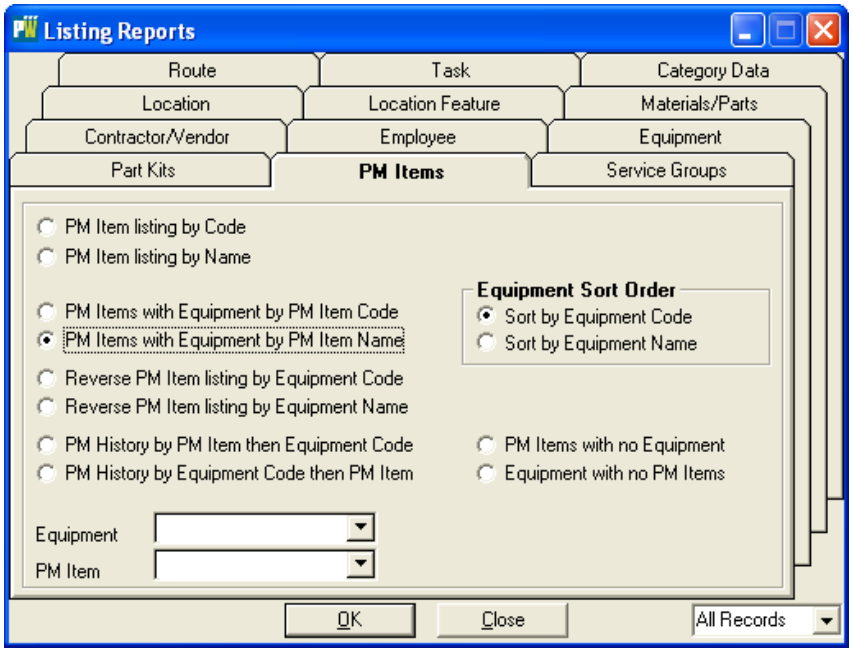
Table of Contents Index

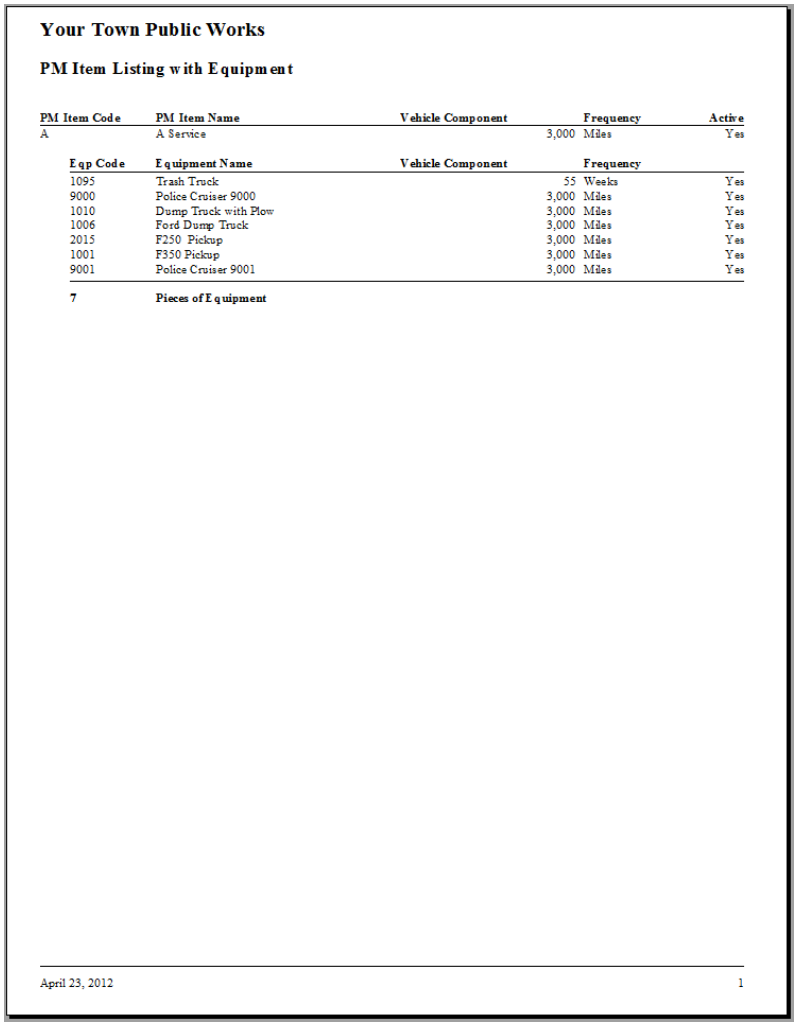
PM Items with Equipment by PM Item Name and Code Reports

The **Equipment Sort Order** options located on the right hand side of the form are available.

Equipment and PM Item dropdown boxes located in the lower right hand side of the form provide advanced filtering options.

The report can be filtered to view **All Records**, **Inactive** or **Active Records Only** using the drop down box located in the lower right corner of the form.





Your Town Public Works

PM Item Listing with Equipment

PM Item Code	PM Item Name	Vehicle Component	Frequency	Active
A	A Service		3,000 Miles	Yes

Eqp Code	Equipment Name	Vehicle Component	Frequency	
1095	Trash Truck		55 Weeks	Yes
9000	Police Cruiser 9000		3,000 Miles	Yes
1010	Dump Truck with Plow		3,000 Miles	Yes
1006	Ford Dump Truck		3,000 Miles	Yes
2015	F250 Pickup		3,000 Miles	Yes
1001	F350 Pickup		3,000 Miles	Yes
9001	Police Cruiser 9001		3,000 Miles	Yes

7 **Pieces of Equipment**

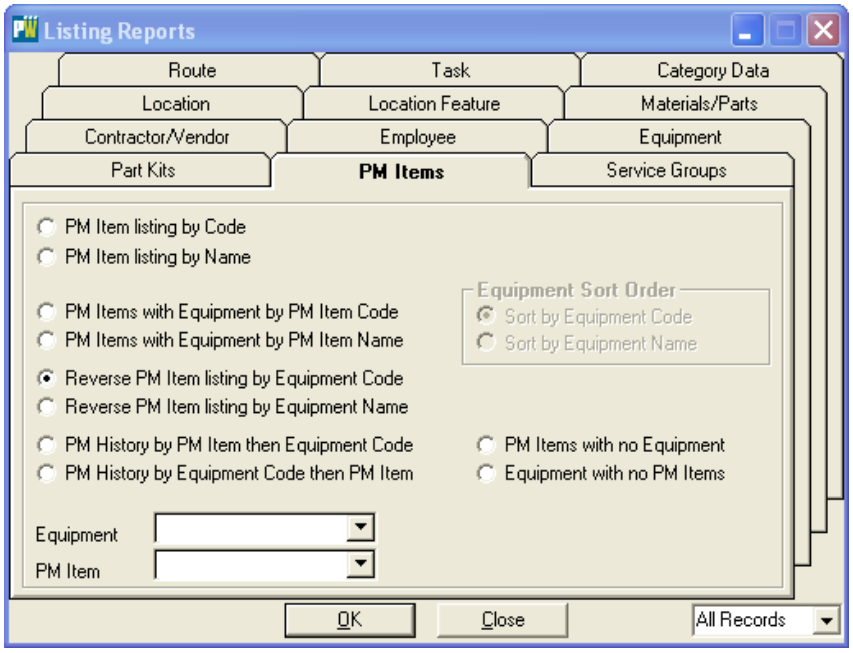
April 23, 2012 1

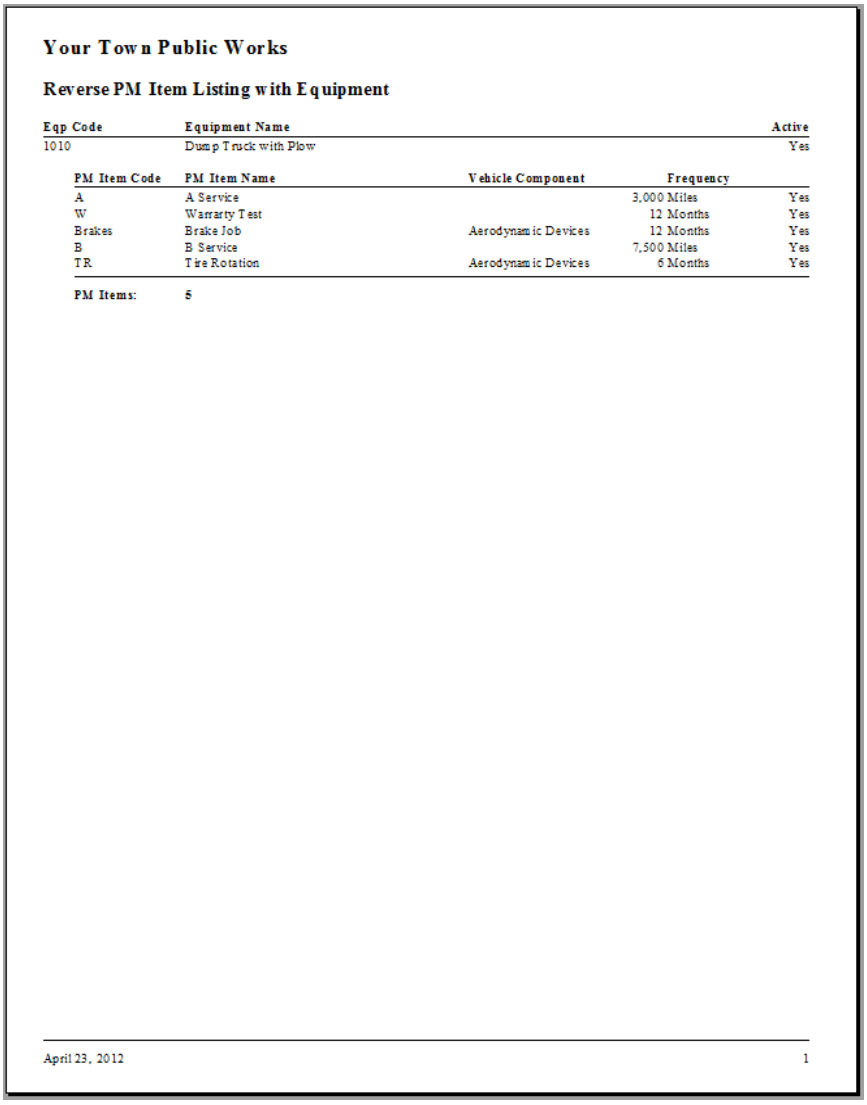
Reverse PM Items listing by Equipment Name and Code Reports

The **Equipment Sort Order** options located on the right hand side of the form do not apply and are unavailable.

Equipment and PM Item dropdown boxes located in the lower right hand side of the form provide advanced filtering options.

The report can be filtered to view **All Records**, **Inactive** or **Active Records Only** using the drop down box located in the lower right corner of the form.





Your Town Public Works

Reverse PM Item Listing with Equipment

Eqp Code	Equipment Name			Active
1010	Dump Truck with Plow			Yes
PM Item Code	**PM Item Name**	**Vehicle Component**	**Frequency**	
A	A Service		3,000 Miles	Yes
W	Warranty Test		12 Months	Yes
Brakes	Brake Job	Aerodynamic Devices	12 Months	Yes
B	B Service		7,500 Miles	Yes
TR	Tire Rotation	Aerodynamic Devices	6 Months	Yes

PM Items: 5

April 23, 2012 1

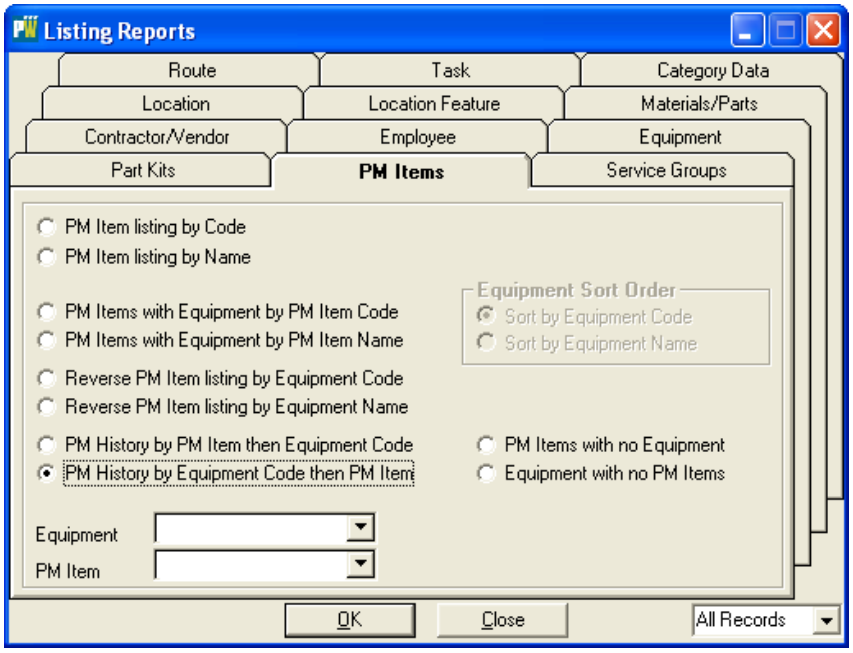
Table of Contents Index

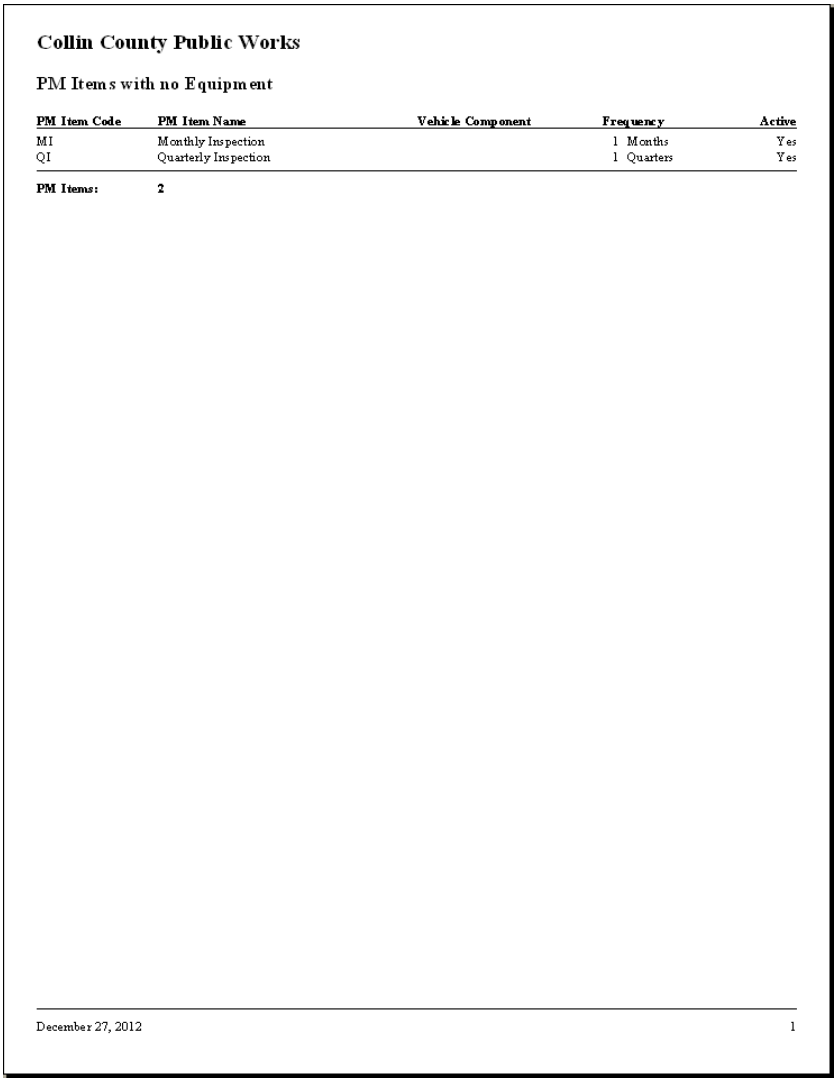
PM History by PM Item then Equipment Code and PM History by Equipment Code then PM Item Reports

The **Equipment Sort Order** options located on the right hand side of the form do not apply and are unavailable.

Equipment and PM Item Dropdown boxes located in the lower right hand side of the form provide advanced filtering options.

The report can be filtered to view **All Records**, **Inactive** or **Active Records Only** using the drop down box located in the lower right corner of the form.





Collin County Public Works

PM Items with no Equipment

PM Item Code	PM Item Name	Vehicle Component	Frequency	Active
MI	Monthly Inspection		1 Months	Yes
QI	Quarterly Inspection		1 Quarters	Yes

PM Items: 2

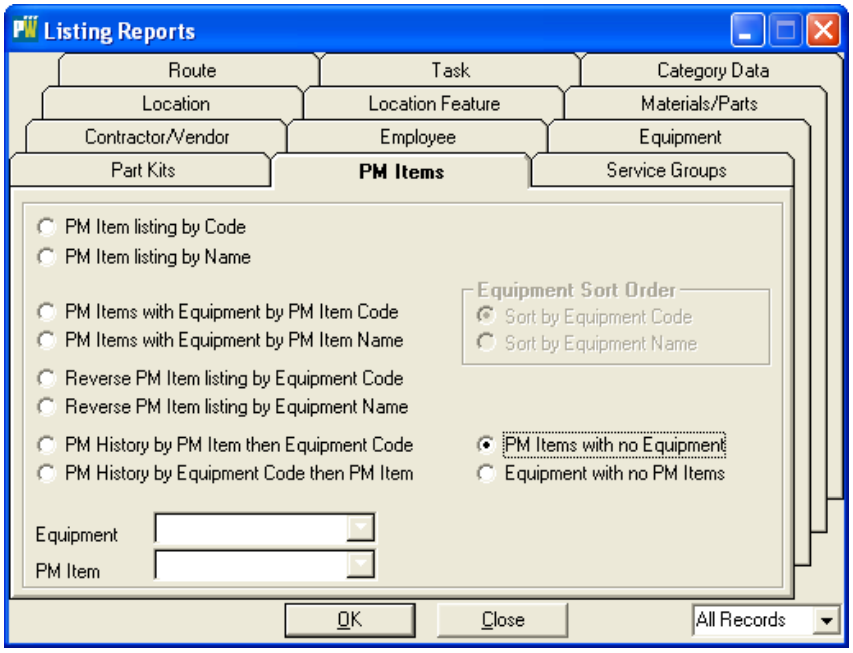
December 27, 2012 1

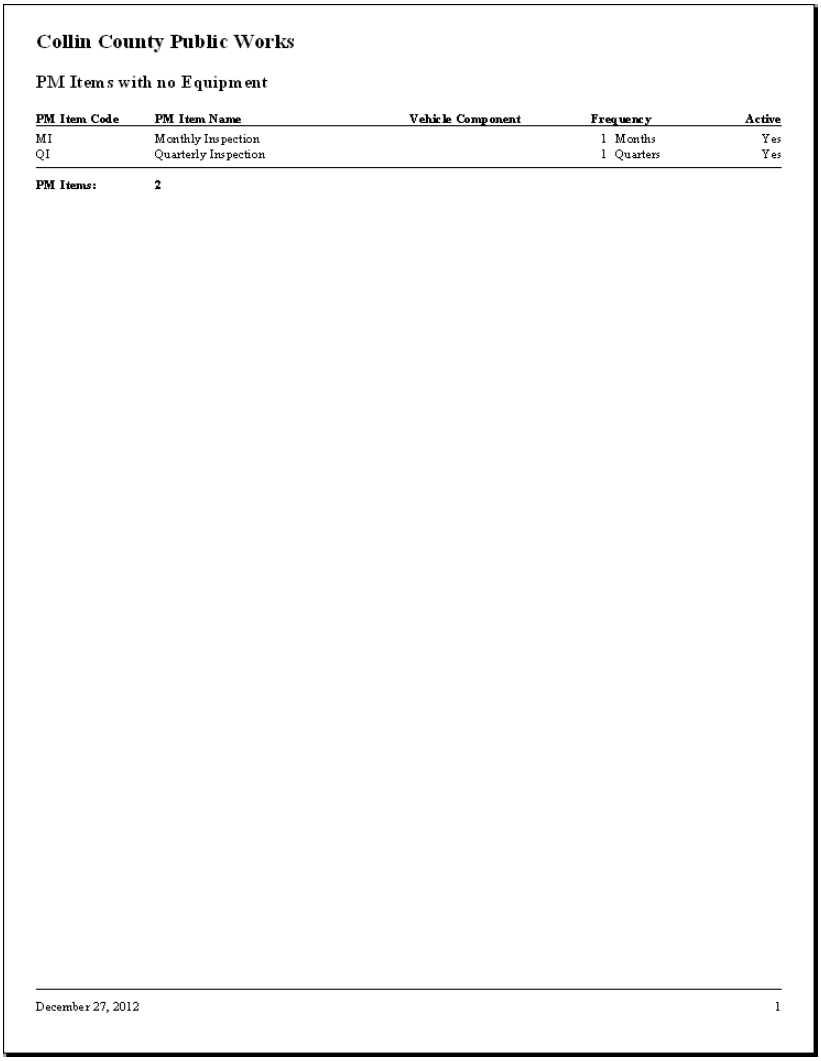
PM Items with no Equipment

The **Equipment Sort Order** options located on the right hand side of the form do not apply and are unavailable.

Equipment and PM Item Dropdown boxes located in the lower right hand side of the form provide advanced filtering options.

The report can be filtered to view **All Records**, **Inactive** or **Active Records Only** using the drop down box located in the lower right corner of the form.





Collin County Public Works

PM Items with no Equipment

PM Item Code	PM Item Name	Vehicle Component	Frequency	Active
MI	Monthly Inspection		1 Months	Yes
QI	Quarterly Inspection		1 Quarters	Yes

PM Items: 2

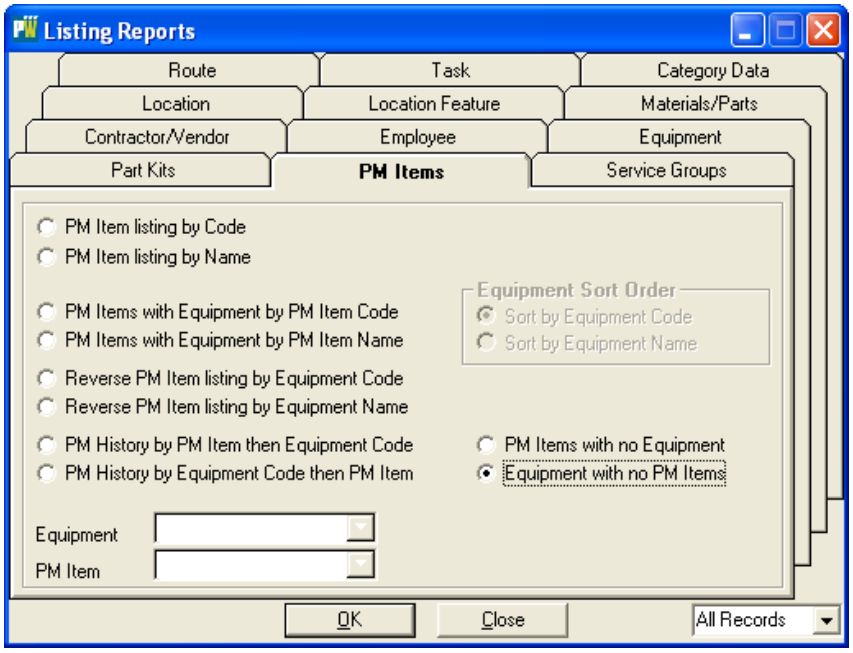
December 27, 2012 1

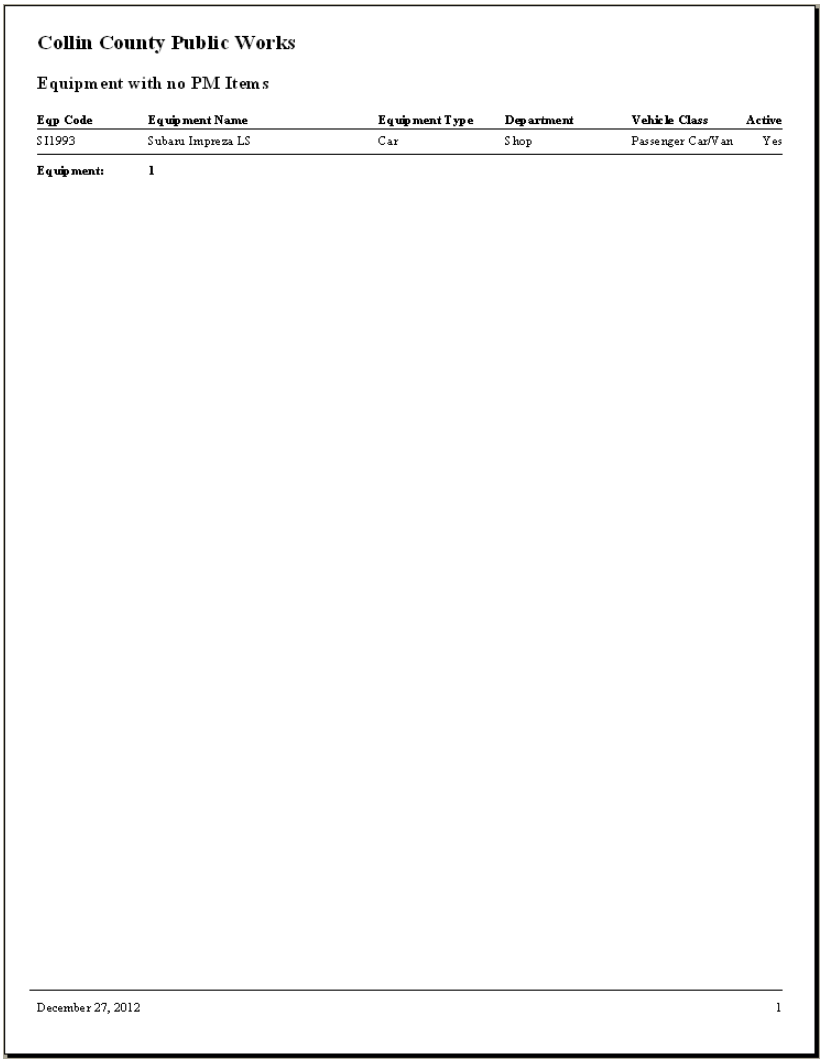
Equipment with no PM Items

The **Equipment Sort Order** options located on the right hand side of the form do not apply and are unavailable.

Equipment and PM Item Dropdown boxes located in the lower right hand side of the form provide advanced filtering options.

The report can be filtered to view **All Records**, **Inactive** or **Active Records Only** using the drop down box located in the lower right corner of the form.





Collin County Public Works

Equipment with no PM Items

Eqp Code	Equipment Name	Equipment Type	Department	Vehicle Class	Active
SI1993	Subaru Impreza LS	Car	Shop	Passenger Car/Van	Yes

Equipment: 1

December 27, 2012 1

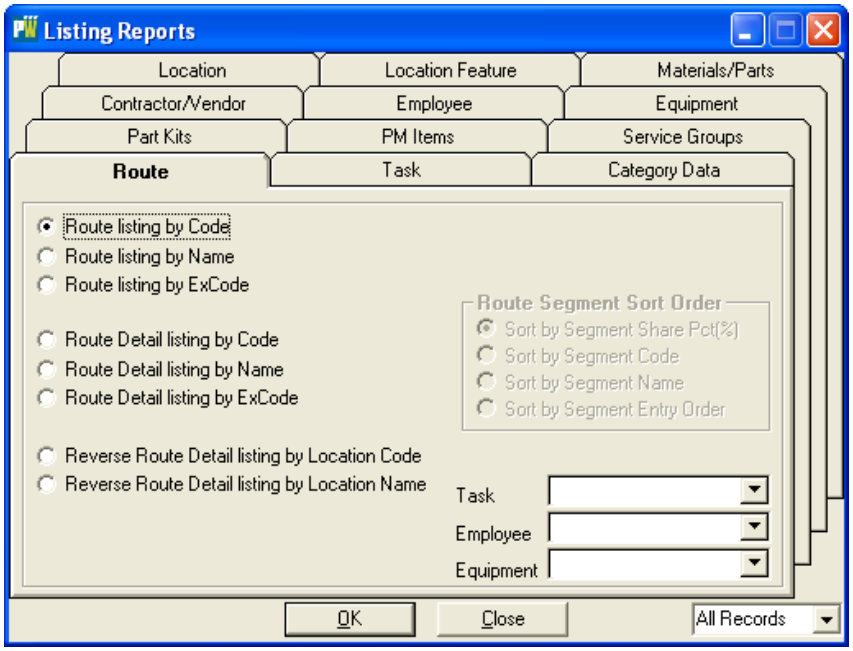
Route Listing Reports

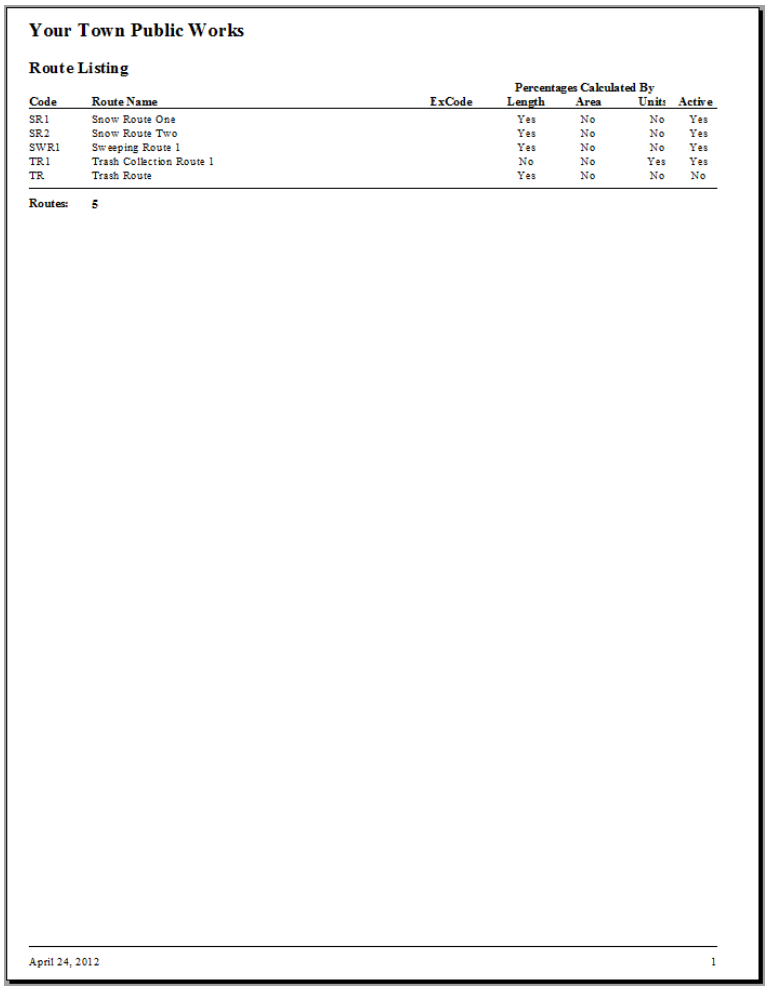
Route List Reports by Code, Name and ExCode Reports

Route Segment Sort Order options include sorting by; **Code**, **Name**, **Segment Share** or **Entry Order**. These options do not apply to this report and have been disabled

The drop down boxes located in the lower right section of the form provides options to filter by **Task**, **Employee** and **Equipment**.

The report can be filtered to view; **All Records, Active Records or Inactive Records** only using the dropdown box located in the lower right corner of the form.





Your Town Public Works

Route Listing

Code	Route Name	ExCode	Percentages Calculated By Length	Area	Units	Active
SR1	Snow Route One		Yes	No	No	Yes
SR2	Snow Route Two		Yes	No	No	Yes
SWR1	Sweeping Route 1		Yes	No	No	Yes
TR1	Trash Collection Route 1		No	No	Yes	Yes
TR	Trash Route		Yes	No	No	No

Routes: 5

April 24, 2012 1

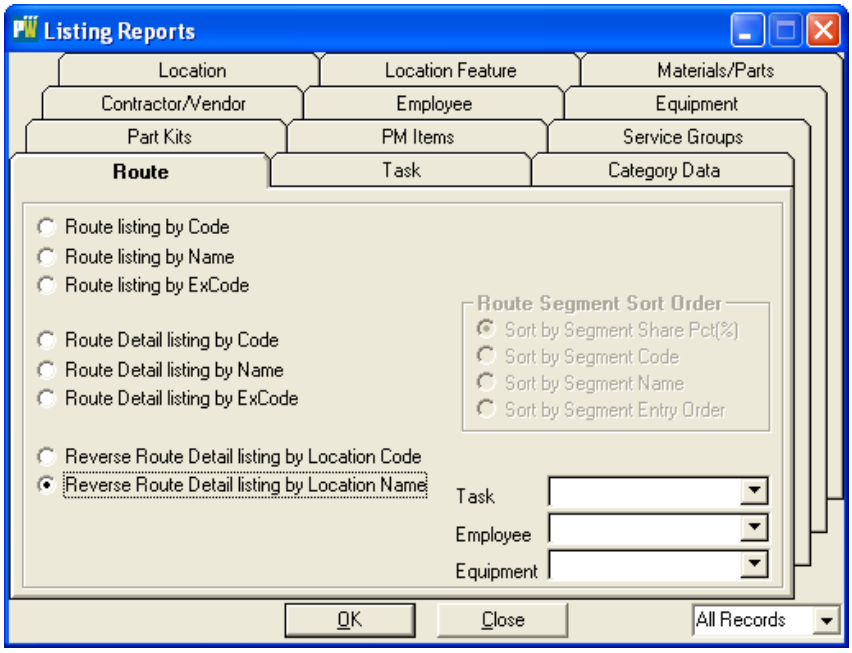
Table of Contents Index

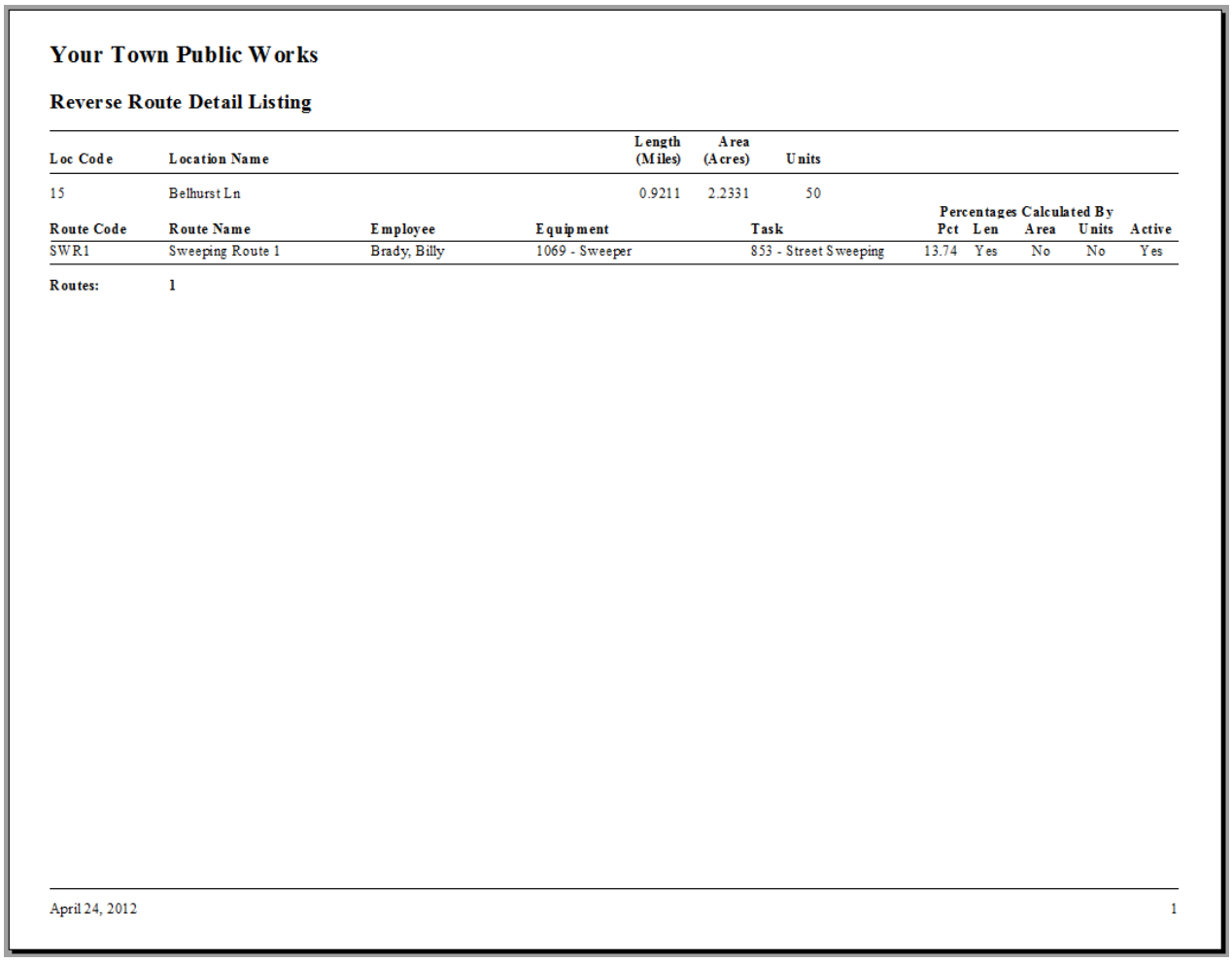
Reverse Route Detail listing by Location Code and Location Name Reports

Route Segment Sort Order options include sorting by; **Code**, **Name**, **Segment Share** or **Entry Order**. These options do not apply to this report and have been disabled

The drop down boxes located in the lower right section of the form provides options to filter by **Task**, **Employee** and **Equipment**.

The report can be filtered to view; **All Records, Active Records or Inactive Records** only using the dropdown box located in the lower right section of the form.





Your Town Public Works

Reverse Route Detail Listing

Loc Code	Location Name	Length (Miles)	Area (Acres)	Units
15	Belhurst Ln	0.9211	2.2331	50

Route Code	Route Name	Employee	Equipment	Task	Percentages Calculated By Pct	Len	Area	Units	Active
SWR1	Sweeping Route 1	Brady, Billy	1069 - Sweeper	853 - Street Sweeping	13.74	Yes	No	No	Yes

Routes: 1

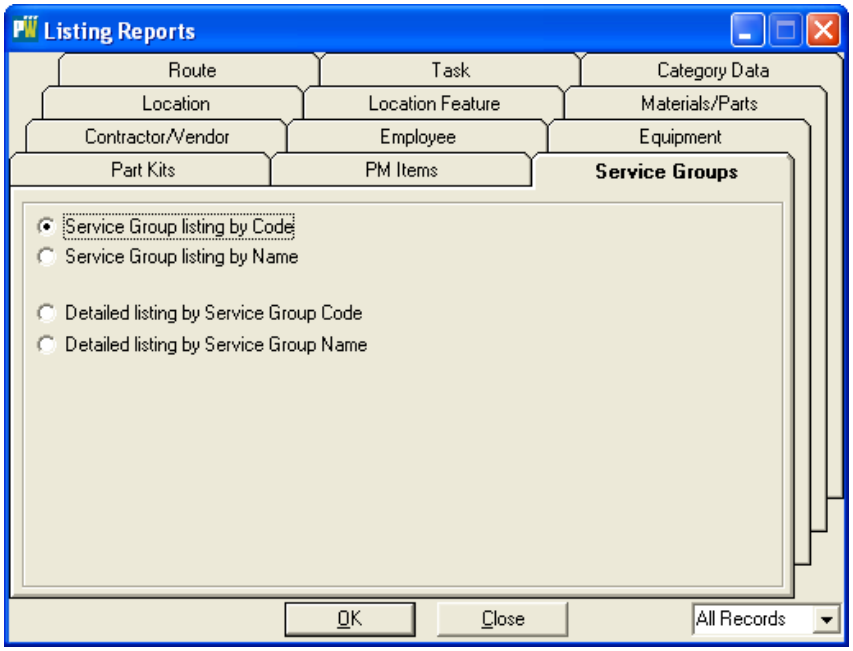
April 24, 2012 1

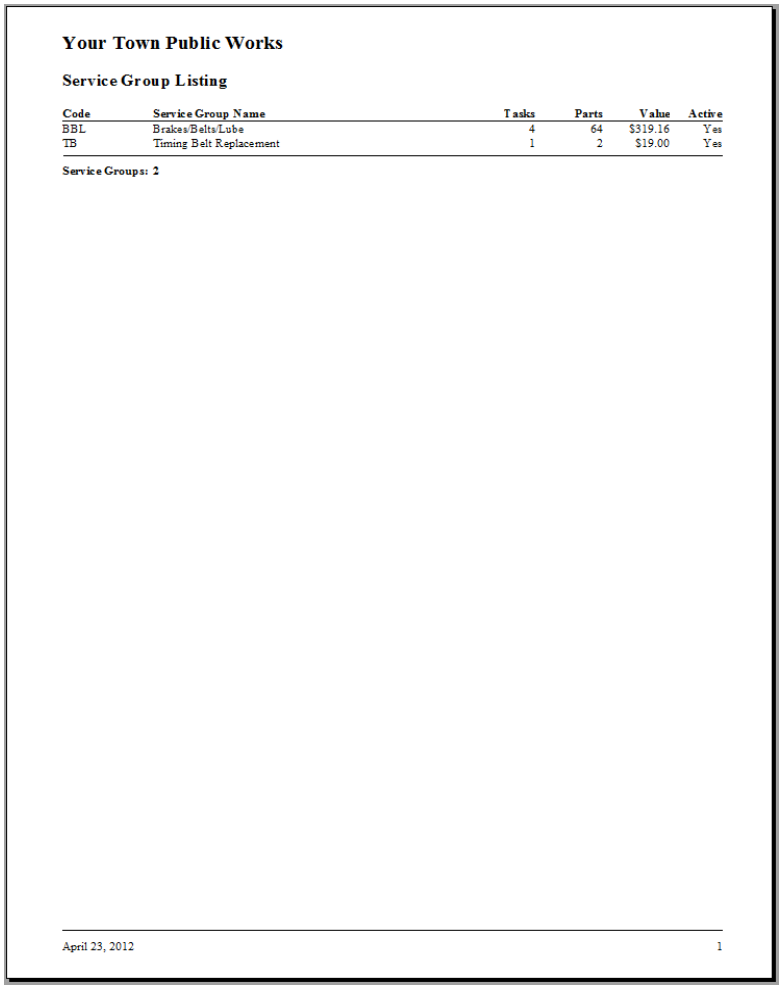
Service Groups listing Reports

Service Group Listing by Name or Code reports

Service Group Listing by Name or Code provides Task, Part, Value and Activity information.

The report can be filtered to view; **All Records, Active Records or Inactive Records** only using the dropdown box located in the lower right section of the form.





Your Town Public Works

Service Group Listing

Code	Service Group Name	Tasks	Parts	Value	Active
BBL	Brakes/Belts/Lube	4	64	$319.16	Yes
TB	Timing Belt Replacement	1	2	$19.00	Yes

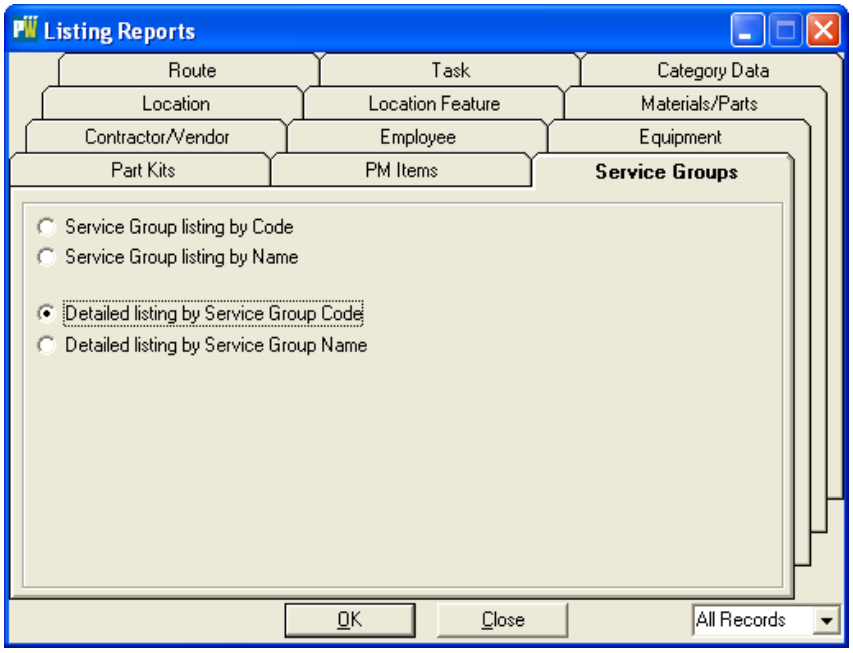
Service Groups: 2

April 23, 2012 1

Detailed listing by Service Group Name or Code reports

Service Group Listing by Name and Code provides Task, Part, Value and Activity information.

The report can be filtered to view; **All Records, Active Records or Inactive Records** only using the dropdown box located in the lower right section of the form.



Your Town Public Works

Service Group Detail Listing

Service Group Name	Serv Grp Code	Tasks	Parts	Value	Active
Brakes/Belts/Lube	BBL	4	64	$319.16	Yes

Task Name	Task Code	Hours
Fix and or Repair	Fix	-0.01

Part Name	Part Num	Qty	Unit Cost	Cost
#16 Ideal Hose Clamp	#16	1.00	$5.00	$5.00
10w40 Motor Oil	10w40	4.00	$13.98	$55.90
Belt Number One	Belt1	1.00	$13.00	$13.00
Belt Number Two	Belt2	1.00	$12.99	$12.99
Bolts	BOLTS	16.00	$4.00	$64.00
Brake Shoe Springs	Springs	16.00	$6.00	$96.00
Brake Shoes	Shoes	8.00	$7.00	$56.00
Car Filter	Fil-XYZ	1.00	$33.85	$33.85
Nuts	NUTS-syn	16.00	$3.00	$48.00
Spark Plugs	Plugs	1.00	$12.00	$12.00

Task Name	Task Code	Hours
Install Equipment/Part	Install	-0.01

Part Name	Part Num	Qty	Unit Cost	Cost
#16 Ideal Hose Clamp	#16	1.00	$5.00	$5.00
10w40 Motor Oil	10w40	4.00	$13.98	$55.90
Belt Number One	Belt1	1.00	$13.00	$13.00
Belt Number Two	Belt2	1.00	$12.99	$12.99
Bolts	BOLTS	16.00	$4.00	$64.00
Brake Shoe Springs	Springs	16.00	$6.00	$96.00
Brake Shoes	Shoes	8.00	$7.00	$56.00
Car Filter	Fil-XYZ	1.00	$33.85	$33.85
Nuts	NUTS-syn	16.00	$3.00	$48.00
Spark Plugs	Plugs	1.00	$12.00	$12.00

Task Name	Task Code	Hours
Replace	Replace	-0.01

Part Name	Part Num	Qty	Unit Cost	Cost
#16 Ideal Hose Clamp	#16	1.00	$5.00	$5.00
#16 Ideal Hose Clamp	#16	1.00	$5.00	$5.00
10w40 Motor Oil	10w40	4.00	$13.98	$55.90
10w40 Motor Oil	10w40	4.00	$13.98	$55.90
Belt Number One	Belt1	1.00	$13.00	$13.00
Belt Number One	Belt1	1.00	$13.00	$13.00
Belt Number Two	Belt2	1.00	$12.99	$12.99
Belt Number Two	Belt2	1.00	$12.99	$12.99
Bolts	BOLTS	16.00	$4.00	$64.00
Bolts	BOLTS	16.00	$4.00	$64.00
Brake Shoe Springs	Springs	16.00	$6.00	$96.00
Brake Shoe Springs	Springs	16.00	$6.00	$96.00
Brake Shoes	Shoes	8.00	$7.00	$56.00
Brake Shoes	Shoes	8.00	$7.00	$56.00

April 23, 2012 1

Task Listing Reports

Task listing by Code or Name Reports

The ***Include Only*** options allows advanced filtering of **Field** or **Shop tasks**.

A Check Box to **Only include tasks that have a detailed description** does not apply to this report and has been disabled.

The drop down boxes located in the lower left section of the form provides options to filter by **Task** and **Unit Type**.

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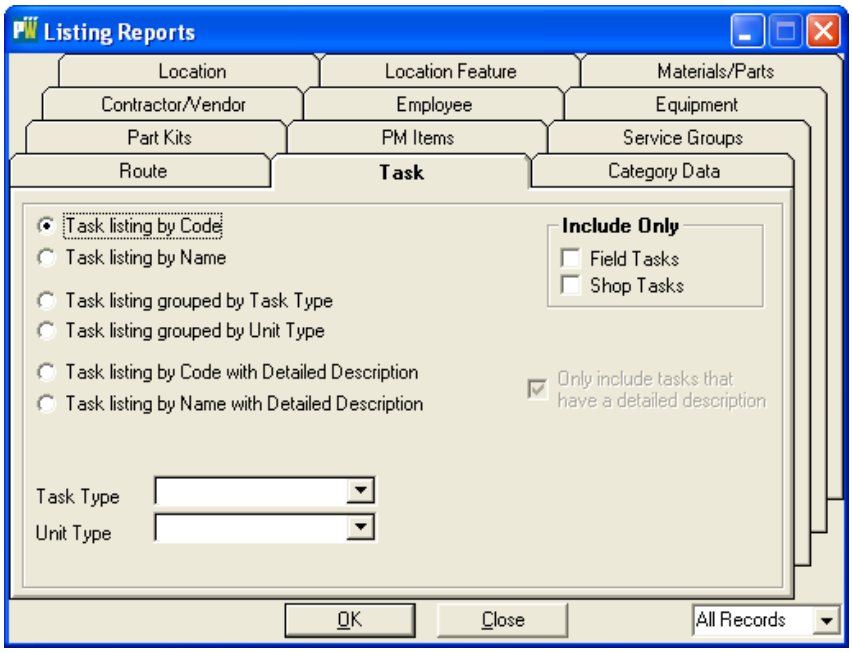
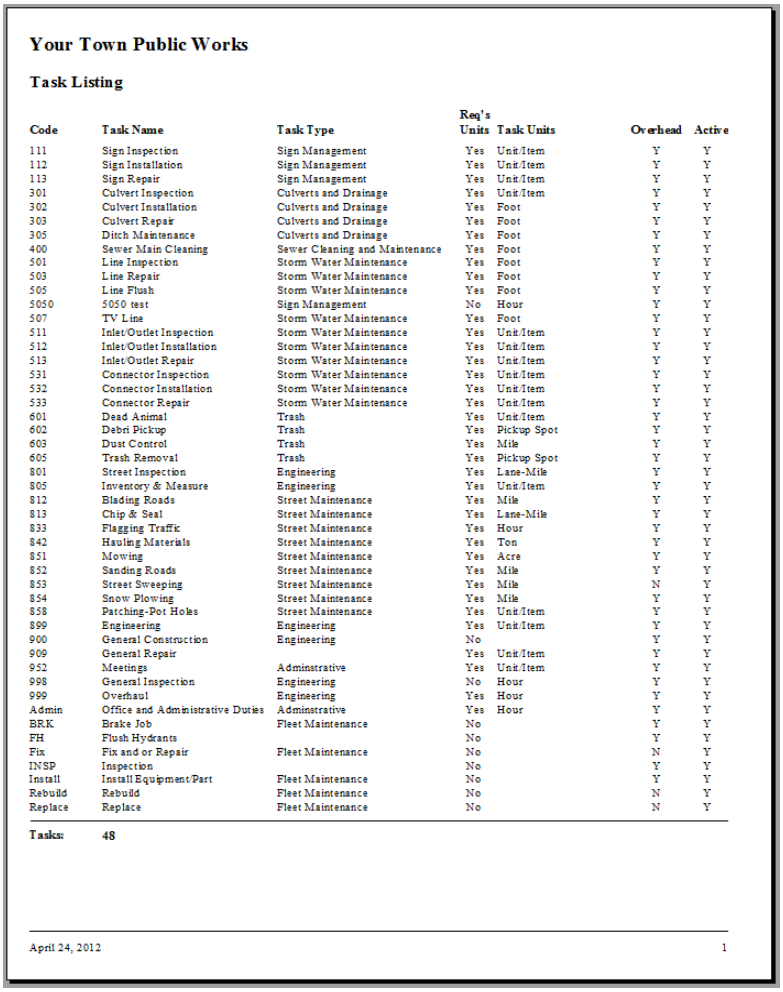




Your Town Public Works

Task Listing

Code	Task Name	Task Type	Req's Units	Task Units	Overhead	Active
111	Sign Inspection	Sign Management	Yes	Unit/Item	Y	Y
112	Sign Installation	Sign Management	Yes	Unit/Item	Y	Y
113	Sign Repair	Sign Management	Yes	Unit/Item	Y	Y
301	Culvert Inspection	Culverts and Drainage	Yes	Unit/Item	Y	Y
302	Culvert Installation	Culverts and Drainage	Yes	Foot	Y	Y
303	Culvert Repair	Culverts and Drainage	Yes	Foot	Y	Y
305	Ditch Maintenance	Culverts and Drainage	Yes	Foot	Y	Y
400	Sewer Main Cleaning	Sewer Cleaning and Maintenance	Yes	Foot	Y	Y
501	Line Inspection	Storm Water Maintenance	Yes	Foot	Y	Y
503	Line Repair	Storm Water Maintenance	Yes	Foot	Y	Y
505	Line Flush	Storm Water Maintenance	Yes	Foot	Y	Y
5050	5050 test	Sign Management	No	Hour	Y	Y
507	TV Line	Storm Water Maintenance	Yes	Foot	Y	Y
511	Inlet/Outlet Inspection	Storm Water Maintenance	Yes	Unit/Item	Y	Y
512	Inlet/Outlet Installation	Storm Water Maintenance	Yes	Unit/Item	Y	Y
513	Inlet/Outlet Repair	Storm Water Maintenance	Yes	Unit/Item	Y	Y
531	Connector Inspection	Storm Water Maintenance	Yes	Unit/Item	Y	Y
532	Connector Installation	Storm Water Maintenance	Yes	Unit/Item	Y	Y
533	Connector Repair	Storm Water Maintenance	Yes	Unit/Item	Y	Y
601	Dead Animal	Trash	Yes	Unit/Item	Y	Y
602	Debri Pickup	Trash	Yes	Pickup Spot	Y	Y
603	Dust Control	Trash	Yes	Mile	Y	Y
605	Trash Removal	Trash	Yes	Pickup Spot	Y	Y
801	Street Inspection	Engineering	Yes	Lane-Mile	Y	Y
805	Inventory & Measure	Engineering	Yes	Unit/Item	Y	Y
812	Blading Roads	Street Maintenance	Yes	Mile	Y	Y
813	Chip & Seal	Street Maintenance	Yes	Lane-Mile	Y	Y
833	Flagging Traffic	Street Maintenance	Yes	Hour	Y	Y
842	Hauling Materials	Street Maintenance	Yes	Ton	Y	Y
851	Mowing	Street Maintenance	Yes	Acre	Y	Y
852	Sanding Roads	Street Maintenance	Yes	Mile	Y	Y
853	Street Sweeping	Street Maintenance	Yes	Mile	N	Y
854	Snow Plowing	Street Maintenance	Yes	Mile	Y	Y
858	Patching-Pot Holes	Street Maintenance	Yes	Unit/Item	Y	Y
899	Engineering	Engineering	Yes	Unit/Item	Y	Y
900	General Construction	Engineering	No		Y	Y
909	General Repair		Yes	Unit/Item	Y	Y
952	Meetings	Adminstrative	Yes	Unit/Item	Y	Y
998	General Inspection	Engineering	No	Hour	Y	Y
999	Overhaul	Engineering	Yes	Hour	Y	Y
Admin	Office and Administrative Duties	Adminstrative	Yes	Hour	Y	Y
BRK	Brake Job	Fleet Maintenance	No		Y	Y
FH	Flush Hydrants		No		Y	Y
Fix	Fix and or Repair	Fleet Maintenance	No		N	Y
INSP	Inspection		No		Y	Y
Install	Install Equipment/Part	Fleet Maintenance	No		Y	Y
Rebuild	Rebuild	Fleet Maintenance	No		N	Y
Replace	Replace	Fleet Maintenance	No		N	Y

Tasks: **48**

April 24, 2012 1

Table of Contents Index

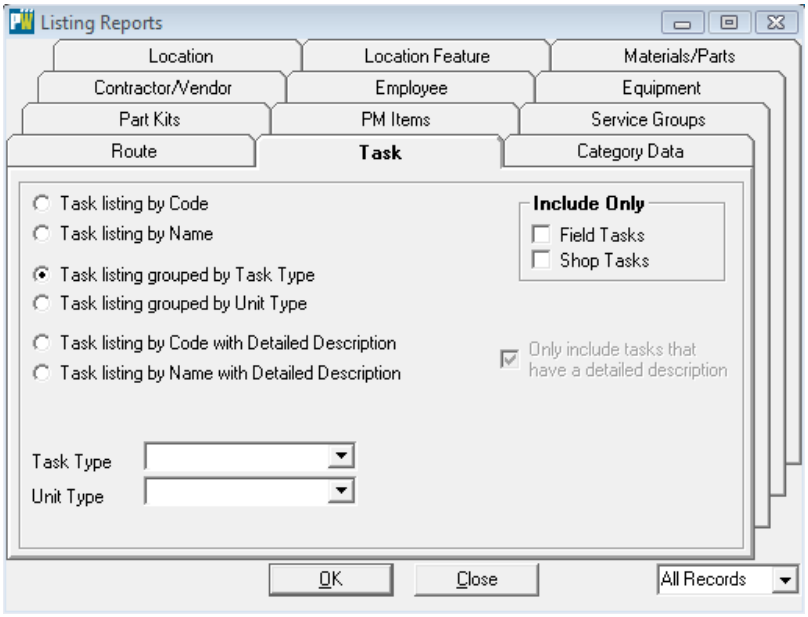
Task listing Grouped by Task or Unit Type Reports

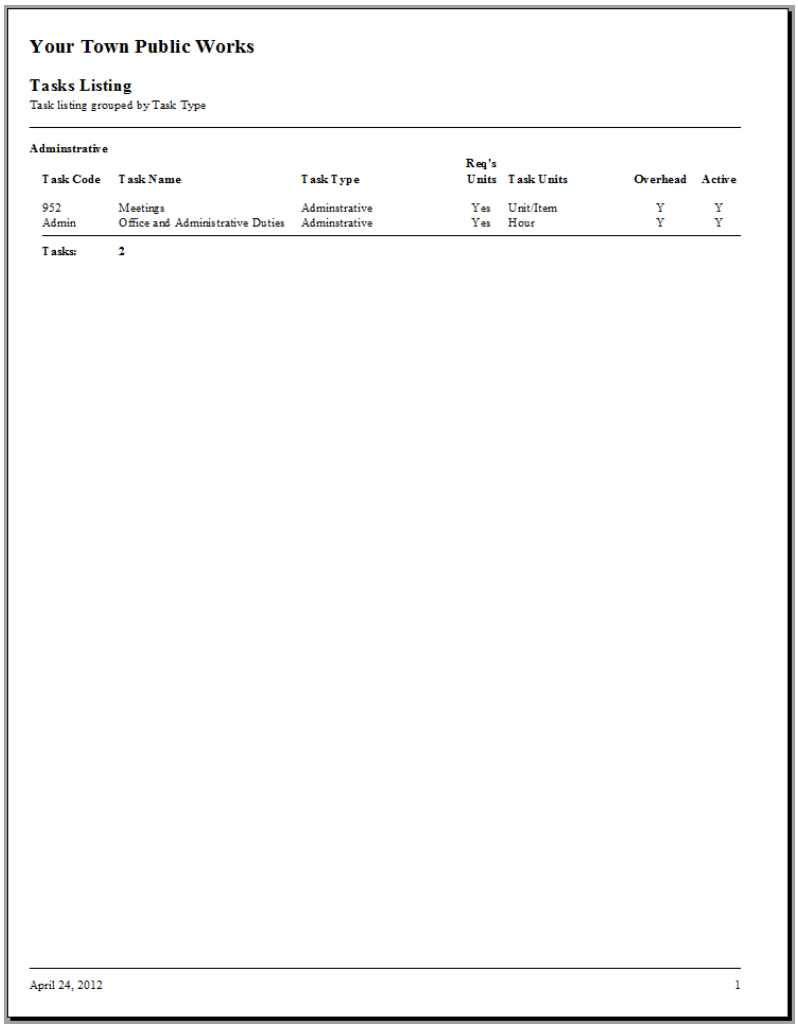
The ***Include Only*** options allows advanced filtering of **Field** or **Shop tasks**.

A Check Box to **Only include tasks that have a detailed description** does not apply to this report and has been disabled.

The drop down boxes located in the lower left section of the form provides options to filter by **Task** and **Unit Type**.

The report can be filtered to view; **All Records, Active Records or Inactive Records** only using the dropdown box located in the lower right corner of the form.





Your Town Public Works

Tasks Listing

Task listing grouped by Task Type

Adminstrative

Task Code	Task Name	Task Type	Req's Units	Task Units	Overhead	Active
952	Meetings	Adminstrative	Yes	Unit/Item	Y	Y
Admin	Office and Administrative Duties	Adminstrative	Yes	Hour	Y	Y

Tasks: 2

April 24, 2012 1

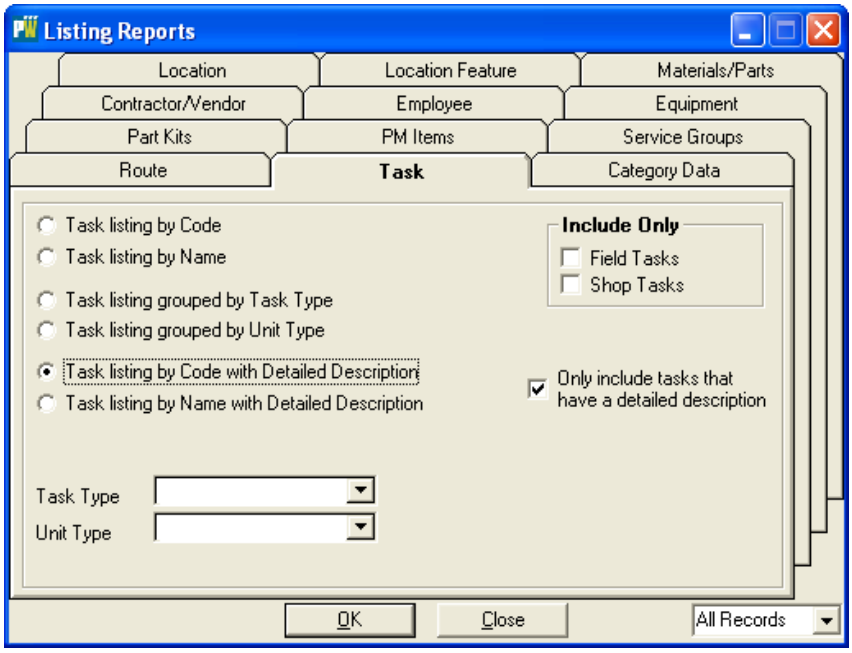
Task listing by Code or Name with Detailed Description Reports

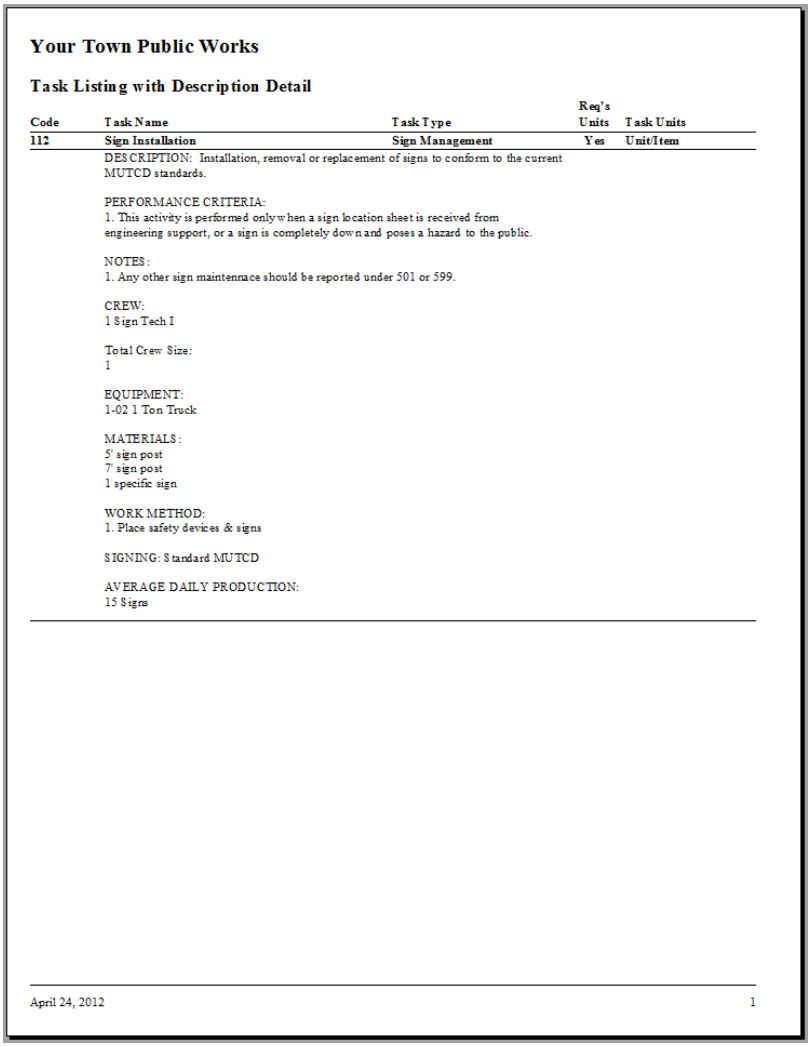
The ***Include Only*** options allows advanced filtering of **Field** or **Shop tasks**.

A Check Box is provided to **Only include tasks that have a detailed description**.

The drop down boxes located in the lower left section of the form provides options to filter by **Task** and **Unit Type**.

The report can be filtered to view; **All Records, Active Records or Inactive Records** only using the dropdown box located in the lower right corner of the form.





Your Town Public Works

Task Listing with Description Detail

Code	Task Name	Task Type	Req's Units	Task Units
112	Sign Installation	Sign Management	Yes	Unit/Item

DESCRIPTION: Installation, removal or replacement of signs to conform to the current MUTCD standards.

PERFORMANCE CRITERIA:
1. This activity is performed only when a sign location sheet is received from engineering support, or a sign is completely down and poses a hazard to the public.

NOTES:
1. Any other sign maintennace should be reported under 501 or 599.

CREW:
1 Sign Tech I

Total Crew Size:
1

EQUIPMENT:
1-02 1 Ton Truck

MATERIALS:
5' sign post
7' sign post
1 specific sign

WORK METHOD:
1. Place safety devices & signs

SIGNING: Standard MUTCD

AVERAGE DAILY PRODUCTION:
15 Signs

April 24, 2012 1

Index

Category Data Reports, 9

The Asset Class, Department, District, Employee Titles, Equipment and Fund Type reports have very similar layouts. The Reports provide Code and Activity Status as well as information specific to each report type.

Contractor/Vendor Listing Reports, 17

Contractor/Vendor listing report by Code or Name The report offers access to vendor information including; Name, Code, Contact information, Service/Vendor and Activity status.

Employee listing Reports, 19

Employee listing by Code or Name provides fast access to employee records including; Contact Information, Title, Department, Pay Rate, Hire Date, Accident information and Certification status.

Equipment listing Reports, 24

Equipment listing by Code, Name and Auction listing by Code Reports The listing reports can be defined by Name, Code or Auction Listing by code.

Location Feature listing Reports, 35

Location Feature listing by Code, Name and Mile Post Location or Feature listing by Code provides Summery, Detail, Full Detail and Attribute Field Listing information.

Location Listing Reports, 29

Location Code/Name, Master Location, Length, Width, Lane, ADT Units, SQ Yards, Acers and Activity status is provided in this report.

Material/Parts Listing Reports, 39

Provides information for; Material Code/Name, Material type, Location, Last/Average Price Paid, Quantity on hand, Ave Unit Cost, Update Date, Stock information and activity status.

Part Kits Listing Reports, 40

Part Kit Code/Name, Part Kit task and Activity information.

PM Listing Items, 42

Reports provide; PM Code/ Item Name, Component, Frequency and Activity Status.

Route Listing Reports, 48

The Rout reports provide information such as Code/Name, ExCode, Length, Area, units and Activity Status.

Service Groups listing Reports, 50

The reports provide information including; Task Type/Name/Code, Service Group, Parts, Labor and Activity status.

Task Listing Reports, 52

The Task Listing Reports provide information such as Code/Name, Task Type, Units, Task units, Overhead and Activity status.